



LGMSD 2021/22

Kagadi District

(Vote Code: 613)

Assessment	Scores
Crosscutting Minimum Conditions	64%
Education Minimum Conditions	100%
Health Minimum Conditions	60%
Water & Environment Minimum Conditions	75%
Micro-scale Irrigation Minimum Conditions	70%
Crosscutting Performance Measures	76%
Educational Performance Measures	77%
Health Performance Measures	78%
Water & Environment Performance Measures	62%
Micro-scale Irrigation Performance Measures	14%

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 	<p>There was evidence that infrastructure projects implemented using DDEG funding were functional and utilized as per the purpose intended as detailed below:</p> <p>There were three projects funded by DDEG in the district in FY 2021/2022 as follows:</p> <p>(i) Construction of two classroom block at Rusekere primary school in Kabamba sub county which was budgeted for shs 74,072,000 as per page 35 of the approved district budget and page 71 of the 4th quarter budget performance report. Reference 078180 Class room Construction and Rehabilitation.</p> <p>(ii) Construction of maternity ward at Kabamba HC II in Kabamba sub county which was budgeted for shs 60,000,000 as per page 26 of the approved annual budget, page 65 of the 4th quarter budget performance report for FY 2021/2022. Reference 088182 Maternity Ward Construction and Rehabilitation</p> <p>(iii) Borehole rehabilitation in eleven sub counties (Kinyarugonjo, Kiryanga, Pachwa, KyanaISOKE, Muhoro, Muhoro TC, Bikara, Mpeefu, Rutete) in the district which was budgeted at shs 70,000,000 as per page 51 of the approved annual budget, page 87 of the 4h quarter budget performance report FY 2021/2022. Reference 098183 Borehole Drilling and Rehabilitation.</p> <p>The projects were completed during FY 2021/2022 and utilized for the purpose intended.</p>	4

2	Service Delivery Performance Maximum 6 points on this performance measure	a. If the average score in the overall LLG performance assessment increased from previous assessment :	Awaits verification of the Local Government Management of Service Delivery Performance assessment results for FY 2021/2022	0
		o by more than 10%: Score 3		
		o 5-10% increase: Score 2		
		o Below 5 % Score 0		

2	Service Delivery Performance Maximum 6 points on this performance measure	b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.	There was evidence that evidence that the DDEG funded investment projects implemented in the previous FY 2021/2022 were completed as per performance contract (with AWP) by end FY 2021/2022.	3
		• If 100% the projects were completed : Score 3	There were three projects funded by DDEG in the district in FY 2021/2022 and all the projects were completed in accordance with the affiliated work plans as detailed below:	
		• If 80-99%: Score 2	(i) Construction of two classroom block at Rusekere primary school in Kabamba sub county which was budgeted for shs 74,072,000 as per page 35 of the approved district budget and page 71 of the 4th quarter budget performance report. Reference 078180 Class room Construction and Rehabilitation. Total expenditure amounted to shs 74,072,000 per page 71 of the 4th quarter budget performance report FY 2021/2022 indicating 100% performance.	
		• If below 80%: 0	(ii) Construction of maternity ward at Kabamba HC II in Kabamba sub county which was budgeted for shs 60,000,000 as per page 26 of the approved annual budget, page 65 of the 4th quarter budget performance report for FY 2021/2022. Reference 088182 Maternity Ward Construction and Rehabilitation. Total	

expenditure amounted to shs 60,000,000 per page 65 of the 4th quarter budget performance report FY 2021/2022 indicating 100% performance.

(iii) Borehole rehabilitation in eleven sub counties in the district which was budgeted at shs 70,000,000 as per page 51 of the approved annual budget, page 87 of the 4h quarter budget performance report FY 2021/2022. Reference 098183 Borehole Drilling and Rehabilitation. Total expenditure amounted to shs 68,487,000 per page 87 of the 4th quarter budget performance report FY 2021/2022 indicating 99% performance.

The projects were completed during FY 2021/2022 (average 99.7%) and utilized for the purpose intended.

Investment
Performance

Maximum 4 points on
this performance
measure

a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:

Score 2 or else
score 0.

There was evidence that the D LG budgeted and spent all the DDEG for the previous FY 2021/2022 on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:

There were three projects funded by DDEG in the district in FY 2021/2022 and all the projects were completed in accordance with the affiliated work plans as detailed below:

(i) Construction of two classroom block at Rusekere primary school in Kabamba sub county which was budgeted for shs 74,072,000 as per page 35 of the approved district budget and page 71 of the 4th quarter budget performance report. Reference 078180 Class room Construction and Rehabilitation. Total expenditure amounted to shs 74,072,000 per page 71 of the 4th quarter budget performance report FY 2021/2022 indicating 100% performance.

(ii) Construction of maternity ward at Kabamba HC II in Kabamba sub county which was budgeted for shs 60,000,000 as per page 26 of the approved annual budget, page 65 of the 4th quarter budget performance report for FY 2021/2022. Reference 088182 Maternity Ward Construction and Rehabilitation. Total expenditure amounted to shs 60,000,000 per page 65 of the 4th quarter budget performance report FY 2021/2022 indicating 100% performance.

(iii) Borehole rehabilitation in eleven sub counties in the district which was budgeted at shs 70,000,000 as per page 51 of the approved annual budget, page 87 of the 4h quarter budget performance report FY 2021/2022. Reference 098183 Borehole Drilling and Rehabilitation. Total expenditure amounted to shs 68,487,000 per page 87 of the 4th quarter budget performance report FY 2021/2022 indicating 99% performance.

The projects were completed during FY 2021/2022 and all the budgeted funds were 100% spent on the projects at closure of FY 2021/2022..

Investment
Performance

Maximum 4 points on
this performance
measure

b. If the variations
in the contract price
for sample of
DDEG funded
infrastructure
investments for the
previous FY are
within +/-20% of
the LG Engineers
estimates,

score 2 or else
score 0

The AWP and Budget for the FY 2021/22
indicated a number of projects funded
under the DDEG and of those, the
implemented infrastructure projects had
contract amount according to contract
document as follows:

1) Construction of a 2-Classroom Block at
Rusekere P/S in Kabamba S/County -
KAGA613/WRKS/FY2021/2022/00010.
The Engineers Estimates (A) was UGX
94,058,464/=; the Contract Price (B) was
UGX 94,058,508/=. **The Variation was at
-0.00005%**

2) Construction of a Maternity Ward at
Kabamba HC III in Kabamba S/County -
KAGA613/WRKS/FY2021/2022/00015.
The Engineers Estimates (A) was UGX
60,000,000/=; the Contract Price (B) was
UGX 59,273,760/=. **The Variation was at
1.21%**

3) Rehabilitation of 12 Boreholes in
different parts of Kagadi District -
KAGA613/SRVCS/FY2021/2022/00021.
The Engineers Estimates (A) was UGX
92,004,000/=; the Contract Price (B) was
UGX 90,890,760/=. **The Variation was at
1.21%**

The Variation; $[(A - B)/A] * 100\%$ was thus
within +/-20% of the LG Engineers
estimates

Performance Reporting and Performance Improvement

Accuracy of reported
information

Maximum 4 points on
this Performance
Measure

a. Evidence that
information on the
positions filled in
LLGs as per
minimum staffing
standards is
accurate,

score 2 or else
score 0

In Kagadi District, there was evidence of
inadequate staffing in place as per
minimum standards and staff list at LLGs
as per the three sampled Sub Counties of
Ndaiga , Kyenzige, and Kagadi Town
Council.

At Ndaiga Sub County with a staff strength
of 12 out of a staff establishment ceiling of
15, the staff included:

1) Ssemate Robert, Senior Assistant
Secretary

2) Businge John, Agricultural Officer

3) Musinguzi Earnest, Fisheries Officer

4) Mutengu Isaac, Fisheries Officer

5) Mutuku Willy Jones, Assistant Accountant

Some of the staff that were substantively deployed at Kyenzige Sub County, with a staff strength of 9 against a staff establishment ceiling of 15, were:

1) Monday Jane, Senior Assistant Secretary

2) Nakyanzi Salimah, Community Development Officer

3) Musiime Miladi, Senior Assistant Accountant

4) Businge Michael, Veterinary Officer

5) Tumuhe Lwanga Charles, Agricultural Officer

At Kagadi Town Council, with a staff strength of 26 out of a staff establishment of 61, some of the staff substantively deployed were:

1) Mugisa Geoffrey, Principal Township Officer

2) Sekamate William, Agricultural Officer

3) Kasigazi Benon, Human Resource Officer

4) Nakyanzi Nasta, Office Attendant

5) Kitone Edward, Assistant Accountant

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Accuracy of reported information

Maximum 4 points on this Performance Measure

b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:

• If 100 % in place: Score 2, else score 0.

Note: if there are no reports produced to

There was evidence that infrastructure constructed using the DDEG in FY 2021/2022 was in place as per reports produced by the DLG. There were essentially three projects.

(i) Construction of two classroom block at Rusekere primary school in Kabamba sub county which was budgeted for shs 74,072,000 as per page 35 of the approved district budget and page 71 of the 4th quarter budget performance report. Reference 078180 Class room Construction and Rehabilitation.

2

review: Score 0

(ii) Construction of maternity ward at Kabamba HC II in Kabamba sub county which was budgeted for shs 60,000,000 as per page 26 of the approved annual budget, page 65 of the 4th quarter budget performance report for FY 2021/2022. Reference 088182 Maternity Ward Construction and Rehabilitation

(iii) Borehole rehabilitation in eleven sub counties (Kinyarugonjo, Kiryanga, Pachwa, Kyanaisoke, Muhoro, Muhoro TC, Bikara, Mpeefu, Rutete TC, Rutete sub county) in the district which was budgeted at shs 70,000,000 as per page 51 of the approved annual budget, page 87 of the 4h quarter budget performance report FY 2021/2022. Reference 098183 Borehole Drilling and Rehabilitation.

The monitoring and quarterly budget performance reports captured the status of the projects funded by DDEG during FY 2021/2022 and reports were as detailed below.

Monitoring Reports:

Quarter One report was produced on 15th October, 2021;

Quarter Two report was produced on 4th January, 2022;

Quarter Three report was produced on 12th April, 2022;

Quarter Four report was produced on 28th June, 2022;

Quarterly Budget Performance Reports:

Quarter One budget performance report was produced on 14h November, 2021;

Quarter Two budget performance report was produced on 24h January, 2022;

Quarter Three budget performance report was produced on 28th April 2022;

Quarter Four budget performance report was produced on 18th August, 2022;

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>There was no evidence that Kagadi District had consolidated and submitted the staffing requirements for the FY 2023/2024 to the Ministry of Public Service by September 30th 2022 with a copy to the respective Ministry of Local Government and Ministry of Finance, Planning and Economic Development. The document seen on file was a submission for FY 2022/2023.</p>	0
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>Kagadi District tracked attendance using a Daily Attendance Register and made quarterly analysis reports to the Chief Administrative Officer with findings, including the officers who attended most days and those who attended least, and providing recommendations. Some reports included that for the 1st Quarter dated September 30, 2021 ref.: KD/CR/101/1; for the 2nd Quarter dated December 31, 2021; for the 3rd Quarter dated March 30, 2022; and for the 4th Quarter dated June 30, 2022.</p>	2

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

A review of appraisal folders of Heads of Department showed that they were appraised against their Performance Plans for the FY 2021/2022. Some files reviewed included:

1. The Chief Finance Officer, Natugonza Vincent was appraised by Ndifuna Mathias, Chief Administrative Officer on 04/08/2022 (late appraisal).
2. The District Production Officer, Amanyamoses was appraised by Ndifuna Mathias, Chief Administrative Officer on 29/07/2022 (late appraisal).
3. The District Community Development Officer, Ngondwe Ponsiano was appraised by Ndifuna Mathias, Chief Administrative Officer on 20/07/2022 (late appraisal).
4. The Senior Procurement Officer, Nkalubo Mathias was appraised by Ndifuna Mathias, Chief Administrative Officer on 28/07/2022 (late appraisal).
5. The Principal Human Resource Officer (Administration), Musinguzi Godfrey was appraised by Bisangabasaija Edward, Deputy Chief Administrative Officer on 05/07/2022 (late appraisal).
6. The Senior Environment Officer, Byoona Gerald was appraised by Bisangabasaija Edward, Deputy Chief Administrative Officer on 30/06/2022.
7. The Principal Internal Auditor, Bamwine Nathan was appraised by Ndifuna Mathias, Chief Administrative Officer on 28/06/2022.
8. The ADHO Maternal, Child Health and Nursing, Kajumba Theodore was appraised by Ndifuna Mathias, Chief Administrative Officer on 26/07/2022 (late appraisal).
9. The Forestry Officer, Abigaba Patrick was appraised by Byona Gerald, Ag. District Natural Resources Officer on 01/07/2022 (late appraisal).

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

The Rewards and Sanctions Committee was constituted Comprising of the following:

- 1) Ngondwa Ponsiano – Deputy Chief Administrative Officer – Chairperson
- 2) Busiinge Lindah – Senior Human Resource Officer – Secretary
- 3) Sunday Eric – Senior Assistant Town Clerk– Member
- 4) Kajumba Theodore – Ag. District Health Officer – Member
- 5) Semate Robert – Senior Assistant Secretary – Member
- 6) Natukunda Mary – Senior Community Development Officer – Member

The Committee was functional as seen from reports titled “Submission of Second Quarter Report on Disciplinary Issues Handled in FY 2021/2022” dated July 18, 2022 submitted to the Permanent Secretary, Ministry of Public Service and another titled “Submission of Third Quarter Report on Disciplinary Issues Handled in FY 2021/2022” dated July 18, 2022.

In their sitting of February 02, 2022 under Minute No. 23/DRSC/2/2022 in the case of Mr. Ayebare Muhammed, a Plant Operator; Mr. Kasaija Willy, a Plant Operator; and Mr. Wakisasi Benon accused of uttering false documents to obtain employment, the Committee recommended that they be submitted to DSC for dismissal for having forged and uttered false documents to gain employment in the Public Service. The DSC directed the CAO to dismiss the officers in DSC Instrument No. o2/2022 under Minute No. 06/2022.

Performance management

Maximum 5 points on

iii. Has established a Consultative Committee (CC) for staff grievance

The district had a fully constituted Consultative Committee comprising of the following:

this Performance Measure

redress which is functional.

Score 1 or else 0

1) Bisangabasaija Edward – Deputy Chief Administrative Officer – Chairperson

2) Musinguzi Godfrey – Principal Human Resource Officer – Secretary

3) Katungwensi Kennedy – Senior Land Management Officer – Member

4) Aganyira Claire – Inspector of Schools – Member

5) Kanyunyuzi Priscar – Senior Clinical Officer - Member

6) Tumusiime Raymond – Nursing Officer - Member

7) Musinguzi Solomon – Deputy Headteacher - Member

8) Twinomujuni H. K. Fred – Education Officer (Special Needs) – Member

9) Nyiramugisha Divina – Education Assistant – Member

In the sitting of the Consultative Committee of April 21, 2022, they considered the case of Mr. Musinguzi Godfrey, a Principal Human Resource Officer accused of irregularly accessing illegally recruited employees on payroll and having been interdicted for over six months without conclusion of the case, he had taken the District to Court contending that he had been interdicted alone in a case involving more than three officer and had stayed on interdiction for so long. The Committee following advice from the Solicitor General in its meeting of October 15, 2021 under Minute No. CC/05/10/2021 recommended that the officer be reinstated as the Court procedures continued. The DSC under Minute No.17/11/2921 directed the CAO to lift the interdiction and CAO in a letter dated November 24, 2021 ref.: KD/CR/160/1 implemented the Committee recommendation and DSC directive by lifting the interdiction.

8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>There was no evidence adduced to show that all employees who were recruited in FY 2021/2022 accessed the salary payroll not later than two months from date of assumption of duty. Some staff who did not included:</p> <p>1) Kyasiimire Winnie, and Kitibwa Brendah Mwesigwa, both Parish Chiefs who were recruited on December 23, 2021 but were not on the January, 2022, February 2022, or March 2022 payrolls.</p> <p>2) Kasaija Asanasius, a Principal Town Agent who was recruited on December 23, 2021 but was not on the January, 2022, February 2022, or March 2022 payrolls.</p>	0
9	<p>Pension Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:</p> <p>Score 1.</p>	<p>There was no evidence adduced to show that all employees who were retired in FY 2021/2022 accessed the pension payroll not later than two months from date of retirement. Some staff who did not included:</p> <p>1) Nakate Sarah, a Nursing Assistant who retired on December 22, 2021 but was not on the January 2022, February 2022, or March 2022 payrolls.</p> <p>2) Sunday Kamulindwa Wilfred, an Assistant Education Officer who retired on October 28, 2021 but was not on the December 2021 or January 2022 pension payrolls.</p>	0

Management, Monitoring and Supervision of Services.

Effective Planning,
Budgeting and
Transfer of Funds for
Service Delivery

Maximum 6 points on
this Performance
Measure

a. If direct transfers
(DDEG) to LLGs
were executed in
accordance with
the requirements of
the budget in
previous FY:

Score 2 or else
score 0

Direct transfers of the DDEG to LLGs was
done during FY 2021/2022 totalling shs
786,842,655 in accordance with the
requirements of the budget in FY
2021/2022 as detailed below:

Transfer of DDEG to LLGs was effected
at shs 262,280,885 per quarter covering
the three quarters in FY 2021/2022.

Examples of transfers to LLGs:

(i) Shs 12,583,187 was transferred to
Kyanaisoke sub county through the IFMS
computerized system on 5th August, 2021
in quarter one and the sub county issued
receipt number 1023 acknowledging
receipt of the amount.

(ii) Shs 17,923,483 was transferred to
Kiryanga sub county through the IFMS
computerized system in quarter two and
the sub county issued receipt number
1156 dated 28th January, 2022
acknowledging receipt of the amount.

(iii) Shs 9,199,536 was transferred to
Kyakabadima sub county through the
IFMS computerized system in quarter two
and the sub county issued receipt number
2056 dated 28th January, 2022
acknowledging receipt of the amount.

(iv) Shs 13,700,695 was transferred to
Kabamba sub county through the IFMS
computerized system in quarter three and
the sub county issued receipt number
1029 dated 23rd March, 2022
acknowledging receipt of the amount.

Effective Planning,
Budgeting and
Transfer of Funds for
Service Delivery

Maximum 6 points on
this Performance
Measure

b. If the LG did
timely warranting/
verification of direct
DDEG transfers to
LLGs for the last
FY, in accordance
to the requirements
of the budget:
(within 5 working
days from the date
of receipt of
expenditure limits
from MoFPED):

Score: 2 or else
score 0

Kagadi district did not timely do
warranting/ verification of direct DDEG
transfers to LLGs for FY 2021/2022, in
accordance to the requirements of the
budget: (within 5 working days from the
date of receipt of expenditure limits from
MoFPED):

In quarter one, DDEG cash limits were
received by the DLG on 12th July, 2021
from PS/ST under reference
MET.50/268/01, communication to LLGs
was done on 20th July, 2021. Warranting
was done on 19th July, 2021 and transfers
effected accordingly as per CAO's
instructions on 4th August, 2021.

In quarter two, DDEG cash limits were
received by the DLG on 4th October, 2021
from PS/ST under reference
MET.50/268/01, communication to LLGs
was done on 14th October, 2021.
Warranting was done on 13th October,
2021 and transfers effected as per CAO's
instructions 19th October, 2021.

In quarter three, DDEG cash limits were
received by the DLG on 4th January, 2022
from PS/ST under reference
MET.50/268/01, communication to LLGs
was done on 18th January, 2022.
Warranting was done on 17th January,
2022 and transfers effected as per CAO's
instructions on 27th January, 2022.

There were delays of more than five days
from the time of receipt of cash limits from
MOFPED to warranting and release of
funds to LLGs.

Effective Planning,
Budgeting and
Transfer of Funds for
Service Delivery

Maximum 6 points on
this Performance
Measure

c. If the LG
invoiced and
communicated all
DDEG transfers for
the previous FY to
LLGs within 5
working days from
the date of receipt
of the funds
release in each
quarter:

Score 2 or else
score 0

The district invoiced and communicated all
DDEG transfers for FY 2021/2022 to
LLGs within 5 working days from the date
of receipt of the funds release in each
quarter

Invoicing was done as follows:

Quarter One on 27th July, 2021;

Quarter Two on 12th October, 2021;

Quarter Three on 17th January, 2022.

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:

Score 2 or else score 0

There was evidence that the District supervised or mentored all LLGs in the District at least once per quarter consistent with guidelines during FY 2021/2022: In this context, the district carried out supervision and mentoring of LLGs as per examples provided in the reports sampled below:

Mentoring:

Meeting was held on 14th February, 2022 and a report dated 27th February was produced. Issues discussed covered budgeting for FY 2021/2022 and guidelines for DDEG among others. A second report was produced dated 14th September, 2022 after a meeting that was convened on 11th September, 2022. Issues discussed covered allocation and transfer of local revenue to LLGs among others.

Supervision:

Meetings were convened on quarterly basis and in quarter one, a report dated 15th October was produced which covered among others staffing levels in sub counties; review of projects funded by the EU and DDEG, regular inspection of projects implemented in the district in FY 2021/2022. In quarter two, a report dated 4th January, 2022 was produced and issues discussed among others included the following: monitoring and progress of projects implementation in the district. In quarter three, report dated 12th April, 2022 was produced and it covered among others the following issues: project implementation continued from previous quarter deliberations, quality of work by district staff with appropriate recommendations for improved service delivery. As for quarter four, report dated 28th June, 2022 was produced which covered issues like project implementation and quality of work exhibited by various contractors in the district

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:

Score 2 or else score 0

Supervision and monitoring reports were discussed by TPC and corrective action taken on recommendations as provided below:

TPC meeting held on 10th October, 2021 reviewed quarter one monitoring and supervision report under minute MIN.KDTPC/033/2021/2022.

Meeting held on 18th January, 2022 reviewed quarter two report under MIN.KDTPC 049/2021/2022.

TPC meeting held on 28th March, 2022 reviewed quarter three report under MIN.KDTPC 055/2021/2022.

As for quarter four, the TPC meeting was held on 21st June, 2022 under minute MIN.KDTPC 069/2021/2022

Investment Management

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

a. Evidence that the District/Municipality maintains an updated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:

Score 2 or else score 0

Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0

The district maintained an updated Assets Register which captured particulars of (vehicles) transport and equipment land and buildings, office equipment and furniture and infrastructure in compliance of the 2007 Accounting Manual.

The DLG used both methods of updating the assets register, the manual and computerized system under the IFMS. In this regard, the assets register was updated to 30th November, 2022 as provided in the examples below:

(i) Procured motor cycle on 25th March, 2022 valued at shs 17,000,000 registration number LG 0011 - 153, 125 cc engine number 156 FM 12M 119823 - petrol was recorded on page number 783 of the assets register.

(ii) Office filing cabinet procured on 20th June, 2022 valued at shs 2,450,000 for the Works Department was recorded on page 1620 of the assets register.

(iii) HP laptop computer for the DEO's office valued at shs 3,700,000 and procured on 24th May, 2022 was recorded on page 1620 of the assets register.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>There was a Board of Survey Report for FY 2021/2022 in place a copy of which was submitted by the CAO to the Accountant General on 29th August, 2022. The report was acknowledged by the Accountant General on 31st August, 2022, MOFPED on 29th August, 2022; OAG on 31st August, 2022. The Board made recommendations some of which were being acted on and others cleared at the time of the assessment.</p> <p>Recommendations raised by the board included among others disposal of district old assets, engraving the district assets, titling of district land to protect it from land grabbers, fencing of land for the district, and equip Kagadi Hospital with vital medical equipment,</p> <p>At the time of assessment, the district had taken action on the following aspects: engraved some of the assets like furniture at the district head quarters and LLGs, started on surveying district land including Kagadi hospital.</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>There was evidence that District had a functional Physical Planning Committee in place which submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD during FY 2021/2022. The Committee consisted of eleven appointed members by the CAO through letter dated 13th September, 2018 under reference CR/KD/161/1 and copied to the RDC and District Chair Person. The committee held meetings on quarterly basis as provided below:</p> <p>In quarter one, the committee held meeting on 3rd August, 2021 and submitted the approved minutes to MLHUD on 12th October, 2021.</p> <p>In quarter two, the committee held meeting on 15th November, 2021 and submitted the approved minutes to MLHUD on 22nd June, 2022.</p> <p>In quarter three, the committee held meeting on 1st April, 2022 and submitted the approved minutes to MLHUD on 22nd</p>	2

June, 2022.

In quarter four, the committee held meeting on 1st June, 2022 and submitted the approved minutes to MLHUD on 1st June, 2022.

All the minutes submitted to MLHUD (Kibaale MLHUD Zonal Office) were acknowledged by the ministry by date - stamping on a copy retained by the DLG.

The Building Plan Registration Book was in place and updated to November, 2022.

There was no Physical Development Plan approved by Council hence there was no submission of the plan to the National Physical Planning Board as required.

Members of the Physical Planning Committee that were appointed by the CAO:

C. Kagaba Physical Planner and secretary to the Physical Planning Committee;

J. Isingoma TC Muhoro TC;

R. Bukenya Acting DE;

J. Turayahikayo District Agriculture Officer;

P. Kiiza Ngondwe CDO.

G. Mugisa TC Kagadi TC;

S. Tumwesigire TC Senior Assistant TC Kagadi TC;

V. Asiimwe TC Mabaale TC

M. Bukenya DEO;

G. Byoona Acting Natural Resources Officer;

J.X. Kiiza TC Acting District PAS

<p>Maximum 12 points on this Performance Measure</p>	<p>District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal was conducted and if all projects were derived from the LGDP.</p> <p>There were three projects funded by DDEG in the district in FY 2021/2022 as follows:</p> <p>(i) Construction of two classroom block at Rusekere primary school in Kabamba sub county which was budgeted for shs 74,072,000 as per page 35 of the approved district budget and page 71 of the 4th quarter budget performance report. Reference 078180 Class room Construction and Rehabilitation. The project was captured in the DDP III page 246 and page 70 of the AWP. The desk appraisal report was dated 12th April, 2021.</p> <p>(ii) Construction of maternity ward at Kabamba HC II in Kabamba sub county which was budgeted for shs 60,000,000 as per page 26 of the approved annual budget, page 65 of the 4th quarter budget performance report for FY 2021/2022. Reference 088182 Maternity Ward Construction and Rehabilitation. The project was captured in the DDP III per page 242 and page 58 of the AWP. The desk appraisal report was dated 10th April, 2021</p> <p>(iii) Borehole rehabilitation in eleven sub counties (Kinyarugonjo, Kiryanga, Pachwa, KyanaISOKE, Muhoro, Muhoro TC, Bikara, Mpeefu, Rutete) in the district which was budgeted at shs 70,000,000 as per page 51 of the approved annual budget, page 87 of the 4h quarter budget performance report FY 2021/2022. Reference 098183 Borehole Drilling and Rehabilitation. The project was captured in the DDP III per page 267 and page 109 of the AWP. The desk appraisal report was dated 10th April, 2021.</p>
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Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

For DDEG financed projects:

e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:

Score 2 or else score 0

There was evidence that DLG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY 2021/2022:

There were three projects funded by DDEG in the district in FY 2021/2022 as follows:

(i) Construction of two classroom block at Rusekere primary school in Kabamba sub county which was budgeted for shs 74,072,000 as per page 35 of the approved district budget and page 71 of the 4th quarter budget performance report. Reference 078180 Class room Construction and Rehabilitation. The project was captured in the DDP III page 246 and page 70 of the AWP. The field appraisal report was dated 16th April, 2021.

(ii) Construction of maternity ward at Kabamba HC II in Kabamba sub county which was budgeted for shs 60,000,000 as per page 26 of the approved annual budget, page 65 of the 4th quarter budget performance report for FY 2021/2022. Reference 088182 Maternity Ward Construction and Rehabilitation. The project was captured in the DDP III per page 242 and page 58 of the AWP. The field appraisal report was dated 16th April, 2021

(iii) Borehole rehabilitation in eleven sub counties (Kinyarugonjo, Kiryanga, Pachwa, Kyanaisoke, Muhoro, Muhoro TC, Bikara, Mpeefu, Rutete) in the district which was budgeted at shs 70,000,000 as per page 51 of the approved annual budget, page 87 of the 4h quarter budget performance report FY 2021/2022. Reference 098183 Borehole Drilling and Rehabilitation. The project was captured in the DDP III per page 267 and page 109 of the AWP. The field appraisal report was dated 10th April, 2021.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:

Score 1 or else score 0.

There was evidence that project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY 2022/2023, as per DLG Planning guideline and DDEG guidelines:

There was one project funded by DDEG in current FY 2022/2023 namely: Rehabilitation of boreholes in twelve sub counties which was budgeted for shs 60,000,000 as per annual approved budget for FY 2022/2023 page 71. The project was captured on page 267 of the DDP III and page 64 of the AWP. The desk appraisal report was dated 19th March, 2022 and the field report was dated 29th March, 2022. The twelve sub counties included: Kyabasara P/S in Kwayanga s/c; Bugwara P/S in Matale s/c; Kyakabanda in Pachwa s/c; Buswaka in Kyaterekere s/c; Kapyemi in Muhoro s/c; Kyabitundu in Rugashari s/c; Katikengeyo in Bwikara s/c; Kitoro B in Kagachi s/c; Wangeyeyo in Kyakaratarata S/C; Hamugyi in Kyakabadirina s/c.

The TPC meeting held on 19th May, 2022 under minute reference 08/DTPC/2022 discussed the project profiles with costing as captured in the DDP, Budgets and AWP.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG had screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists</p> <p>1. Screening for environmental and social risks/impact for the construction of borehole at Kijagi village was carried out on 25/6/2022, stamped and signed by both DCDO and Ag.DNRO, desk and field-based appraisals were carried out 2/4/2022 signed by 4 officials, Mr. Tibeda Deo (Planner), Mr. Bukenya Robert (Water officer) Mr. Byona Gerald (Ad DNRO) and Mr. Ngonde P (DCDO)</p> <p>2. Screening for environmental and social risks/impact for the construction of borehole at Kararika village was carried out on 25/6/2022, stamped and signed by both DCDO and Ag.DNRO, desk and field-based appraisals were carried out 2/4/2022 signed by 4 officials, Mr. Tibeda Deo (Planner), Mr. Bukenya Robert (Water officer) Mr. Byona Gerald (Ad DNRO) and Mr. Ngonde P (DCDO)</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence to deduce that infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan, The only project seen incorporated was;</p> <p>Borehole Repair, Estimated (Budget) at UGX 60,000,000/=</p>	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>The Contracts Committee (CC) had not yet sat to consider the said Projects accordingly since the user department has not yet submitted requisitions and documentation for consideration</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence that LG has properly established the Project Implementation team as per guidelines</p> <p>A Copy of appointment of <i>Bukenya Robert</i> acting DE as the Project Manager, and also a joint appointment of <i>Kajumba Theodore</i> the acting DHO, District Labour Officer/ DCDO <i>Ngondwe Ponsiano</i>, <i>Byoona Gerald</i> the Senior Environment Officer and <i>Mugume Francis</i> the Assistant Engineering Officer as Clerk of works as members of the PIT for the Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County under DDEG were seen by the Assessor. The letters were dated 3rd November, 2021. The projects included; the Rehabilitation of 12 Boreholes in different parts of Kagadi District and Construction of a 2-Classroom Block at Rusekere P/S in Kabamba Sub County among others.</p>	1

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:

Score 1 or else score 0

Infrastructure projects under DDEG Funding were found to be Complaint with the standard designs and specifications as provided by the LG Engineer

A sample 3 projects implemented as per standards included;

- The Maternity Ward at Kabamba HC III was constructed as per the LG Engineers Design layout, as per plans availed on file also in conformity with the physical findings; The health facility had a mini reception – with a counter, a post-Natal Ward 4350x5400mm, Labour Ward, Disinfection room, drug store etc. well finished, with ceramic Tiled floors all as per the BoQs. Structure was intact at the time of Assessment.

- The 2-Classroom Block at Rusekere P/S was implemented following Standard technical designs with the Classroom Block, each class measuring 7800x6400mm on the interior in Masonry brick walls of 230mm. The structure was roofed in Ordinary/Corrugated Maroon-colored Iron Sheets on treated timber trusses with fascia boards. The enclosures (steel casements), ie Doors (2No. each 900x2400mm) and glazed Windows – 1500mmx1200mm. The general finishing works in Plastering, floor works in Cement/Sand Screed, Chalk Boards (4500mmm wide by 1200mm high) and painting; all done as per the BoQs. The lightening arrestor was installed as well;

- Rehabilitation of 12 Boreholes in different parts of Kagadi District was also done as per the BoQs, technical Specifications and instructions of the Project Manager and Project Supervisor also evidenced in reports dated 11/8/2021. The Borehole at Kabwotero in Kabamba S/County was sampled and done as per instructions to the Contractor. Water was flowing at the time of Assessment

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0

There was No evidence that the LG provided supervision by the relevant technical officers for infrastructure projects prior to verification and certification of works in previous FY

Site inspection and progress reports by the DE and AEO dated 11/8/2021, 17/3/2022 and 20/6/2022 for the following projects respectively were seen by the Assessor.

a) Rehabilitation of 12 Boreholes in different parts of Kagadi District.

b) Construction of a Maternity Ward at Kabamba HC III, and

c) Construction of a 2-Classroom Block at Rusekere P/S in Kabamba S/County

However, the Environmental Officer and DCDO were only evidenced during the Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County; not on all the sampled 3 projects as per Certificate of completion on Environmental and Social issues dated 1/4/2022 (Only endorsed by the Environmental Officer), and the Environmental and Social screening report dated 28/6/2022 for the said project above.

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):

Score 1 or else score 0

There was evidence that Kagadi DLG verified works (certified) and initiated payments of contractors timely; for example;

a) Construction of a 2-Classroom Block at Rusekere P/S in Kabamba S/County - *KAGA613/WRKS/FY2021/2022/00010*;

- Payment Request from the Contractor (*M/S Winlink Technologies Ltd*) was raised on 20/6/2022,

- Verification/Certification by the DE and DEO by 20/6/2022 then

- Payment (EFT/Voucher No. 44583086, UGX 83,994,248/=) made on 6/7/2022

b) Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County - *KAGA613/WRKS/FY2021/2022/00015*;

- Payment Request from the Contractor (*M/S Winrar Services Ltd*) was raised on 14/3/2022,

- Verification/Certification by the DE on 17/3/2022, DHO by 25/3/2022. The Environment Officer certified on 1/4/2022. then

- Payment (EFT/Voucher No. 42656901, UGX 52,931,468/=) made on 7/4/2022

c) Rehabilitation of Boreholes in different parts of Kagadi District - *KAGA613/SRVCS/FY2021/2022/00021*;

- Payment Request from the service provider (*M/S Kagadi District Pump Mechanics Association Ltd*) was raised on 12/8/2021,

- Verification/Certification by the DE/DWO on 12/8/2021, then

- Payment (EFT/Voucher No. 38149602, UGX 62,980,000/=) made on 13/8/2021

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:

Score 1 or else 0

There was evidence of Complete procurement files in place for the all projects/contracts; including the Contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals and/or minutes. These included

1. Construction of a 2-Classroom Block at Rusekere P/S in Kabamba S/County - **KAGA613/WRKS/FY2021/2022/00010**; approved by the Contracts Committee under Min. No. KDLG/DCC/83/05/2022 (1) in a meeting held on 16/5/2022 after evaluation as per report dated 16/5/2022. The Contract was awarded to M/S Winlink Technologies Ltd at a Cost of UGX 94,058,508 /= and signed on 30/5/2022

2. Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County - **KAGA613/WRKS/FY2021/2022/00015**; approved by the Contracts Committee under Min. No. KDLG/DCC/16/10/2021: (6) in a meeting held on 7/10/2021 after evaluation as per report dated 1/10/2021. The Contract was awarded to M/S Winrar Services Ltd at a Cost of UGX 59,273,760/= and signed on 3/11/2021.

3. Rehabilitation of 12 Boreholes in different parts of Kagadi District - **KAGA613/SRVCS/FY2021/2022/00021**; approved by the Contracts Committee under Min. No. KDLG/DCC/20/10/2021: (11), in a meeting held on 18/10/2021 after evaluation as per Report dated 15/10/2021. The Contract was awarded to M/S Kagadi District Pump Mechanics Association Ltd at a Cost of UGX 90,890,760/= and signed on 3/12/2021

Environment and Social Safeguards

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.

Score: 2 or else score 0

There was evidence that the District had designated a person to coordinate response to feed-back (grievance /complaints) and established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant

1. In a letter dated 27/7/2018, the CAO Mr. Balemeezi Fredrick appointed the Senior Labour Officer Mr. Katungwensi Kennedy as the focal person for GRM,. The letter was copied to District Chairperson, PPO DHF, DIA and DCDO, stamped and signed by the CAO

In another letter Ref KD/CR/161/1 dated 1/4/2022, the CAO appointed committee of 9 members to stir the centralized GRC in the district

1. Bisangabasaija Edward
DCAO Chairperson
2. Musinguzi Godfrey
PHRO Secretary
3. Katungwensi Kennedy
SLO Member
4. Aganyira Claire
Insector of Schools Member
5. Kanyunyuzi Priscar
SCO Member
6. Tumusiime Raymond
Nursing Officer Member
- 7 Musinguzi Solomon
D/HM Member
8. Twinomujuni H.K Fred
SNE Member
9. Nyiramugisha Divina
Education Ass Member

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence that LG had specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices</p> <p>- The grievance log book was available at time of the assessment, with sub titles capturing the information of the complainant, details of the grievance, remarks, including the date when the grievance was recorded and action taken and recorded both in the logbook and on file. the procedures for handling grievances were displayed on the LG notice board.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>There was evidence that the District had publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress</p> <p>Grievance Mechanism was displayed on notice board informing members on the procedures to lodge in a complaint</p>	1

15	1	Safeguards for service delivery of investments effectively handled.	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>There was evidence that Environment, Social and Climate change interventions were integrated into LG Development Plans, annual work plans and budgets complied</p> <p>In the DDP III for Kagadi LG of FY 2020/2021-2024/2025 on page 95 of the DDP under sub section 2.5: Environment and Natural Resources, the LG integrated vironment, Social and Climate change interventions</p> <p>2. In the approved budget estimates for 2021/2022, Vote 613 Kagadi District, under Natural resource , Environment, Climate change, Land and Water Management interventions were integrated in the budget, the LG integrated the environment, Social and Climate change interventions</p> <p>3. In the approved work plan vote 613 Kagadi District sub-sub programme 8 Natural resource, service area:83 Natural resource Management, budget output 83 01 district wetland planning, regulation and promotion on page 113 and 114, the LG integrated vironment, Social and Climate change interventions</p>
15	1	Safeguards for service delivery of investments effectively handled.	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0</p>	<p>There was evidence that LG disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>In a report dated 27/2/2022, the Ag. district planner Mr. Tibenda .B. Deogratus, reported to CAO about dissemination of DDEG guidelines, the attendance list was reviewed dated 10/2/2022</p>

15	Safeguards for service delivery of investments effectively handled.	(For investments financed from the DDEG other than health, education, water, and irrigation):	There was evidence that LG had in place a costed ESMP and this is incorporated within the BoQs and contractual documents,	3
	Maximum 11 points on this performance measure	c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:	<p>1. Mbasia Investments Uganda Ltd was contracted to construction of 2 classroom block and 5 stance VIP lined pit latrine at Muhorro Moslem P/s, a costed ESMP was incorporated in BoQ under item 5.09 at tune of Ugx 800,000, total cost of the project Ugx 80,352,139 quoted from BoQ</p> <p>2. Shapam holdings Ltd was contracted to construction of 3 classroom block at Waihembe P/s, a costed ESMP was incorporated in BoQ under item A4 at tune of Ugx 600,000, total cost of the project Ugx 71,439,884 quoted from BoQ</p>	
		score 3 or else score 0		
15	Safeguards for service delivery of investments effectively handled.	d. Examples of projects with costing of the additional impact from climate change.	There was evidence for costing of the additional impact from climate change for environmental concerns at a tune of Ugx 400,000 quoted from BoQ	3
	Maximum 11 points on this performance measure	Score 3 or else score 0		

15	Safeguards for service delivery of investments effectively handled.	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:	There was no evidence that all DDEG projects were implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances	0
	Maximum 11 points on this performance measure	Score 1 or else score 0		
15	Safeguards for service delivery of investments effectively handled.	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:	There was evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports	1
	Maximum 11 points on this performance measure	Score 1 or else score 0	1. Support supervision and monitoring for the construction of classroom with office at Rusekere P/s was carried out on 28/10/2021, the project started on 2/11/2021, monitoring reports were reviewed dated from 25/11/2021, 23/12/2021, 27/1/2022, 25/2/2022, 30/3/2022, 28/4/2022, 30/5/2022 and 30/6/2022, stamped and signed by Ag.DNRO and DCDO	
15	Safeguards for service delivery of investments effectively handled.	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:	There was evidence that E&S compliance Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects	1
	Maximum 11 points on this performance measure	Score 1 or else score 0	1. E&S compliance Certification forms were completed, stamped and signed for the construction of a classroom block with office at Rusekere P/s by both Environment Officer and DCDO on 30/6/2022. The payment was effected on 6/7/2022	

Financial management

LG makes monthly
Bank reconciliations

Maximum 2 points on
this Performance
Measure

a. Evidence that
the LG makes
monthly bank
reconciliations and
are up to-date at
the point of time of
the assessment:

Score 2 or else
score 0

The district maintained five bank accounts during FY 2021/2022 two of which were manually reconciled at the end of each month and the three were reconciled by the IFMS computerized system.

The district had all the bank reconciliation statements prepared on a monthly basis up to 30th November, 2022.

Examples of reconciliation statements:

(i) The District YLP account number 3100038639 with Centenary bank Kagadi branch. The account had a reconciled bank balance of shs 2,519,552 as on 30th November, 2022.

(ii) The General Fund Account number 6612100001 with Centenary Bank, Kagadi branch had a reconciled balance of shs 2,140,939 as on 30th November, 2022.

(iii) UWEP Account number 3100038643 with Centenary Bank, Kagadi branch had a reconciled balance of shs 12,571,225 as on November, 2022.

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.

Score 2 or else score 0

All the quarterly internal audit reports for FY 2021/2022 were produced and accordingly submitted as required. The reports were addressed to the District Speaker.

Quarter One report was produced on 29th October, 2021 and circulated to Chairperson LGPAC, IAG, LG Accounts Committee, OAG, RDC, PS MoLG and CFO. The report was acknowledged by the CAO and OAG on 25th November, 2021, chair person of the district on 29th October, 2021 and LG PAC on 29th October, 2021. (06 queries were raised);

Quarter Two report was produced on 28th January, 2022 and circulated to same officials as in quarter one.

Acknowledgement of the report was done by IAG on 25th November, 2021; chair person of the district on 29th January, 2022; LG PAC on 29th January, 2022; CAO on 28th January, 2022. (04 queries were raised).

Quarter Three report was produced on 28th April, 2022 and circulated to same officials as in quarter one.

Acknowledgement of the report was done by IAG on 25th April, 2022; chair person of the district on 29th April, 2022; LG PAC on 28th April, 2022; CAO on 28th April, 2022 (05 queries were raised).

Quarter Four report was produced on 25th July, 2022 and circulated to same officials as in quarter one. Acknowledgement of the report was done by IAG on 25th July, 2022; chair person of the district on 29th July, 2022; LG PAC on 25th July, 2022; CAO on 25th July, 2022 (07 queries).

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.

Score 1 or else score 0

There was evidence that the district provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for FY 2021/2022 i.e. information on follow up on audit queries from all quarterly audit reports.

The CAO through letter dated 10th February, 2022 under reference KD/CR/15 provided information on the status of implementation on queries raised by the Internal Auditor in respect of quarter two. LG PAC and Council all received the communication. CAO's letter dated 13th October, 2021 provided information on follow up of recommendations emanating from the internal audit report for quarter one FY 2021/2022.

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:

Score 1 or else score 0

There was evidence that internal audit reports for FY 2021/2022 were submitted to DLG Accounting Officer, LG PAC and that LG PAC reviewed them and also followed up action.

The LG PAC was in place and functional. The committee held regular meetings on quarterly basis whereby all the internal audit reports were reviewed and recommendations made for action of Council. In order to review the internal audit reports, the LG PAC held a meeting in quarter one during the financial year on 30th August, 2021 and reviewed the audit reports under minute reference MIN. KD/06/ LG PAC/08/2021/2022.

In quarter two, the LG PAC held meeting on 10th February, 2022 and reviewed internal audit reports under MIN. KD/017/LG PAC/011/2021/2022.

In quarter three, the LG PAC held meeting on 6th May, 2022 and reviewed the internal audit reports under MIN. KD/017/LG PAC/011/2021/2022.

As for quarter four, the committee held a meeting on 2nd September, 2022 and reviewed audit reports under MIN. KD/024/ LG PAC/011/2021/2022.

The District Council Committee convened meetings to take action of the reviewed reports by the LG PAC as follows:

Council Committee held meeting on 30th March, 2022 and reviewed LG PAC reports covering quarter one and two under minute MIN. KD/2CL/042/03/2021/2022. On 21st September, 2022, Council convened meeting and reviewed LG PAC reports for quarter three and quarter four under minute reference MIN. KD/2CL/012/09/2021/2022..

18	0	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The DLG originally budgeted shs 897,200,000 for local revenue for FY 2021/2022 as per page 6 of the annual approved budget for FY 2021/2022. It however realized revenue collection amounting to shs 214,970,256 during the financial year as provided on page 9 of the DLG financial statements for FY 2021/2022. This was equivalent to 24% performance which was below the prescribed +/- 10% range.</p>
				<p>The poor performance in revenue collection was attributed to the out break of COVID 19 pandemic whereby some businesses closed down and revenue collection was low. It was also observed that failure by Town Councils to remit the mandatory revenue collected on behalf of the district resulted poor performance as far as revenue collection was concerned.</p>
19	0	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>Local revenue collection amounting to shs 214,970,256 was realized during financial year 2021/2022 as detailed on page 9 of the financial statements for FY 2021/2022. In FY 2020/2021, the district collected shs 347,377,177 as per page 12 of the audited financial statements for FY 2020/2021 resulting in revenue collection short fall of shs 132,406,921 thus shs 347,377,177 less shs 214,970,256 = shs 132,406,921.</p>
				<p>Reasons for poor revenue collection during FY 2021/2022 was attributed to the out break of the COVID 19 pandemic coupled with failure by the Town Councils within Kagadi District to remit the mandatory local revue which was collected by the Town Councils.</p>

Local revenue administration, allocation, and transparency

Maximum 2 points on this performance measure.

a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0

The Kagadi DLG realized a total of shs 120,157,350 as sharable local revenue with the LLGs during FY 2021/2022 as detailed on page 13 of the final accounts for FY 2021/2022. The district remitted shs 85,445,776 as per 4th quarter budget performance report for FY 2021/2022 as the mandatory 65% share of local revenue to LLGs for FY 2021/2022 equally detailed in the financial statements for FY 2021/2022.

Remittance of the mandatory local revenue to LLGs was within the prescribed range of 65%.

Examples:

(i) Kiryango sub county received Shs 17,923,433 from the district as mandatory 65% local revenue and the sub county acknowledged receipt of the amount vide receipt number 1157 dated 6th August, 2021.

(ii) Kyanaisoke sub county received Shs 12,583,187 from the district as mandatory 65% local revenue and the sub county acknowledged receipt of the amount vide receipt number 1023 dated 6th August, 2021. Kyanaisoke

(iii) Muhooro sub county received Shs 989,625 from the district as mandatory 65% local revenue and the sub county acknowledged receipt of the amount vide receipt number 4308 dated 12th November, 2021.

(iv) Ndaiga sub county received Shs 7,455,932 from the district as mandatory 65% local revenue and the sub county acknowledged receipt of the amount vide receipt number 4600 dated 10th November, 2021.

Transparency and Accountability

LG shares information with citizens

Maximum 6 points on this Performance Measure

a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0

The Procurement Plan and the Awarded Contracts were duly published/displayed on the Kagadi DLG Procurement Notice board for Public View.

Examples of Projects/Contracts awarded (BEB Notices) included;

1. *M/S Shapam Holdings Ltd*; for the Renovation of Doctor's house at Kagadi Hospital in Kagadi T/C- **KAGA843/WRKS/FY2022/2023/00108**; with a Contract Price of UGX 6,000,000/=

2. *M/S TAM Consultancy and Procurement Ltd*; for the Partial Construction (Completion) of a 3-Classroom Block at Buharura P/S in Kiryanga S/County - **KAGA843/WRKS/FY2022/2023/00079**; with a Contract Price of UGX 7,970,500/=

3. *M/S Winlink Technologies Ltd*; for the Supply, Delivery and Installation of Security Lights along the Hospital tarmac walkway and Staff Quarters - **KAGA843/SUPLS/FY2022/2023/00101**; with a Contract Price of UGX 34,980,000/=

The above projects among others were signed for display by the CAO (*Ndifuna Mathias*) on the 21st October, 2022, and date of removal was 3rd November, 2022

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>Publicity of the DLG performance assessment results for the district for FY 2020/2021 was done as required as per CAO'S circular letter under reference CR/218 dated 2nd June, 2022 following a TPC meeting on the same during which the results were discussed and the implications like low score meaning low development funds for the successive FY.. Circular letter was distributed to the chairperson of council, RDC, all heads of department, notice boards, website and all LLGs Mayors and Town Clerks. The CAO also invited stakeholders for a meeting that was held at the district head quarters on 13th July, 2022. The reviewed minutes of the meeting indicated that in his remarks, the CAO informed the members that poor results of assessment means reduced development funds from Central Government and he called upon members of the TPC to always give the due commitment to the assessment exercise.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence that the district during FY 2021/2022 conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation.</p> <p>Barazas were held on 4th November, 2021 and convened at the district head quarters for all sub county chiefs, heads of department and sectors attended. There were also presentations by officials of the Prime Minister's Office regarding service delivery in LGs. This was done after the CAO's communication dated 2nd May, 2022 to all stakeholders and district officials.</p>	1

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was evidence that the district made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with as provided below.</p> <p>The CAO's letter dated 20th July, 2022 under reference KD/CR/104/1 was circulated to various stake holders in the district and covered specific areas on trading licenses, and taxable rates. Another CAO's circular letter dated 15th July, 2022 under reference KD/CR/104/1 to the public in respect of revenue collection processes in the district including LLGs. The circular letter was copied to RDC, District Chair Person, District Speaker, Secretary Finance, Internal Auditor as well notice boards.</p> <p>CAO's circular letter dated 5th July, 2021 under reference KD/CR/104/1 covered guidelines on procedures of tax appeals and tax assessments.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>Kagadi DLG had no case with the Inspector General of Government (IGG) during FY 2021/2022.</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>The PLE results indicated an improvement of 1.2% in the previous year but one and the previous year as calculated below:</p> <p>2019 (DIV 1:262, DIV 2: 2572, DIV 3: 1480, TOTAL PASS: 4314, NEVER SAT: 144, TOTAL REGISTERED CANDIDATES: 5969).</p> <p>$262+2572+1480=4314$</p> <p>$5969-144=5825$</p> <p>2020 (DIV 1:325, DIV 2: 2692, DIV3: 1420, TOTAL PASS: 4437, NEVER SAT: 174 TOTAL REGISTERED CANDIDATES: 6066).</p> <p>$325+2692+1420=4437$</p> <p>$6066-174=5892$</p> <p>Therefore, the calculated percentage for 2019 was $(4314/5825) \times 100 = 74.1\%$ while The calculated percentage for 2020 was $(4437/5892) \times 100 = 75.3\%$</p> <p>Therefore $75.3\% - 74.1\% = 1.2\%$ Improvement.</p>	2

Learning Outcomes:
The LG has improved
PLE and USE pass
rates.

Maximum 7 points on
this performance
measure

b) The LG UCE
pass rate has
improved between
the previous school
year but one and the
previous year

- If improvement by
more than 5% score
3

- Between 1 and 5%
score 2

- No improvement
score 0

The UCE results indicated an
improvement of 9.1% in the previous
year but one and the previous year as
calculated below:

2019 (DIV 1:30, DIV 2:186, DIV 3:338,
TOTAL PASS: 554, NEVER SAT: 10,
TOTAL REGISTERD CANDIDATES:
1273)

$$30+186+338=554$$

$$1273-10=1263$$

2020(DIV 1: 70, DIV 2: 290, DIV3: 411,
TOTAL PASS: 771, NEVER SAT: 05,
TOTAL REGISTRED CANDIDATES:
1459)

$$70+290+411=771$$

$$1459-05=1454$$

The calculated percentage for 2019 was
(554/1263)x100=43.9% While

The calculated percentage for 2020 was:
(771/1454)x100=53.0%

Therefore 53.0%- 43.9%=9.1%
Improvement.

Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score in
the education LLG
performance has
improved between
the previous year
but one and the
previous year

- If improvement by
more than 5% score
2

- Between 1 and 5%
score 1

- No improvement
score 0

There was no LLGs performance
assessment for previous FY but one and
therefore no base data for comparison.

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

a) If the education
development grant
has been used on
eligible activities as
defined in the sector
guidelines: score 2;
Else score 0

The Budget performance report for 4th
Quarter dated 18th August 2022 from
page 70 to 72 showed that the Education
Development Grant was used on the
following eligible activities: that included;

1-Construction 2 Classrooms with office
and store at Muhorro Muslim valued
90,000,000UGX.

2-Construction 2 Classrooms with office
and store at Nyakarongo Parents PS
valued 90,000,000UGX.

3-Construction 2 Classrooms with office
and store at Kibooga PS valued
90,000,000UGX.

4-Construction of 5 stance VIP latrine
with urinal at Kamurandu PS valued
32,000,000UGX.

5-Construction of 5 stance VIP latrine
with urinal at Nyakarongo Parents PS
valued 32,000,000UGX.

6-Construction of 5 stance VIP latrine
with urinal at Muhorro Muslim PS valued
32,000,000UGX.

7-Construction of 5 stance VIP latrine
with urinal at Kyaterekera SDA PS
valued 32,000,000UGX.

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

b) If the DEO,
Environment Officer
and CDO certified
works on Education
construction projects
implemented in the
previous FY before
the LG made
payments to the
contractors score 2
or else score 0

The district implemented projects under
the Education Department that included
construction contracts during FY
2021/2022. Perusal of all the vouchers for
construction contracts indicated that the
DEO, Environment Officer and CDO all
certified payments to contractors.
Examples:

(i) M/S Karukana Enterprises Ltd was
paid shs 121,413,363 on payment
voucher number 41490015 dated 1st
February, 2022 in respect of construction
of three class room block at St Peter's
Nyakatojo primary school in Mpeefu sub
county which was budgeted for
shs128,000,000 per page 37 of the
approved annual budget. Payment was

initiated and certified by the DEO 10th January, 2022; the DE certified payment on 13th January, 2022 whereas the CDO and Environment Officer certified payment on 20th January, 2022.

(ii) M/S Mbasia Investments Uganda Ltd was paid shs 85,480,999 on payment voucher number 41568740 dated 9th February, 2022 in respect of construction of two class room block and staff room at Muhooro Moslem primary school in Muhooro sub county which was budgeted for shs 90,000,000 as per page 36 of the annual budget. Payment was certified by DEO, CAO and DE on 7th February, 2022; the CDO and Environment Officer signed the payment documents on 8th February, 2022.

(iii) M/S Shapam Holdings Ltd was paid shs 75,999,877 on payment voucher number 41490013 dated 1st February, 2022 in respect of completion of three class room block at Waihembe primary school in Mpeefu sub county which was budgeted for shs 80,000,000 as per page 36 of the annual budget. Payment was certified by DEO, CAO and DE on 17th January, 2022; the CDO and Environment Officer signed the payment documents on 20th January, 2022.

(iv) M/S Partinate Consultants Ltd was paid shs 28,660,500 on payment voucher number 42939212 dated 28th April, 2022 as partial payment for construction of a two class room block and staff room at Nyakarongo primary school in Mabaale sub county which was budgeted for shs 90,000,000 as per page 35 of the annual budget. Payment was certified by DEO, CAO and DE on 20th April, 2022; the CDO endorsed payment on 29th April, 2020 and Environment Officer signed the payment documents on 1st May, 2022.

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

c) If the variations in
the contract price
are within +/-20% of
the MoWT estimates
score 2 or else
score 0

From the DE and DEO's offices, the
following Works contracts were sampled;
and the Engineers estimates (Budgets)
Vs. the Contract Prices are as listed with
the corresponding Variation percentages;
[(A – B)/A] *100%:

1. Construction of a 2 Classrooms and a
Staffroom at Nyakarongo Parents P/S in
Kinyarugonjo S/County -
KAGA613/WRKS/FY2021/2022/00006.
The Engineers Estimates (A) was UGX
90,000,000/=; the Contract Price (B) was
UGX 86,863,930/=. **The Variation was
at 3.48%**

2. Construction of a 2-Classroom Block
at Rusekere P/S in Kabamba S/County -
KAGA613/WRKS/FY2021/2022/00010.
The Engineers Estimates (A) was UGX
94,058,464/=; the Contract Price (B) was
UGX 94,058,508/=. **The Variation was
at -0.00005%**

3. Construction of a 5-Stance Lined
Latrine with urinal at Kyaterekera SDA
P/S in Kyaterekera T/C -
KAGA613/WRKS/FY2021/2022/00022.
The Engineers Estimates (A) was UGX
32,000,000/=; the Contract Price (B) was
UGX 31,980,000/=. **The Variation was
at 0.06%**

The variations, [(A – B)/A] *100% were
thus within +/-20% of the MoES/LG
Engineers estimates

3

2

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY

- If 100% score 2
- Between 80 – 99% score 1
- Below 80% score 0

There was NO Seed Sec. School, construction during the previous FY for Kagadi DLG.

The earlier planned construction of King Solomon Seed S/S in Kagadi S/County and Kitegwa Seed S/S in Ruteete S/County has not yet taken off due to delayed procurement process; contract - MoES/UgIFT/WRKS/021-022 - LOT 29 was signed on 11/11/2022 and was thus referred to as project for the Current FY as per the Consolidated DLG Procurement Plan on page 6, dated 30/5/2022

This indicator as per the LGMSD 2021 manual reviews calls for Ref. Seed Sec. School.

4

0

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines

- If 100%: score 3
- If 80 - 99%: score 2
- If 70 – 79% score: 1
- Below 70% score 0

HRM provided a document titled “Wage Estimates and Recruitment Plans for FY 2022/2023” showing that Kagadi District had a staff establishment ceiling of 1706 for primary teachers and had recruited 1055 primary teachers indicating a 61.84% staffing capacity.

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3

- If between 60 - 69%, score: 2

- If between 50 - 59%, score: 1

- Below 50 score: 0

Basic Minimum Standards as per Guidelines are :

1; At least 3 Permanent Classrooms complete with storage Lockers and Pupil: Classroom Ratio of 1:53.

2; Desk to Pupil Ratio of 1:3 students.

3; One Five stance latrine Block and Stance: Pupil ratio of 1:40.

4; Accommodation of at least 4 Teachers.

5; Water Tank of at least 10,000 Liters and

6; At least one changing Room per school.

A review of the assets register dated FY 2021/2022 for both UPE and USE schools showed that 99 out of 136 (72.8%) registered UPE schools met DES guidelines and 10 out of 10(100%) USE schools met DES guidelines.

UPE assets register 99 out of 136(72.8%)

USE assets register 10 out of 10(100%)

Thus $99 + 10 = 109 / 146 = 74.7\%$.

Therefore above 70%.

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG had accurately (100%) reported on teachers and where they were deployed as presented below:

Kagadi Muslim PS. (Urban-Kagadi Town Council).

A review of the teacher's staff list posted on the walls of the head teachers' office against the deployment list at the DEO's office, the two were matching with 10 teachers including the Head teacher.

St Jude Kyenzige Parents PS. (Semi Urban-Kyenzige Town Council).

The list of teacher's deployment at the DEO's office indicated 11 teachers and so was the teacher's list posted on the walls of the head teacher's office

Kitegwa Model PS. (Rural-Ruteete Sub County).

The list of 13 teachers including the head teachers that were posted on the walls of head teacher's office matched with what was at the DEO's desk.

The information given by the LG was accurate.

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

The review of assets register in the DEO's office and from the three sampled schools indicated the following:

Kagadi Muslim PS. (Urban-Kagadi Town Council).

Number of Classrooms: 07, Number of Latrines: 14 Stances, Number of Desks: 130, Number of Teachers Houses: 0. Whereas from the sampled schools: Number of Classrooms: 07, Number of Latrines: 16 Stances, Number of Desks: 210, Number of Teachers Houses: 0.

St Jude Kyezige Parents PS. (Semi Urban-Kyenze Town Council).

Number of Classrooms: 06, Number of Latrines: 23 stances, Number of Desks: 153, and Number of Teachers Houses: 0. While from the sampled schools: Number of Classrooms: 06, Number of Latrines: 19 stances, Number of Desks: 148, and Number of Teachers Houses: 0.

Kitegwa Model PS. (Rural-Ruteete Sub County).

Number of Classrooms: 08, Number of Latrines: 12 stances, Number of Desks: 130, and Number of Teachers Houses: 01. While from the sampled schools: Number of Classrooms: 08, Number of Latrines: 08 stances, Number of Desks: 213, and Number of Teachers Houses: 01.

Thus not accurate information at 100%.

Thus LG not compliant.

School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 – 99% score: 2
- Below 80% score 0

The LG evidence provided showed that all 136 out of 136(100%) UPE registered schools had submitted their annual school reports and budgets for FY 2021 duly signed by the respective Head teachers, and Chairman SMC.

A review of the annual school and budget reports of the ten sampled schools submitted their reports to the DEO on the following dates:

1. Kitegwa Model PS submitted on 20th January 2022.
2. Nyaruziba PS submitted on 30th January 2022.
3. St. Peters Kitumba PS submitted on 30th January 2022.
4. Kahunde PS submitted on 30th January 2022.
5. Kagadi Muslim PS submitted on 30th January 2022.
6. St. Cleophas submitted on 30th January 2022.
7. Rutabagwe PS submitted on 7th February 2022.
8. Muzizi PS submitted on 30th January 2022.
9. Bogwara PS submitted on 30th January 2022.
10. Kyenzige PS submitted on 30th January 2022.

Thus some schools had submitted after January 30th and the reports only highlighted annual budget expenditures, thus not in line with the MOES budget guidelines.

School compliance and performance improvement:

Maximum 12 points on this performance measure

b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:

There was evidence provided from DEO's office about the schools which were supported to develop their SIPs.

Through a departmental meeting that was held on 27th December 2021 under minute number Min.4.Dec, 2021 as it

- If 50% score: 4 was arising from inspection DIS emphasized that most schools were
- Between 30– 49% score: 2 found without school improvement plans and yet they had many gaps that were to be addressed.
- Below 30% score 0

Under minute number Min.5 Dec, 2022 it was resolved that beginning of academic year all the 136 schools should come up with school improvement plans.

From all the 3 samples schools as indicated below implemented the following:

Kagadi Muslim PS: School improvement plan indicated the following objectives which were:

- Scheming and development of instruction materials.
- Sensitizing of parents and learners.

St Jude Kyenzige Parents PS: School improvement plan indicated the following objectives that include:

- Increasing academic performance.
- Improving health and sanitation.
- Regular assessment and evaluation of the learners.

Kitegwa Model PS; SIPs had the following objectives:

- Improvement in academic performance.
- Improvement on feeding policy.
- Repairing school furniture

These were verified and confirmed during my visit to the above named schools this was 100%.

Implementation, more than 50%.

6

4

School compliance and performance improvement:

Maximum 12 points on this performance measure

c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:

- If 100% score: 4:
- Between 90 – 99% score 2
- Below 90% score 0

The LG had collected and compiled EMIS (OTIMS) return forms for all the 136 UPE registered primary schools. For example the list of 136 UPE primary schools indicated in Kagadi DLG Performance contract FY 2021/22 with total enrollment of 65,879 was consistent with the number of 136 UPE schools in excel data sheet (OTIMS) that was submitted on 25th October 2021 and received by MoES on 27th October 2021.

This was 100% Submission.

Human Resource Management and Development

7

4

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:

Score 4 or else, score: 0

Kagadi DLG had budgeted for a minimum of 7 Teachers including Headteacher for a P7 school and one teacher per class and a Head teacher for schools with less than P7 for FY 2022/23. As it was noted on page 75 of the LG approved budget estimates with a total of 12,642,182,000UGX as general staff salaries for primary education services for the 1055 teachers in the 136 UPE Schools.

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

The LG had deployed Teachers according to MoES sector guidelines/staffing norms; which prescribe that a P7 school should have a minimum of seven teachers and a head teacher and all the 68 schools had a minimum of nine teachers and a head teacher.

The Sampled Schools deployment was as follows:

Kagadi Muslim PS. (Urban-Kagadi Town Council).

10 Teachers were deployed and a head teacher, as per staff list at the DEO's office corresponded with deployment in the school.

St Jude Kyenzige Parents PS. (Semi Urban-Kyenzige Town Council).

11 Teachers and a head teacher were deployed as per staff list and Actual staff list and staff attendance register at school was also 11.

Kitegwa Model PS. (Rural-Ruteete Sub County)

13 Teachers and a head teacher were deployed as per staff list and Actual staff list and staff attendance register at School was also 13.

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

Teacher deployment list was found displayed on LG notice board and on the walls of the head teacher's offices in all the three sampled schools which included: Kagadi Muslim PS. (Urban-Kagadi Town Council) headed by Mr. Kaizire Moses A. M, St Jude Kyenzige Parents PS. (Semi-Urban Kyenzige Town Council) headed by Ms. Asiiimwe Sarah and Kitegwa Model PS. (Rural-Ruteete Sub County) headed by Mr. Sanyu Joseph.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

A review of appraisal folders for primary school headteachers showed that they had been appraised for the Calendar Year 2021. Some files reviewed included:

1. Turyamuleeba Joshua, the headteacher Waihembe Primary School in Mpeefu Sub County was appraised by Kobiizaba Richard, Senior Assistant Secretary on 31/12/2021.
2. Maniragaba Steven, the headteacher Kasojo Primary School in Mpeefu Sub County was appraised by Kobiizaba Richard, Senior Assistant Secretary on 31/12/2021.
3. Musisi Masudi, the headteacher Kihumuro Parents Primary School in Burora Sub County was appraised by Mubiru Christopher, Senior Assistant Secretary on 03/12/2021.
4. Asiiimwe Karaali, the headteacher Burora Primary School in Burora Sub County was appraised by Mubiru Christopher, Senior Assistant Secretary on 04/12/2021.
5. Nyanzi Mathew, the headteacher Kyarwakya Primary School in Kamuroza Sub County was appraised by Birungi Agatha, Senior Assistant Secretary on 22/11/2021.
6. Mwesige James, the headteacher Kateete Primary School in Kagadi Sub County was appraised by Byaruhanga Valence, Senior Assistant Secretary on 31/12/2021.
7. Kaijamurubi Charles, the headteacher St. Martha Kenga Primary School in Kagadi Sub County was appraised by Ampaire Pinkline, Senior Assistant Secretary on 22/11/2021.
8. Byamukama Cyprian, the headteacher Kasoga Primary School in Muhorro Sub County was appraised by Byaruhanga Valence, Senior Assistant Secretary on 20/11/2021.
9. Rev. Mugisa Francis, the headteacher Bishop Rwakaikara Primary School in Kagadi Town Council was appraised by Tumwesigire Samuel, Town Clerk

on 04/12/2021.

10. Kabonesa Violet, the headteacher Nyanseke Primary School in Muhorro Town Council was appraised by Isingoma John, Town Clerk on 18/12/2021.

8

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

There was no evidence adduced at the time of assessment to show that secondary school headteachers had been appraised for the Calendar Year 2021.

0

Maximum 8 points on this performance measure

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

c) If all staff in the LG Education department have been appraised against their performance plans

score: 2. Else, score: 0

Staff in the Education Department were appraised as follows:

1. The District Education Officer, Bukenya Bathelomew was appraised by Ndifuna Mathias, Chief Administrative Officer on 20/07/2022.
2. The Senior Inspector of Schools, Alinda Julius was appraised by Bukenya Bathelomew, District Education Officer on 01/07/2022.
3. The Inspector of Schools, Tumwebaze Matia was appraised by Alinda Julius, Senior Inspector of Schools on 26/07/2022.
4. The Inspector of Schools, Aganyira Alice Claire was appraised by Bukenya Bathelomew, District Education Officer on 29/11/2021 as a headteacher.
5. The Inspector of Schools, Tukamuhebwa Gerald was appraised by Alinda Julius, Senior Inspector of Schools on 26/07/2022.
6. The Senior Education Officer, Mbabazi Beatrice was appraised by Bukenya Bathelomew, District Education Officer on 20/07/2022.
7. The Education Officer (Special Needs), Twinomujuni H. K. Fred was appraised by Mbabazi Beatrice, Senior Education Officer on 20/07/2022.
8. The Education Officer (Sports), Mugume John was appraised by Mbabazi Beatrice, Senior Education Officer on 20/07/2022.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,
score: 2 Else, score: 0

The LG had prepared a Capacity Building plan for FY 2021/22, dated 2nd August 2021, prepared by the DIS and endorsed by the HR on 2nd August 2021 indicating the following activities:

1: Conducting training on professionalism in school inspection.

2: Conducting refresher training on school inspection process.

Management, Monitoring and Supervision of Services.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.

If 100% compliance, score:2 or else, score: 0

The LG did not have any issue concerning correcting the list of schools, their enrolment, and budget allocation in PBS thus there was no correction to be made hence no need for the letter from Town Clerk correcting the list.

Thus the LG was compliant 100%.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.

If 100% compliance, score:2 else, score: 0

The LG made allocations to inspection and monitoring functions in line with the sector guidelines. According to the LG approved budget FY 2021/22 page 40 generated on 22nd June 2021 a total of 85,720,000UGX was allocated for inspection and monitoring.

This was 100% compliant as indicated below:

DEO Monitoring = 45,000,000 fixed rate.

Inspection = 4,000,000 fixed rate.

Monitoring = $100,000 \times 136 = 13,600,000 + 4,500,000 = 18,100,000$ UGX.

Inspection = $112,000 \times 136 = 15,232,000 + 4,000,000 = 19,232,000$ UGX

Thus: $18,100,000 + 19,232,000 = 37,332,000$ UGX

Therefore allocations for inspection and monitoring functions were 100%.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters

If 100% compliance, score: 2 else score: 0

In quarter one, schools capitation cash limits were received by the DLG on 12th July, 2021 from PS/ST under reference MET.50/268/01, communication to schools was done on 20th July, 2021. Warranting was done on 19th July, 2021 and transfers effected as per CAO's instructions.

In quarter two, schools capitation cash limits were received by the DLG on 4th October, 2021 from PS/ST under reference MET.50/268/01, communication to schools was done on 14th October, 2021. Warranting was done on 13th October, 2021 and transfers effected as per CAO's instructions 12th January, 2022

In quarter three, schools capitation cash limits were received by the DLG on 4th January, 2022 from PS/ST under reference MET.50/268/01, communication to schools was done on 18th January, 2022. Warranting was done on 17th January, 2022 and transfers effected as per CAO's instructions on 21st January, 2022.

In quarter four, schools capitation cash limits were received by the DLG on 12th April, 2022 from PS/ST under reference MET.50/268/01, communication to schools was done on 25th April, 2022. Warranting was done on 22nd April, 2022 and transfers effected as per CAO's instructions on 5th May, 2022.

There were delays of more than five days from the time of receipt of cash limits from MOFPED to warranting and release of funds to schools.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.

If 100% compliance, score: 2 else, score: 0

Capitation Grant invoicing was done on the following dates:

Quarter three was invoiced on 18th January 2022.

Quarter four was invoiced on 21st April 2022.

Quarter one was invoiced on 2nd September 2022.

From the 3 sampled schools that included the DEO communicated capitation releases on the following dates:

Kagadi Muslim PS (Urban-Kagadi Town Council).

Quarter three communicated on 18th January 2022.

Quarter four communicated on 21st April 2022.

Quarter one communication on 2nd September 2022.

St Jude Kyenzige Parents PS. (Semi-Urban Kyenzige Town Council).

Quarter three communication on 18th January 2022.

Quarter four communicated on 21st April 2022.

Quarter one communicated on 2nd September 2022.

Kitegwa Model PS.(Rural- Ruteete Sub County).

Quarter three communication on 18th January 2022.

Quarter four communicated on 21st April 2022.

Quarter one communicated on 2nd September 2022.

Routine oversight and monitoring

Maximum 10 points on this performance measure

a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.

• If 100% compliance, score: 2, else score: 0

The LG prepared annual inspection work plan for FY 2021/2022 dated 30th June 2021. It was prepared by the Inspector of schools and verified by the DEO, and endorsed by CAO with the following activities and schedule.

The main objectives were to monitor and inspect the existence of SOPS in schools, to ensure proper sanitation and hygiene in schools, and to assess implementation of continuous assessment.

Inspection preparatory meeting which was held on 10th October 2021 under minute number MIN III Oct 2021, the inspectors agreed that inspection should start before opening of term III. Under minute number MIN IV the DIS and the team went through the inspection tool.

Meeting that was held on 25th January 2022 under minute number Min.2: the DIS informed members that every inspection should have a work plan drawn by individual inspectors, he also emphasized that inspection should focus on four pillars which were learning environment, school management and headteachers performance, effective teaching and learning an involvement of parent and community.

Second term of 2022, inspection planning meeting that was held on 6th May 2022 under minute number Min. 3 May 2022, The DIS sensitized the inspectors on the inspection tool they were to use and all members agreed on the inspection tool to be used during inspection. DIS noted that all schools were to be inspected.

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 – 99% score 1 • Below 80%: score 0 	<p>The LG carried out inspections in the previous three school terms on the following dates:</p> <p>1: Inspection report dated 6th September 2021, 136UPE out of 136 UPE =136 (UPE 100%).</p> <p>2: Inspection report dated 14th March 2022, 136 UPE out of 136 UPE = 136(UPE 100%).</p> <p>3: Inspection report dated 30th June 2022, 136 UPE out of 136 UPE = 136(UPE 100%).</p> <p>The overall percentage = $100+100+100=300/3=100\%$</p> <p>Thus: Overall percentage of UPE schools inspected and monitored from the three previous school terms was 100%.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>The Departmental inspection follow up meeting held on 4th October 2021, under minute number Min.4 DIS emphasized that there is need to sensitize parents over radios to support their children in home learning activities and to mobilize all teachers to get vaccinated to allow schools to open in the near future.</p> <p>Meeting that was held on 17th March 2022 under minute number MIN 1V 2022 DIS noted WASH in schools should be emphasized, all learning area in curriculum should be timetabled and taught as well as District lobby for recruiting more teachers and sensitize parents to support schools.</p> <p>Departmental inspection review meeting that was held on 30th June 2022, under minute number Min.04 AUG, 2022, DIS noted that some teachers were not making lesson plans, were absconding from duty some schools were having inadequate schools.</p> <p>From the sampled schools, these were the findings which were discussed and used to make recommendations for</p>	0

corrective actions.

Kagadi Muslim PS. (Urban-Kagadi Town Council).

First term 2022 report dated 28th February 2022 had the following recommendations;

- Write to individual teachers requesting for scheme of work.
- Encourage teachers to wear masks always.
- To keep records of approved schemes of work.

St. Jude Kyenzige Parents PS. (Semi Urban-Kyenzige Town Council).

Third term 2021 report dated 6th October 2021 had the following recommendations:

- Arrangement of desks in class.
- Display COVID 19 messages in the compound.
- Make the COVID 19 task force functional.

Second term 2022 report dated 13th May 2022 had the following recommendations:

- Encourage all teachers to make schemes of work and be approved by the head teachers.
- All teachers should make daily lesson plans.
- Continue mobilizing parents to send children to school for second term.

Kitegwa Model PS. (Rural-Ruteete Sub County).

First term 2022 inspection feedback report dated 4th March 2022 had the following recommendations;

- Class task force to enforce wearing of masks.
- Register teachers to send COVID 19

records on M track.

Second term report dated 2022 had the following recommendations;

- Classroom environment should be prioritised.
- Class registers should be updated.
- Support supervision should be done to all head teacher.

10

Routine oversight and monitoring

Maximum 10 points on this performance measure

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES):
Score 2 or else score: 0

The inspection feedback reports were in place as indicated below;

Kagadi Muslim PS. (Urban-Kagadi Town Council).

First term report dated 28th February 2022.

St Jude Kyezinge Parents PS (Semi Urban-Kyenzige Town Council).

Third term 2021 feedback report dated 6th October 2021.

Second term 2022 feedback report dated 13th May 2022.

Kitegwa Model PS (Rural-Ruteete Sub County).

Third term feedback report dated 4th March 2022.

Second term feedback report dated 23rd May 2022.

Three inspection reports were also submitted to the Directorate of Education Standards (DES) on the following dates:

Third term 2021 report dated 6th September 2021 was submitted on 20th June 2022.

First term 2022 report date 14th March 2022 was submitted on 15th June 2022.

Second term 2022 report date 30th June 2022 was submitted on 8th August 2022.

2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>The Council committee responsible for education was in place and functional during FY 2021/2022, convened meetings and discussed service delivery issues including inspection and monitoring findings, performance assessment results, DLG PAC reports etc. Examples: meeting held on 1st December, 2021 discussed departmental reports from the education and health sectors; reviewed project performance for FY 2021/2022. Meeting held on 1st March,, 2022 discussed departmental reports of the education and health sectors. Meeting which was held on 25th May, 2022 discussed education and health departmental budgets for FY 2022/2023.</p>	2
11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,</p> <p><i>score: 2 or else score: 0</i></p>	<p>The LG Education Department conducted activities to mobilize and attract and retain children at school as highlighted in the following activities below:</p> <p>According the recorded audio of the radio talk show availed by the DEO, the DIS and the head teacher Ihura primary school, on 2nd February 2022 held a radio talk show at radio Kagadi, Kibaale Community Radio (KKCR) 91.7 FM under the theme Education Improvement. The DIS sensitized senior men and senior women and parents on how disabled children are treated.</p>	2

Investment Management

Planning and budgeting for investments

Maximum 4 points on this performance measure

a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, *score: 2, else score: 0*

The LG maintained schools assets register in a format prescribed by MoES , a review of the asset register from DEOs office and from the 3 sampled schools was found not accurate as indicated below:

Kagadi Muslim PS. (Urban-Kagadi Town Council).

Number of Classrooms: 07, Number of Latrines: 14 Stances, Number of Desks: 130, Number of Teachers Houses: 0. Whereas at school level, Number of Classrooms: 07, Number of Latrines: 16 Stances, Number of Desks: 210, Number of Teachers Houses: 0.

St Jude Kyenzige Parents PS. (Semi Urban-Kyenzige Town Council).

Number of Classrooms: 06, Number of Latrines: 23 stances, Number of Desks: 153, and Number of Teachers Houses: 0. At school level: Number of Classrooms: 06, Number of Latrines: 19 stances, Number of Desks: 148, and Number of Teachers Houses: 0.

Kitegwa Model PS. (Rural-Ruteete Sub County).

At the district, Number of Classrooms: 08, Number of Latrines: 12 stances, Number of Desks: 130, and Number of Teachers Houses: 01. While at school level: Number of Classrooms: 08, Number of Latrines: 08 stances, Number of Desks: 213, and Number of Teachers Houses: 01.

Thus: Asset registers observed from the 3 sampled schools didn't rhyme with the asset registers reviewed from the DEO's office.

Planning and budgeting for investments

Maximum 4 points on this performance measure

b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, *score: 1 or else, score: 0*

The district implemented projects under the Education Department that included construction contracts during FY 2021/2022 out of which three projects were sampled. There was evidence that the district conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in FY 2021/2022.

Examples:

(i) Construction of three class room block at St Peter's Nyakatojo primary school in Mpeefu sub county which was budgeted for shs128,000,000 per page 37 of the approved annual budget. The project was captured on page 69 of the AWP and page 242 of the DDP III. The desk appraisal report was dated 12th April, 2021.

(ii) Construction of two class room block and staff room at Muhooro Moslem primary school in Muhooro sub county which was budgeted for shs 90,000,000 as per page 36 of the annual budget. The project was captured on page 69 of the AWP and page 242 of the DDP III. The desk appraisal report was dated 5th April, 2021

(iii) Completion of three class room block at Waihembe primary school in Mpeefu sub county which was budgeted for shs 80,000,000 as per page 36 of the annual budget. The project was captured on page 36 of the AWP and page 242 of the DDP III. The desk appraisal report was dated 5th April, 2021

Planning and budgeting for investments

Maximum 4 points on this performance measure

c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0

The district implemented projects under the Education Department that included construction contracts during FY 2021/2022 out of which three projects were sampled. There was evidence that the district conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over FY 2021/2022.

Examples:

(i) Construction of three class room block at St Peter's Nyakatojo primary school in Mpeefu sub county which was budgeted for shs128,000,000 per page 37 of the approved annual budget. The project was captured on page 69 of the AWP and page 242 of the DDP III. The field appraisal report was dated 12th April, 2021.

(ii) Construction of two class room block and staff room at Muhooro Moslem primary school in Muhooro sub county which was budgeted for shs 90,000,000 as per page 36 of the annual budget. The project was captured on page 69 of the AWP and page 242 of the DDP III. The field appraisal report was dated 12th April, 2021.

(iii) Completion of three class room block at Waihembe primary school in Mpeefu sub county which was budgeted for shs 80,000,000 as per page 36 of the annual budget. The project was captured on page 36 of the AWP and page 242 of the DDP III. The field appraisal report was dated 12th April, 2021

Procurement, contract management/execution

Maximum 9 points on this performance measure

a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, *score: 1, else score: 0*

As per the Approved Budget Estimates, the following projects were incorporated in the AWP and Procurement Plans for the current FY

- 1) Construction of King Solomon Seed S/S in Kagadi S/County; Phased Construction Estimated at UGX 1,885,984,646/=.
- 2) Construction of Kitegwa Seed S/S in Ruteete S/County; Phased Construction Estimated at UGX 1,885,984,646/=.
- 3) Construction of a 2-Classroom Block with an Office, Store and a Staff room, and a 5-Stance Latrine at Muhorro Moslem P/S in Muhorro T/C; Estimated at UGX 90,000,000/=.
- 4) Construction of a 2-Classroom Block and a Staff room, and a 5-Stance Latrine at Mutunguru P/S in Nyamarunda S/County; Estimated at UGX 90,000,000/=.

Procurement, contract management/execution

Maximum 9 points on this performance measure

b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, *score: 1, else score: 0*

School infrastructure Projects were approved by the Contracts Committee before commencement of Works. For example

- Under Min. No. ***KDLG/DCC/16/10/2021: (4)*** the Construction of a 2 Classrooms and a Staffroom at Nyakarongo Parents P/S in Kinyarugonjo S/County - ***KAGA613/WRKS/FY2021/2022/00006*** was approved by the Contracts Committee in a meeting held on 7/10/2021

- Under Min. No. ***KDLG/DCC/20/10/2021: (45)*** the Construction of a 5-Stance Lined Latrine with urinal at Kyaterekera SDA P/S in Kyaterekera Town Council - ***KAGA613/WRKS/FY2021/2022/00022*** was approved by the Contracts Committee in a meeting held on 18/10/2021.

- Under Min. No. ***KDLG/DCC/83/05/2022: (1)***, the Construction of a 2-Classroom Block, office and a Store at Kiduuma P/S in Kiryanga S/County - ***KAGA613/WRKS/FY2021/2022/00222*** and, the Construction of a 2-Classroom Block at Rusekere P/S in Kabamba S/County - ***KAGA613/WRKS/FY2021/2022/00010*** were approved by the Contracts Committee in their meeting held on 16/5/2022.

Procurement, contract management/execution

Maximum 9 points on this performance measure

c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. *score: 1, else score: 0*

There was evidence of proper establishment of the PITs for the school construction projects constructed within the last FY as per guidelines

A Copy of appointment of *Bukenya Robert* – DE as the Project Manager, and also a joint appointment of the DEO, District Labour Officer, DCDO and DNRO among others as members of the PIT for the Construction of a 2 Classrooms and a Staffroom at Nyakarongo Parents P/S in Kinyarugonjo S/County were seen by the Assessor. The letters were dated 3rd November, 2021.

Appointment of *Sunday Joseph* – Superintendent of Works as Project Supervisor for the Construction of a 2-Classroom Block, office and a Store at Kiduuma P/S in Kiryanga S/County – as per letter dated 20th May, 2022.

Also, a Copy of appointment of *Bukenya Robert* – DE as the Project Manager for the Construction of a 2-Classroom Block at Rusekere P/S in Kabamba S/County was seen by the Assessor. The letter was dated 30th May, 2022.

13	1	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>The sampled projects as per the physical checks during the sites visits were implemented following MoES technical designs.</p> <p>For example; The 2-Classroom Block at Rusekere P/S was implemented following Standard technical designs with the Classroom Block, each class measuring 7800x6400mm on the interior in Masonry brick walls of 230mm. The structure was roofed in Ordinary/Corrugated Maroon-colored Iron Sheets on treated timber trusses with fascia boards. The enclosures (steel casements), ie Doors (2No. each 900x2400mm) and glazed Windows – 1500mmx1200mm. The general finishing works in Plastering, floor works in Cement/Sand Screed, Chalk Boards (4500mmm wide by 1200mm high) and painting; all done as per the BoQs. The lightening arrestor was installed as well;</p> <p>This indicator as per the LGMSD manual reviews calls for Ref. Seed Sec. School.</p> <p>There was NO Seed School for Kagadi DLG in the previous FY</p>
13	1	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY</p> <p><i>score: 1, else score: 0</i></p>	<p>This indicator as per the LGMSD manual reviews calls for Ref. Seed Sec. School.</p> <p>There was NO Seed School for Kagadi DLG in the previous FY</p>

13	0	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc ..., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was NO evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY</p> <p>Only Site inspection and progress reports by the DE, Superintendent of Works, and AEO dated 11/3/2022, 14/6/2022 and 20/6/2022 for the following projects respectively were seen by the Assessor.</p> <ul style="list-style-type: none"> • Construction of a 5-Stance Lined Latrine with urinal at Kyaterekera SDA P/S in Kyaterekera T/C. • Construction of a 2-Classroom Block, office and a Store at Kiduuma P/S in Kiryanga S/County • Construction of a 2-Classroom Block at Rusekere P/S in Kabamba S/County <p>However, the Participation of Environmental Officer and DCDO was not evidenced according to the sampled projects above</p>
13	1	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>The district implemented projects under the Education Department that included construction contracts during FY 2021/2022. Sector infrastructure projects were properly executed and payments to contractors made within specified timeframes as provided in selected sample projects below: Examples:</p> <p>(i) M/S Karukana Enterprises Ltd was paid shs 121,413,363 on payment voucher number 41490015 dated 1st February, 2022 in respect of construction of three class room block at St Peter's Nyakatojo primary school in Mpeefu sub county which was budgeted for shs128,000,000 per page 37 of the approved annual budget. Payment was initiated and certified by the DEO 10th January, 2022; the DE certified payment on 13th January, 2022 whereas the CDO and Environment Officer certified payment on 20th January, 2022.</p>

(ii) M/S Mbaso Investments Uganda Ltd was paid shs 85,480,999 on payment voucher number 41568740 dated 9th February, 2022 in respect of construction of two class room block and staff room at Muhooro Moslem primary school in Muhooro sub county which was budgeted for shs 90,000,000 as per page 36 of the annual budget. The DEO initiated payment on 7th February, 2022. Payment was certified by DEO, CAO and DE on 7th February, 2022; the CDO and Environment Officer signed the payment documents on 8th February, 2022.

(iii) M/S Shapam Holdings Ltd was paid shs 75,999,877 on payment voucher number 41490013 dated 1st February, 2022 in respect of completion of three class room block at Waihembe primary school in Mpeefu sub county which was budgeted for shs 80,000,000 as per page 36 of the annual budget. The DEO initiated payment on 17th January, 2022. Payment was certified by DEO, CAO and DE on 17th January, 2022; the CDO and Environment Officer signed the payment documents on 20th January, 2022.

(iv) M/S Partinate Consultants Ltd was paid shs 28,660,500 on payment voucher number 42939212 dated 28th April, 2022 as partial payment for construction of a two class room block and staff room at Nyakarongo primary school in Mabaale sub county which was budgeted for shs 90,000,000 as per page 35 of the annual budget. The DEO initiated payment on 20th April, 2022. Payment was certified by DEO, CAO and DE on 20th April, 2022; the CDO endorsed payment on 29th April, 2020 and Environment Officer signed the payment documents on 1st May, 2022.

In all the examples provided above, payments to contractors were reviewed and the out come was that payment requests for sector infrastructure projects were initiated and executed as per contract and implementation results.

Procurement, contract management/execution

Maximum 9 points on this performance measure

h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, *score: 1, else, score: 0*

From the PDU, there was No evidence that the LG Education Department submitted their Procurement Plans for the FY 2022/23

Procurement, contract management/execution

Maximum 9 points on this performance measure

i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law *score 1 or else score 0*

From the Procurement Plan and procurement Files; there were complete procurement file for all the school infrastructure projects; including the Contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals. The project Files sampled included the following;

1. Construction of a 2 Classrooms and a Staffroom at Nyakarongo Parents P/S in Kinyarugonjo S/County - **KAGA613/WRKS/FY2021/2022/00006**; approved by the Contracts Committee under Min. No. *KDLG/DCC/16/10/2021: (4)* in a meeting held on 7/10/2021 after evaluation as per Evaluation report dated 1/10/2021. The contract with *M/S Partinate Consults Ltd*, for UGX 86,863,930/= was signed on 3/11/2021

2. Construction of a 5-Stance Lined Latrine with urinal at Kyaterekera SDA P/S in Kyaterekera T/C - **KAGA613/WRKS/FY2021/2022/00022**; approved by the Contracts Committee under Min. No. *KDLG/DCC/20/10/2021: (4)* in a meeting held on 18/10/2021 after evaluation as per Evaluation report dated 15/10/2021. The contract with *M/S Karukana Enterprises Ltd*, for UGX 31,980,000 /= was signed on 6/12/2021; and

3. Construction of a 2-Classroom Block, office and a Store at Kiduuma P/S in Kiryanga S/County - **KAGA613/WRKS/FY2021/2022/00222**; approved by the Contracts Committee under Min. No. *KDLG/DCC/83/05/2022: (1)* in a meeting held on 16/5/2022 after evaluation as per Evaluation report dated 3/5/2022. The contract with *M/S Mbasas Investments (U) Ltd*, for UGX 89,999,190/= was signed on 20/5/2022.

Projects are on the Contract Register for the FY 2021/2022;

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was that grievances were recorded, investigated, responded to and recorded in line with the grievance redress framework</p> <p>On 6/4/2022, focal person for GRM recorded a grievance for failure to pay the site worker Ugx 280,000, at Nyakatojo P/s, a meeting was held in response and the money was paid.</p>	3
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence that LG disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p>In a letter dated 1/7/2021, the LG disseminated the Education guidelines stamped and signed by the DEO on 1/7/2021</p> <p>Verification in all the 3 sampled schools which were Kagadi Muslim PS. (Urban-Kagadi Town Council), St. Jude Kyenzige Parents PS. (Semi-Urban Kyenzige Town Council) and Kitegwa Model PS. (Rural- Ruteete Sub County), the guidelines incorporating E&S were in place.</p>	3

16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i>	There was evidence that LG had in place a costed ESMP and this is incorporated within the BoQs and contractual documents, 1. Mbasia Investments Uganda Ltd was contracted to construction of 2 classroom block and 5 stance VIP lined pit latrine at Muhorro Moslem P/s, a costed ESMP was incorporated in BoQ under item 5.09 at tune of Ugx 800,000, total cost of the project Ugx 80,352,139 quoted from BoQ 2. Shapam holdings Ltd was contracted to construction of 3 classroom block at Waihembe P/s, a costed ESMP was incorporated in BoQ under item A4 at tune of Ugx 600,000, total cost of the project Ugx 71,439,884 quoted from BoQ	2
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16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	There was evidence for proof of land ownership, access of school construction projects 1. Voluntary allocation of land consent for Nyakasozzi P/s was signed by community and the school management committee on 16/2/2005, witnessed by 10 members of the community. 2. Voluntary allocation of land consent for Muhorro moslem P/s was signed by Kagadi LG and the school management committee on 3/8/2021, witnessed by 2 members of governing body for the school.	1
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Safeguards in the delivery of investments

Maximum 6 points on this performance measure

c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, *score: 2, else score:0*

There was evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports

1. Support supervision and monitoring for construction of 2 classroom block and 5 stance VIP lined pit latrine at Muhorro Moslem P/s was carried out dated on 28/7/2021, monitoring monthly checklists were reviewed dated from 28/7/2021, 24/8/2021, 22/9/2021, 27/10/2021, 25/11/2021, 20/12/2021, 25/1/2022, 24/2/2022, 23/3/2022, 20/4/2022, 23/5/2022, 21/6/2022, 29/6/2022, 31/8/2022, 30/9/2022, 28/10/2022 and 30/11/2022, project started from 3/11/2021 and ended 30/5/2022 all signed and stamped by both EO and DCDO.

2. Support supervision and monitoring for construction of 2 classroom block and 5 stance VIP lined pit latrine at Nyakasozi P/s is was carried out dated on 29/7/2021, monitoring monthly checklists were reviewed dated from 27/8/2021, 29/9/2021, 28/10/2021, 29/11/2021, 22/12/2021, 24/1/2022, 21/2/2022, 31/3/2022, 28/4/2022, 27/5/2022 and 29/6/2022, project started from 8/11/2021 and ended 30/5/2022 on all signed and stamped by both EO and DCDO.

3. Support supervision and monitoring for construction of 3 classroom block at Waihembe P/s is was carried out dated on 26/8/2021, monitoring monthly checklists were reviewed dated from 26/8/2021, 29/9/2021, 28/10/2021, 29/11/2021, 22/12/2021, 24/1/2022, 21/2/2022, 31/3/2022, 28/4/2022, 27/5/2022 and 29/6/2022, project started from 3/11/2021 and ended 30/5/2022 all signed and stamped by both EO and DCDO.

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There was evidence that E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

1. E&S certifications for the construction of 2 classroom block and 5 stance VIP lined pit latrine at Nyakasozi P/s was completed and signed by both EO and DCDO on 17/6/2022, payments effected on 30/6/2022

2. E&S certifications for the construction of construction of 3 classroom block at Waihembe P/s was completed and signed by both EO and DCDO on 17/6/2022, payments effected on 30/6/2022

3. E&S certifications for the construction of construction of 2 classroom block and 5 stance VIP lined pit latrine at Muhorro Moslem P/s was completed and signed by both EO and DCDO on 17/6/2022, payments effected on 30/6/2022

Health Performance
Measures

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>There was evidence to confirm that Kagadi DLG registered increased utilization of Health Care Services (focus on total deliveries).</p> <p>The computation of the utilization of Health Care Services was based on HC III and HC IVs as agreed during the training for the health specialists/ thematic area.</p> <p>The assessment team reviewed health unit annual reports (HMIS 107) for FY 2020/2021 and compared them to those for FY 2021/2022. The findings were as described below;</p> <p>Sampled facilities data 2020/2021 – Bwikara HC III -631, Isunga HC III- 626, isunga HC III-920 Total =2,177</p> <p>FY 2021/2021/2022 –Bwikara HC III- 992, Rugashali -2,532, Isunga -1022 Total=4,546</p> <p>The value is calculated from the formula :</p> <p>$\text{New} - \text{old} / \text{old} \times 100$</p> <p>$4,546 - 2,177 / 2,177 \times 100 = 108.8\%$</p> <p>Therefore Kagadi DLG registered an increase in utilization of services between FY 2020/2021/2022 and FY 2022/2023 at 108.8 % i.e. above 20%.</p>	2

3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	The budget for the health department for the development grant for FY 2021/2022 was shs 880,513,000 as provided on page 23 of the fourth quarter budget performance report for FY 2021/2022. Actual expenditure amounted to shs 2,124,331,000 during FY 2021/2022 as detailed in the financial statements for FY 2021/2022. The excessive expenditure was attributed to the supplementary budgetary allocations during FY 2021/2022. All funds as budgeted was received and accordingly spent. Some of the projects where funds were spent on during FY 2021/2022 included construction of maternity ward at Kabamba HC III in Kabamba sub county; construction of staff house at Kyabasara HC III in Pachwa sub county; construction of staff house at Muhoro HC III in Muhoro Town Council.	2
Maximum 8 points on this performance measure	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	The health sector implemented five projects during FY 2021/2022 out of which a sample of three projects was selected. Review of payment vouchers for contracts in the health department revealed that all payments to contractors were certified by the DHO, DE, CDO and Environment Officer as required. Examples: (i) Payment to M/S Winnar Services Ltd for shs 56,310,072 on payment voucher number 42656901 dated 7th April, 2022 for construction of a maternity ward at Kabamba HC III in Kabamba sub county which was budgeted for shs 60,000,000 as per page 26 of the annual approved budget for FY 2021/2022. Payment was certified by DHO, DE and CAO on 7th March, 2022. The CDO certified payment on 30th May, 2022 whereas the Environment Officer endorsed payment on 1st April, 2022.	2	
3	Investment performance: The LG has managed health projects as per guidelines.			
Maximum 8 points on this performance measure				

(ii) M/S Shapam Holdings Ltd was paid shs 142,499,904 on payment voucher number 44583073 dated 29th June, 2022 for construction of staff house at Kyabasara HC III in Pachwa sub county which was budgeted for shs 150,000,000 as per page 36 of the annual approved budget. Payment was initiated on 15th June, 2022 by DHO. The CFO, DE and CAO certified payment on 15th June, 2022. The CDO, Environment Officer and D/E certified payment on 30th May, 2022.

(iii) Payment was made to M/S Krut Supplies and Logistics Ltd for shs 142,170,265 on payment voucher number 43264284 dated 11th May, 2022 for construction of staff house at Muhooro HC III in Muhooro Town Council which was budgeted for shs 150,000,000 as per page 26 of the approved annual budget for FY 2021/2022. The DHO initiated payment on 5th May, 2022; DE and CAO certified payment on 5th May, 2022. The CDO endorsed payment on 2nd August, 2021 and Environment Officer certified payment on 4th April, 2022.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>From the DE and DHO, the following Works contracts were sampled; and the Engineers estimates (Budgets) Vs. the Contract Prices are as listed with the corresponding Variation percentages; $[(A - B)/A] * 100\%$:</p> <ol style="list-style-type: none"> 1. Upgrade of Kyakabadiima HC II to HC III- Kyakabadiima S/County - <i>MoH-UgIFT/WRKS/2020-21/00016 (Lot 11)</i>. The Engineers Estimates (A) was UGX 650,000,000/=; the Contract Price (B) was UGX 613,439,712/=. The Variation was at 5.62% 2. Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County - <i>KAGA613/WRKS/FY2021/2022/00015</i>. The Engineers Estimates (A) was UGX 60,000,000/=; the Contract Price (B) was UGX 59,273,760/=. The Variation was at 1.21% <p>The variations, $[(A - B)/A] * 100\%$ were thus within +/-20% of the MoWT/LG Engineers estimates</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>Upgrade of Kyakabadiima HC II to HC III was complete, (100% physical Progress) by the end of the Previous FY with an extension of time (3Months) from March 2022 to the end of the FY. The Q4 BPR – page 17 only refers to “Partial HC III upgrading done”</p> <p>Other infrastructures were implemented but call to this indicator as per the LGMSD manual reviews call for Ref. HC II to HC III Upgrade</p>	2

4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	Kagadi District had eight HC IIIs at Kiryanga HC III with a staff of 12; Kyaterekera HC III with 18; Mpeefu HC III with 16; Rugashali HC III with 16; Muhorro Kabuga HC III with 8; Isunga HC III with 16; Bwikara HC III with 15; and Mabaale HC III with 18 staff. Against Ministry of Health staffing norms of 29 staff for HC III, communicated in a letter from the Permanent Secretary Ministry of Health dated March 04, 2022 ref.: MSD 135/306/02 Vol. 59 titled "Approved Structures for Health Management Services, Health Facilities (General Hospitals), Health Centers IV, III, and II" this computed a 51.3% staffing capacity.	0
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.	Upgrade of Kyakabadiima HC II as per site visit and reports on the status was up to standard; The general layout - maternity/delivery Ward, Pre-Natal and Post Natal wards, the Linen Store, Sluice Rooms, Assisted Bath and the general wards (Male, Female, and Pediatric). Nurse Station, and the In-charge/Night duty station rooms, etc. were all set according to the plan. The Lined Latrine Block plus Showers, Placenta Pit, Medical Waste and the OPD Facelift were also up to standard, and complete by the Time of our Visit (Assessment).	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	Other infrastructures were implemented, but call to this indicator as per the LGMSD manual reviews call for Ref. HC II to HC III Upgrade	

Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence to show that health workers are in place as indicated in the staff list provided by the DHO's office for the FY 2021/2022</p>	2
	<p>Maximum 4 points on this performance measure</p>		<p>The assessment team reviewed the staff list obtained from the DHO's office and compared with what was provided at the sampled facilities. The findings are summarized below;</p>	
			<p>Rugashali HC III: The deployment list provided by the DHO's office tallied with what was obtained at the facility i.e. 13 out of 19 government payroll staff in place.</p>	
			<p>Isunga HC III: The deployment list provided by the DHO's office tallied with what was obtained at the facility i.e. 17 staff in place.</p>	
			<p>Bwikara HC III: the deployment list was compared with one provided by the DHO's office and it tallied i.e. 14 staff on government payroll.</p>	
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was evidence of upgraded facilities or constructions in the DLG with findings and recommendations in FY 2021/2022 represented here below:</p>	2
	<p>Maximum 4 points on this performance measure</p>		<p>District Health Inspector had project summary that tallied with the PBS report as herein below:</p>	
			<ul style="list-style-type: none"> • Upgrading of Galiboleka HC II to HC III 	
			<ul style="list-style-type: none"> • Construction of staff house at Galiboleka HC III at a cost of UGX 400,513,000 	
			<ul style="list-style-type: none"> • Construction of staff house at Kabamba HC III 	
			<ul style="list-style-type: none"> • Maternity ward construction and rehabilitation at Kabamba HC III. 	

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:

- Score 2 or else 0

There was evidence to confirm the annual work plan and budgets for the sampled facilities in Kagadi e DLG conformed to the prescribed formats in the planning guidelines and were submitted timely i.e. by 31 March 2022

1. Rugashari HC III: The annual work plan and budget was prepared by Ngomiranze Grace In-charge), endorsed by Muhoozi Fulgence -HUMC chairperson and submitted to the DHO's office on 29th March 2022

2. Isunga HC III: The annual work plan and budget was prepared by Atuhuura Doreen - In- charge, endorsed by Musasizi M –HUMC and submitted to the DHO's office on 11th March 2022 and approved by DTPC on 16/3/22.

3. Bwikara HC III: annual work plan and budget was prepared by -in-charge, endorsed by Kanyonyozi Erasmus - HUMC Chairperson on 20th March 2022 23/3/2022 endorsed by DHO on and approved by CAO.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that the health facility Annual Budget Performance Reports for the FY 2020/2021 conformed to the Budget and Grant Guidelines and were submitted timely i.e. by 15th of July 2021</p>	0
	<p>Maximum 14 points on this performance measure</p>		<ol style="list-style-type: none"> 1. Rugashali HC III: The annual budget performance was prepared by in-charge – Facility in -charge and submitted to DHO’s office –Health on 10th October 2022. this was late submission 2. Bwikara HC III: The budget performance report was prepared by in -charge and submitted to DHO’s – Health on 11th July 2022. 3. Isunga HC III : the budget performance report was prepared by in-charge and submitted to DHO’s office on 8/7/2021 	
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence to confirm the sampled health facility improvement plans for the FY 2021/2022 incorporated performance issues identified in DHMT monitoring and assessment /supervision reports.</p>	2
	<p>Maximum 14 points on this performance measure</p>		<p>Quarter two technical support supervision report -22 facilities where Bwikara HC III was supervised on 19th December 2021 identified gaps that included no minutes of community dialogues, NO IEC materials, no timetable for Health education talks; Isunga HC III supervised on 16 September 2021 was advised to update cash book & procure adult weighing scale and Rugashari supervised on 17th September 2021 was advised to prepare financial returns, training data, quality work plan and budget.</p> <p>Performance review meeting held on 16th May 2022 attended by 19 participants noted staff absentism, reduction of deliveries, poor</p>	

immunization services were affecting performance of facilities. However in the DHT meeting dated 30th June 2022, there was great improvement for example Bwikara HC III had improved performance at 80% while Isunga was at 57.2% ,IEC materials distributed by the DMMS and the sector accountant supported in-charges to prepare financial returns, Health education books were opened by the respective facilities.

quarter two report by DMMS dated 17th March 2022, funds were provided for VHT activities and community dialogue meetings held, VHT data base for some sub counties updated for social mobilization activities.

Further evidence that these performance issues were incorporated into the HF PIPs included:

1. Rugashari HC 1V: The PIP was prepared by in –charge on 29th March 2022. Some of the activities incorporated include:

- Procuring key triage equipment
- Increasing ANC attendance
- Procuring buffer stocks of drugs
- Increase integrated outreaches at a cost of 7,200,000,000 UGX (1,800,000,000 UGX quarterly)
- Procure transport for emergencies at accost 3,800,000,00 UGX
- Staff absenteeism.
- Hiring of support staff at a cost of 1,200,000,000UGX (detailed budget table 4)

2. Bwikara HC III: The PIP was prepared by in-charge dated 20th March 2022. Some of the activities incorporated include:

- Conducting EPI outreaches
- -improving first Trimester ANC 1 and ANC 4 visits

- rewards and sanctions committee & incentive bonuses payment.

- Increase in number of deliveries

- Conduct CQI meetings

- Conduct IPC meetings

- Procuring of buffer stocks

- Improving documentation.

3.Isunga HC III: some of the gaps to be addressed in the PIP Include:

- Increase ANC 1 & ANC 4 visits

- Procuring of buffer stocks

- Increase deliveries

- Increase immunization. the site visit noted increased immunisation from 54 to 76%

- Improving PNC 6 days from 39.3 % to 60

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

There was evidence that all (100%) of the monthly (12) and quarterly (4) reports for the FY 2020/2021 for the sampled facilities were submitted timely. The assessment team reviewed HMIS 104 and 105 reports for Rugashari HC III, Isunga HC III and Bwikara HC III. The details are summarized below:

Rugasashari HC III: July 2021 on 8/8/2021, August 2021 on 7/9/2021, September 2021 on 6/10/2021, October 2021 on 6/11/2021, November 2021 on 6/12/2021, December 2021 on 6/1/2022, January 2022 on 3/2/22, Feb 2022 on 4/3/22, March 2022 on 4/4/22, April 2022 on 5/5/22, May 2022 on 7/6/22, June 2022 on 2/7/22. **Q1** on 4/10/21, **Q2** on 5/1/22, **Q3** on 6/4/22, **Q4** on 5/7/22.

Bwikara HC III: July 2021 on 4/8/2021, August 2021 on 7/9/2021, September 2021 on 6/10/2021, October 2021 on 3/11/2021, November 2021 on 5/12/2021, December 2021 on 5/1/2022, January 2022 on 4/2/2022, Feb 2022 on March 2022 on 4/4/22, April 2022 on 4/5/22, April 2022 on May 2022 on 3/6/22, June 2022 on 6/7/22, **Q1** on 5/10/21, **Q2** on 6/1/22, **Q3** on 5/4/22, **Q4** on 5/7/22.

Isunga HC III : July 2021 on 7/8/2021, August 2021 on 6/9/2021, September 2021 on 5/10/2021, October 2021 on 6/11/2021, November 2021 on 6/12/2021, December 2021 on 7/1/2022, January 2022 on 4/2/2022, Feb 2022 on 4/3/22, March 2022 on 7/4/22, April 2022 on 5/5/22, May 2022 on 6/6/22, June 2022 on 6/7/22. **Q1** on 6/10/21, **Q2** on 5/1/22, **Q3** on 4/4/22, **Q4** on 6/7/22.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

there was evidence to confirm last Quarters i.e quarter 4:

Bwikara HC 111 :the invoice was generated by Ngomiranzze Richard – on 15th July 2022 and endorsed by Kajumba Theodra –DHO recommended by Bisangabasaijja Edward –CAO.

Isunga HC III ,the invoice was generated on 15th July 2022 and endorsed by Kajumba Theodra –DHO recommended by Bisangabasaijja Edward –CAO.

Rugashari HC IV :the invoice was generated by 15th July 2022 and endorsed by Kajumba Theodra –DHO recommended by Bisangabasaijja Edward –CAO.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0

There was evidence to confirm Quarterly RBF invoices for Kagadi DLG were submitted timely to MoH (i.e. by the end of the 3rd week of the month following end of the quarter

The assessment team reviewed Health Facility RBF invoices for 10 Facilities for all the quarters in the FY 2021/2022 details are provided below:

Quarter 1: The invoice was generated by Ngomiranze Richard –Biostatistician with invoice amount of 206,436,530 UGX & endorsed by DHO - on 15th October 2021.

Quarter 2: The invoice was generated by – Ngomiranze Richard -Biostatician with an invoice amount of 213,323,550 UGX on 21st January 2022 & endorsed by DHO on the same date

Quarter 3: The invoice was generated by Ngomiranze Richard –Biostatistician with an invoice amount of 198,028,080 UGX on 14th April 2022 & endorsed by DHO.

Quarter 4: The invoice was generated by Ngomiranze Richard –with an invoice amount of 172,031,780 UGX on 15th July 2022 and endorsed by Kajumba Theodra –DHO recommended by Bisangabasaiija Edward –CAO.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0

The DLG submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY 2021/2022 by August 31 of the current Financial Year as follows:

1st Quarter on 28/10/2021;

2nd Quarter on 18/01/2022;

3rd Quarter on 21/04/2022;

4th Quarter on 15/08/2022. (Late submission)

Compilation of the quarterly reports was done through joint meetings of all heads of department including the health department at the district headquarters.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

h) Evidence that the LG has:

i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0

There was evidence to confirm the LG health department developed performance improvement plan for the lowest performing health facilities. The plan was developed for Mugalike HC III-(PNFP). PIP was prepared by Asiimwe Noeline in-charge on 20th Sept 2022. Key areas identified for improvement included; low OPD ,lack of privacy and confidentiality ,low attendance of ANC1 & 4, inadequate human resource, low deliveries, low PNC 6 days attendance ,display services provided, inadequate drugs at the facility low immunization uptake and high user fees .

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0

There was evidence that the LG- health department implemented Performance Improvement Plan for the lowest performing health facilities i.e. Mugalike HC III.

The Biostatistician supported the Facility to develop the annual work plan for FY2022/2023. The AWP was prepared by Nahabwe Alex and endorsed by Bamwenda Alex –HUMC chairperson.

The facility was not giving accountabilities for RBF funds and a letter dated 2nd September 2021 was written to the administrator / over-seer of the facility to this effect.

Minutes of DHT -(03/DHT/2022) dated 25th May 2022 discussed Mugalike HC III and drew action points that included: letter be written to the parish over seer-done and reviewed by assessment team. Other action points were lower, reduce user fees ,display services offered, procure medicines and logistics,through churches and radio talk shows announce new user fee rates, improve laboratory services and put up new user fees on notice boards

Human Resource Management and Development

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:
i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0

There was evidence that the LG-Health department budgeted for health workers as per guidelines. The information obtained from the DHO's office indicated that, the LG health department has 22 Health Facilities (19 Gov't, 03 PNFPS) with an approved staff structure of 333 Health workers. The department budgeted for health workers with a total wage = 4,372,720,000 UGX FY 2022/20232 (Kagadi Local Government – Approved Annual Estimates for FY 2022/2023)

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>The LG health department did not deploy health workers as per guidelines/staffing levels and norms in the FY 2021/2022 (i.e. at least the average is above 75% workers as required by the guidelines for example kagadi Hospital had 170 out of 185 staff (82%) while Galiboleka HC III had 07 out of 19 staff (21%) Bwikara HC III had 14 out 19 (95%),Burora HC II had 05 out of 9</p>	0
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>There was evidence that the health staff in the sampled facilities are working where they are deployed.</p> <p>The assessment team reviewed the staff list obtained from the DHO's office and compared with the list provided at the sampled facilities. The findings are summarized below;</p> <p>Bwikara HC III: The deployment list provided by the DHO's office tallied with the list obtained at the facility i.e. 14 out of 19 government payroll staff in place.</p> <p>Isunga HC III: The deployment list provided by the DHO's office tallied with what was obtained at the facility i.e. 17 staff out of 19 in place.</p> <p>Rugashari HC III: The deployment list provided by the DHO tallied with the list at the facility i.e had 13 staff out of 19.</p> <p>Work attendance for all facilities are submitted monthly to the DHO i.e December 2021 was prepared</p>	3

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>The list of health workers deployed in the sampled facilities were displayed on the health facilities notice boards.</p> <p>Rugashari HC 111 had a list of 13 Health workers displayed,</p> <p>Bwikara HC III had a list of 14 Health workers displayed</p> <p>Isunga HC III had a list of 17 health workers displayed on the notice board.</p>	2
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>Health facility In-Charges were appraised for the FY 2021/2022. Some appraisal folders reviewed showed the following:</p> <ol style="list-style-type: none"> 1. Sebunya Herbert, Clinical Officer and In-Charge Kyamasega HC III was appraised by Kanyaihe Bonny Lucky, Senior Assistant Town Clerk on 01/07/2022. 2. Katusabe Robert, Senior Clinical Officer and In-Charge Bwikara HC III was appraised by Kyaligonza Peter, Senior Assistant Secretary on 31/07/2022. 3. Hill Albert, Clinical Officer and In-Charge Kyakabadima HC III was appraised by Bainomugisha Tony, Senior Assistant Secretary on 20/07/2022. 4. Kaijamurubi Gregory, Medical Officer and In-Charge Kagadi Hospital was appraised by Bahizi Rutabagisha, Assistant District Health Officer on 28/07/2022. 5. Ngomiranzze Grace, Clinical Officer and In-Charge Rugashari HC III was appraised by Kanyaihe Bonny Lucky, Senior Assistant Town Clerk on 01/07/2022. 6. Sunday Edward, Clinical Officer and In-Charge Kyaterekera HC III was appraised by Isingoma Raphael, Senior Assistant Town Clerk on 15/06/2022. 7. Ndyamuhakyi Erasmus, Enrolled 	1

Nurse and In-Charge Galiboleka HC III was appraised by Tusiime Gladys, Senior Assistant Secretary on 30/06/2022.

8. Katusiime Onesmus Mujuni, Clinical Officer and In-Charge Mpeefu HC II was appraised by Kobizaba Richard, Senior Assistant Town Clerk on 26/07/2022.
9. Mugabirwe Joyce, Enrolled Nurse and In-Charge Muhorro HC III was appraised by Kwagala Mary, Assistant Town Clerk on 30/06/2022.
10. Gonza Anthony , Senior Clinical Officer and In-Charge Kiryanga HC III was appraised by Kusemererwa Kelvin, Senior Assistant Town Clerk on 14/07/2022.
11. Kanyunyuzi Prisca Mary, Senior Clinical Officer and In-Charge Muhorro-Kabuga HC III was appraised by Turyatamba John, Senior Assistant Secretary on 30/06/2022.
12. Atuhuura Doreen, Senior Clinical Officer and In-Charge Isunga HC III was appraised by Sunday Robert, Senior Assistant Secretary on 08/07/2022.
13. Ngabirano Luke, Senior Clinical Officer and In-Charge Mabaale HC III was appraised by Koolya Andrew, Senior Assistant Town Clerk on 22/07/2022.

8

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

Health Facility In-charges conducted performance appraisal of all health facility workers against agreed performance plans and submitted a copy to HRO during the FY 2021/2022. Some files reviewed included:

1. Akugizibwe Rosemary, Senior Clinical Officer posted to Kagadi Hospital was appraised by Dr. Kaijamurubi Gregory, Medical Officer on 27/07/2022 (this was late appraisal)
2. Wakisa Madrine, Enrolled Nurse posted to Kagadi Hospital was appraised by Night Sylvia,

0

- Nursing Officer on 27/07/2022
(this was late appraisal)
3. Tumusiime Pelusi, Enrolled Midwife posted to Kagadi Hospital was appraised by Katusiime Winnie, Assistant Nursing Officer on 06/07/2022 (this was late appraisal).
 4. Mukandirwa Asiat, Enrolled Midwife posted to Kagadi Hospital was appraised by Businge Dinah, Nursing Officer on 28/07/2022 (this was late appraisal).
 5. Nabachwa Catherine, Enrolled Nurse posted to Isunga HC III was appraised by Atuhura Doreen , Senior Clinical Officer on 06/07/2022 (this was late appraisal).
 6. Mucurezi Agnes, Health Assistant posted to Kyabasara HC III was appraised by Ssebunya Herbert, Medical Clinical Officer on 01/07/2022 (this was late appraisal).
 7. Sunday Joy Margaret, Assistant Nursing Officer posted to Mabaale HC III was appraised by Ngabirano Luke, Senior Clinical Officer on 23/06/2022.
 8. Kyalimpa Teddy, Enrolled Nurse posted to Mpeefu HC III was appraised by Namara Margaret, Clinical Officer on 27/07/2022 (this was late appraisal).
 9. Night Irene, Enrolled Midwife posted to Muhorro HC III was appraised by Mugabirwe Joyce, Enrolled Nurse on 01/07/2022 (this was late appraisal).
 10. Birungi Betty, Enrolled Midwife posted to Kagadi Hospital was appraised by Businge Dinah, Nursing Officer on 26/07/2022 (this was late appraisal).
 11. Musimenta Judith, Enrolled Midwife posted to Kagadi Hospital was appraised by Asimwe Mary, Assistant Nursing Officer on 02/07/2022 (this was late appraisal).

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>There was no evidence adduced to show that corrective action was taken following the appraisals.</p>	0
	<p>Maximum 6 points on this performance measure</p>			
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>The LG- Health department availed a training plan dated July 2021 to June 2022 (Kagadi District Health Dept Training Data base FY 2021-2022).</p> <p>Some of the trainings recorded include: RMCAH on site mentorship and QI coaching in Kagadi at facility level by Nabakooza Josephine (PNO) on 26-27/5 2022.</p> <p>Mentorship at Mabale HC III of 6 health workers by 4 mentors.</p> <p>The CPD data base prepared was by Tumwebaze Justine (DHE) and captured budget for the training.</p>	1
	<p>Maximum 6 points on this performance measure</p>			

8

1

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Documented training activities in the training/CPD database, score 1 or else score 0

There was evidence to confirm the DLG had CPD data base prepared by Tumwebaze Justine (DHE).The CPD highlighted budget source, Name of trainee, period of the training, institution/venue , .Some of the training reports reviewed by the assessment team include:

Governance, Leadership & management training report dated 2-18 July 2021

Training report dated 31st-4 February 2022 on IDSR 3rd edition funded by Baylor at HB Hotel Hoima

BCC Training report on Zoonotic diseases funded by MOH at Nyaika Hotel.

Training report on PMTCT collaborative on dates 4-6th July 2022 funded by MOH.

Management, Monitoring and Supervision of Services.

9

2

Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0

There was evidence to show that the CAO confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the FY 2021/2022. A copy of the letter to the PS MoH (Dated 25th September 2022 , with title “ Submission of cost centers for FY 2021/2022-Kagadi District

With a copy to RDC, District chairperson, Area member of Parliament and DHO for 19 cost centers

Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.

The approved budget for the Health Department, DHO allocation for FY 2021/2022 PHC NW was shs 631,213,000 as per page 23 of the approved budget. Actual allocation for service delivery and management was shs 94,802,000 as per pages 27 to 28 of the approved budget equivalent to 15% hence within the prescribed range.

Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0

The DLG made timely warranting/verification of direct grant transfers to health facilities during FY 2021/2022 in accordance with the requirements of the budget.

In quarter one, grant for health cash limits were received by the DLG on 12th July, 2021 from PS/ST under reference MET.50/268/01, communication to health facilities was done on 20th July, 2021. Warranting was done on 19th July, 2021 and transfers effected as per CAO's instructions on 4th July, 2021.

In quarter two, grant for health cash limits were received by the DLG on 4th October, 2021 from PS/ST under reference MET.50/268/01, communication to health facilities was done on 14th October, 2021. Warranting was done on 13th October, 2021 and transfers effected as per CAO's instructions on 19th October, 2021.

In quarter three, grant for health cash limits were received by the DLG on 4th January, 2022 from PS/ST under reference MET.50/268/01, communication to health facilities was done on 18th January, 2022. Warranting was done on 17th January, 2022 and transfers effected as per CAO's instructions on 1st February, 2022.

In quarter four, health grant capitation cash limits were received by the DLG on 12th April, 2022 from PS/ST under reference MET.50/268/01, communication to health facilities was done on 25th April, 2022. Warranting was done on 22nd April, 2022 and transfers effected as per CAO's instructions on 11th June 2022.

There were delays of more than five days from the time of receipt of cash limits from MOFPED to warranting and release of funds to the health facilities.

Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0

Invoicing for quarter one was done on 28th July, 2021 funds were received on 30th July, 2021;

Invoicing for quarter two was done on 13th October, 2021 funds were received on 15th October, 2021;

Invoicing for quarter three was done on 25th January, 2022 funds were received on 29th January, 2022;

Invoicing for quarter four was done on 10th May, 2022 funds were received on 12th May, 2022.

There were no delays experienced in invoicing and communication of PHC NWR Grant beyond five days.

Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0

There was no evidence that the DLG publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards:

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

Kagadi DLG implemented actions recommended by the DHT quarterly performance review meetings of the FY 2021/2022

Intergrated support supervision report (oct-Dec 2021) proposed commissioning of the new building at Building at Burora HC II.This was followed up on 14th December 2021,the new building was commissioned at Burora and staff shifted to the new building.

Quarterly performance review meeting held on 19th May 2022 with 19 participants discussed action points i.e there was reduced deliveries in PNFPs,absentism of some staff was a challenge in service delivery ,poor immunization services at Ndaiga,Kyatekere and Muhoro NGO facilities. The team proposed reduction of user fees at these facilities especially for mothers who access the facilities for delivery services since they benefit from PHC grant.

Min 4 QPRM of the same meeting observed that performance scores of facilities had greatly improved. Some of the scores for best performing facilities were Bwikara at 80 %,Kiryanga at 62.3%,Isunga at 57.2%,Muhoro at 59.2% while the poor performing facilities included:Mugalike at 22.7%,Kyamasenga at 25.5% and Burora was at 30.6%.The average District score was at 96.19%,

support supervision report dated 16th March 2022 proposed Rugashali to carry out daily EPI charting, prepare a training data base ,procure a notice board ,prepare a micro plan and update vaccine control book.Supervision report dated 29th June 2022 confirmed data base was introduced, micro plan prepared and pinned up,the vaccine control book updated and notice board procured for the facility.

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0

There was evidence to confirm the Quarterly performance review meetings involved Implementing partners, DHT, Health In-charges & key LG departments.

Quarter 1: meeting held on 11th July 2021 DHT staff, Health Center in-charges in the District Council chambers 22 participants-no implementing partners.

Quarter 2: meeting held on 24th November 2021, attended by 28 participants including HF In charges, DHT members -01 representative of the implementing partners

Quarter 3: meeting held on 10th February 2022, including HF In charges, DHT, - M & E-implementing partner representative -31 participants

Quarter 4 meeting held on 19th May 2022 at District council hall with 21 participants with DHT members, Hospital staff , in-charges, Journalist, Baylor staff – representative of the implementing partners

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0

If not applicable, provide the score

There was evidence to confirm Support supervision has been carried out for all Facilities in the four quarters.

The assessment team reviewed 4 quarterly support supervision facilities. In all quarters, the DLG supervised all 22 facilities including HC IVs & Hospitals in the District.

For example in quarter two support supervision, Kagadi Hospital was supervised on 28th March 2022. The team advised the facility staff to procure emergency drugs using RBF funds, ceasor mothers be reviewed by medical officers, prepare time table for meetings and need for mentorship on 4 bucket use for infection prevention.

Quarter 4 supervision report ,Kagadi Hospital was supervised on 30th June 2022.mentorship was done on leadership and governance ,cold chain, a folder provided for temperature recordings,EPI charts updating including a CME on shake test conducted.

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0

- If not applicable, provide the score

There was evidence to show that HSD-Kagadi Hospital carried out supervisions of the lower facilities at least once every quarter

Q1: support supervision report dated 11th October 2021, generated by Akugizibwe in-charge community department supervised 22 facilities :Mpeefu HC was advised to follow RBF guidelines and utilize the notice board

Muhoro NGO II was advised to prepare training log, display HRM policy and submit timely monthly reporting, Mabaale HC III was advised to by CFO to avail financial policy, prepare health education timetable and at Burora, advised to pick and appraise staff, put in place guidelines and request for infrastructure.

Quarter two support supervision report , 26 health Facilities supervised including .Bwikara HC III,the team advised staff to update trainings, carry out quarterly rewards of best performing staff and update the cash book while at Mugallike HC III,staff were advised to form MPDSR committee and put in place a time table for health education talks.

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0

There was evidence to confirm Kagadi DLG Health department provided recommendations from support supervision visits during the FY 2021/2022 and their implementation was followed up.

The assessment team reviewed a letter dated 1st June 2021 to the Director Mugalike HC III as a follow up on improper utilization of RBF funds as the facility was charging a lot of money to mothers, diverting 40% meant for staff incentives to capital development and purchase of drugs.

Quarter one integrated support supervision report dated 11 October 2021, 25 facilities were supervised and advised to follow RBF guidelines .This was followed up by a letter written to Mugalike HC III dated 1July 2022 instructing the Director to use the RBF guidelines in place .

In DHMT meeting dated 29th June 2022, Min 04/EDHMT /RBF/JUNE/2022, recommendations were made for Mugalike HC III to procure reagents for testing mothers on 1st ANC visit without dual payment and this was done.

Support supervision visit dated 28th September 2021, recommended Rugashali HC III to prepare financial returns, formulate training data base, and prepare work plan and budget and another midwife to be recruited for the facility.

The assessment team reviewed work plan and budget, training data base at the time of assessment visit.

In another Support supervision at Bwikara HC III on 0th July, advised the facility to select an IPC focal person start sterilization of equipment.Ayesiiga Cissy was selected, IPC mentorship done, sterilizer repaired and in use.

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0

There was evidence to confirm the LG Health department provided support to health facilities in the management of medicines and health supplies in the FY 2021/2022.

Quarter two report dated 28th December 2021 SPARS report by Magezi James DMMS shared results of assessment of the facilities :Bwikara HC III scored 21.4 out of 25,Rugashali HC III scored 22 out of 25,Isunga HC III scored 21.5 out of 25,Kyabasara scored 21 out of 25 and Mabale HC II scored 21.5 out of 25.

EDHMT meeting held on 29th June 2021 advised facilities on procurement of reagents for testing mothers during ANC visit e.g. tests for blood grouping,HB tests,urinalysis.Some facilities like Bwikara had limited space in the medicine store and was advised to procure pallets and put in new shelves for drug storage.

Another report dated 17th December 2022 by Owino Emmanuel trained confirmed mentorships at all the 22 facilities on ordering skills but also noted there was inconsistent data in the HMIS regarding drugs and no records analysis by facility staff

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0

There was evidence that the DLG allocated at least 30% of District Health Office budget to health promotion and prevention activities as provided below.

The health department budget DHO non-wage was shs 631,213,000 as per page 23 of the district annual approved budget in respect of FY 2021/2022. Shs 189,363,900 equivalent to 30% was allocated health promotion and prevention as required per page 25 of the district approved budget for FY 2021/2022.

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0

There was evidence to confirm the DLG implemented health promotion, disease prevention and social mobilization activities in the FY 2021/2022.

Quarter three environmental staff performance review report generated by Tushime Fred and approved by Bahizi Paul on 10th January 2021 attended by 16 participants reached 2690 households, hand washing coverage is 50.93%, latrine coverage is at 66.02%, 20 villages were covered for example Kiryanga A is at 53.28% while action points included reduction the number of villages from 20 to 10, generate lists of ODF villages, disseminate sanitation utilization guidelines.

Quarter four –District sanitation annual report by Muganyizi Godfrey – SEHO shared results of sanitation activities that included District total households at 459,700 with 76,616 households .The report also confirmed household with functional hand washing facilities with soap and water at 20,4444,schools with latrines/toilets 136,schools with functional hand washing facilities with soap, ash close to the toilet were 136,sub county latrine coverage was at 68%,Galiboleka sub county at 69%,Kyenziye Sub county at 92%.Actions drawn include 30 % of PHC to be remitted by facilities for environmental activities .

There was a report dated 15th March 2022 by Tumwebaze Justine Ag SEHO on radio talk shows, radio spots, community dialogues conducted during mass polio campaigns where PPE were distributed, social mobilization done and a public address system used to mobilize communities on Vitamin A & Albendazole administration done including verification of VHTs in Rutete sub county carried out by the Health Assistant

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>There was evidence to show that actions were taken on health promotion, disease prevention and social mobilization aspects in the FY 2021/2022.</p> <p>A report on radio talk shows dated 15th March 2022 with support from Global Polio eradication initiative followed up on need to sensitize the community on polio vaccination. Another report dated 17th March 2022 provided a refresher training for VHTs on COVID 19, updates and PPES were distributed to VHTs</p>	1
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Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>There was evidence that the health department had an updated assets register which sets out health facilities and equipment relative to the medical equipment list and service standards for the specific facilities. The assessment team reviewed an updated Assets Register for the DLG dated 1st July 2022 detailing all health facilities under the following parameters :SN, Asset description, Asset chassis/serial No, identifier code ,model /make, Manufacturer, engraved Ref, Asset code, officer to whom it is allocated, Department/office to which the asset is allocated (location of the asset, date of acquisition, cost of the asset, Grant no, location of the asset, asset useful life (yrs.), condition of the asset.</p>	1
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Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);

(ii) desk appraisal by the LG; and

(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)):

score 1 or else score 0

The health sector implemented five projects during FY 2021/2022 out of which a sample of two projects was selected. There was evidence that the prioritized investments in the health sector for FY2021/2022 were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the DLG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)):

. Examples:

(i) Construction of staff house at Kyabasara HC III in Pachwa sub county which was budgeted for shs 150,000,000 as per page 36 of the annual approved budget. The project was captured on page 57 of the AWP and page 249 of the DDP III. The desk appraisal report was dated 17th April, 2021.

(ii) Construction of staff house at Muhooro HC III in Muhooro Town Council which was budgeted for shs 150,000,000 as per page 26 of the approved annual budget for FY 2021/2022. The project was captured on page 57 of the AWP and page 249 of the DDP III. The desk appraisal report was dated 10th April, 2021.

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

c. Evidence that the LG

has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0

The health sector implemented five projects during FY 2021/2022 out of which a sample of two projects was selected. There was evidence that the district conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions per examples provided below:

(i) Construction of staff house at Kyabasara HC III in Pachwa sub county which was budgeted for shs 150,000,000 as per page 36 of the annual approved budget. The project was captured on page 57 of the AWP and page 249 of the DDP III. The field appraisal report was dated 18th April, 2021.

(ii) Construction of staff house at Muhooro HC III in Muhooro Town Council which was budgeted for shs 150,000,000 as per page 26 of the approved annual budget for FY 2021/2022. The project was captured on page 57 of the AWP and page 249 of the DDP III. The field appraisal report was dated 12th April, 2021.

12

1

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0

There was evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist

1. Screening for environmental and social risks for construction of maternity ward at Kabamba HC III was carried out on 28/6/2022, signed and stamped by both DCDO and EO, ESMP prepared and costed on 28/6/2022 at a tune of Ugx 3,200,000, signed and stamped by both DCDO and EO

2. Screening for environmental and social risks for construction of staff house at Kyabasara HC III was carried out on 16/6/2021, signed and stamped by both DCDO and EO, ESMP prepared and costed on 16/6/2021 at a tune of Ugx 2,900,000, signed and stamped by both DCDO and EO

3. Screening for environmental and social risks for construction of Kyakabadima HC III was carried out on 30/3/2020, signed and stamped by both DCDO and EO, ESMP prepared and costed on 30/5/2021 at a tune of Ugx 1,700,000, signed and stamped by both DCDO and EO

13

0

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0

There was No evidence that LG Health department submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG AWP, Budget, and Consolidated Procurement Plan of Kagadi DLG

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG Health department submitted Procurement Requisition Forms – LG PP Forms to the PDU before 1st Quarter of the current FY</p> <p>LG PP form 1s for the following projects were submitted, forwarded (Confirmation of Need) by the Ag. DHO – Kajumba Theodora on 18/8/2022, with Approval and Confirmation of funding also on 18/8/2022 for the following;</p> <ul style="list-style-type: none"> • Construction of Staff House (Quarters) at Kyakabadima HC III – Estimated at UGX 161,500,000/= 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>Health infrastructure Projects for the previous FY (2021/2022) were approved by the Contracts Committee before commencement of Works.</p> <p>For example</p> <ul style="list-style-type: none"> • Under Min.6/1/May/20-21, of the Contracts Committee of Mityana DLG (Lead LG at the time of Procurement and Evaluation), in their meeting held on 11/5/2021, the Upgrade of Kyakabadiima HC II to HC III- Kyakabadiima S/County - <i>MoH-UgIFT/WRKS/2020-21/00016 (Lot 11)</i> was approved before commencement. No Letter from the Solicitor General was seen by the Assessor • Under Min. No. KDLG/DCC/16/10/2021: (6), of the Contracts Committee meeting held on 7/10/2021, the Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County - <i>KAGA613/WRKS/FY2021/2022/00015</i> was approved before commencement 	1

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0

If there is no project, provide the score

There was evidence of proper establishment of the PITs for the Health construction projects within the last FY as per guidelines.

A Copy of appointment of Bukenya Robert acting DE as the Project Manager, and also a joint appointment of Kajumba Theodore the acting DHO, District Labour Officer/ DCDO Ngondwe Ponsiano, Byoona Gerald the Senior Environment Officer and Mugume Francis the Assistant Engineering Officer as Clerk of works as members of the PIT for the Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County under the Health sector were seen by the Assessor. The letters were dated 8th June, 2021. The projects included; Upgrading of Kyakabadiima HC II to HC III in Kyakabadiima Sub-County and Construction of a Maternity Ward at Kabamba HC III in Kabamba Sub-County.

13	1	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>Upgrade of Kyakabadiima HC II as per site visit and reports on the status was up to standard; The general layout - maternity/delivery Ward, Pre-Natal and Post Natal wards, the Linen Store, Sluice Rooms, Assisted Bath and the general wards (Male, Female, and Pediatric). Nurse Station, and the In-charge/Night duty station rooms, etc. were all set according to the plan. The Lined Latrine Block plus Showers, Placenta Pit, Medical Waste and the OPD Facelift were also up to standard, and complete by the Time of our Visit (Assessment).</p> <p>All Foundation (substructures), walling(superstructures), room sizes, roof structure, etc were set to standards as provided MoH drawings and verified by the reports and physical visit done during the Assessemnt</p> <p>Other infrastructures were implemented, but call to this indicator as per the LGMSD manual reviews call for Ref. HC II to HC III Upgrade</p>
13	0	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was No evidence that the Clerk of Works maintained daily records that were to be consolidated weekly to the District Engineer in copy to the DHO, for Upgrading of Kyakabadiima HC II to HC III in Kyakabadiima S/County. No records seen by the Assessor</p>

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0

If there is no project, provide the score

There was No evidence that the LG held monthly site meetings by project site committee for the Upgrading of Kyakabadiima HC II to HC III in Kyakabadiima S/County during the Previous FY. No records seen by the Assessor

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0

If there is no project, provide the score

The LG Engineer's department - Project Supervisors (DE, and AEO) carried out technical supervision for the Heath projects in the district along with other infrastructure. The Site inspection and progress reports dated 17/3/2022 were seen by the Assessor

There was however No evidence to the Sampled projects, that prior to verification and certification of Works the other relevant officers participated in the inspections/supervisions. The Environmental Officer and DCDO participated as per Certificate of completion on Environmental and Social issues dated 1/4/2022 (Only endorsed by the Environmental Officer), and the Environmental and Social screening report dated 28/6/2022 for one project file seen. No reports for the the Upgrading of were seen by the Assessor

The following Projects were sampled

1. Upgrade of Kyakabadiima HC II to HC III in Kyakabadiima S/County

2. Construction of a Maternity Ward at Kabamba HC III

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

The health sector implemented five projects during FY 2021/2022 out of which a sample of three projects was selected. There was evidence that the DHO verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days) as per examples provided below.

Examples: (i) Payment to M/S Winnar Services Ltd for shs 56,310,072 on payment voucher number 42656901 dated 7th April, 2022 for construction of a maternity ward at Kabamba HC III in Kabamba sub county which was budgeted for shs 60,000,000 as per page 26 of the annual approved budget for FY 2021/2022. Payment was certified by DHO, DE and CAO on 7th March, 2022. The DHO verified works and initiated payment on 7th March, 2022 within the specified time frame of the contract.

(ii) M/S Shapam Holdings Ltd was paid shs 142,499,904 on payment voucher number 44583073 dated 29th June, 2022 for construction of staff house at Kyabasara HC III in Pachwa sub county which was budgeted for shs 150,000,000 as per page 36 of the annual approved budget. Payment was initiated on 15th June, 2022 by DHO. The CFO, DE and CAO certified payment on 15th June, 2022.

(iii) Payment was made to M/S Krut Supplies and Logistics Ltd for shs 142,170,265 on payment voucher number 43264284 dated 11th May, 2022 for construction of staff house at Muhooro HC III in Muhooro Town Council which was budgeted for shs 150,000,000 as per page 26 of the approved annual budget for FY 2021/2022. The DHO initiated payment on 5th May, 2022; DE and CAO certified payment on 5th May, 2022.

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

Complete Procurement files for the health infrastructure contracts with Evaluation Reports and Minutes of the Contract Committee, plus the contract documents were seen by the Assessor.

Files for the following projects were sampled accordingly;

- Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County

- **KAGA613/WRKS/FY2021/2022/00015**; approved by the Contracts Committee under Min. No.

KDLG/DCC/16/10/2021: (6) in a meeting held on 7/10/2021 after evaluation as per report dated 1/10/2021. The Contract was awarded to M/S Winrar Services Ltd at a Cost of UGX 59,273,760/= and signed on 3/11/2021.

- Upgrade of Kyakabadiima HC II to HC III - Kyakabadiima S/County was approved by the Contracts Committee under Min.6/1/May/20-21, of the Contracts Committee of Mityana DLG, in their meeting held on 11/5/2021. The contract - **MoH-UgIFT/WRKS/2020-21/00016 (Lot 11)** to M/S Bana Enterprises Ltd (UGX 613,439,712/=) was signed on 8/6/2022

Environment and Social Safeguards

Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework

Maximum 2 points on this performance measure

a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0

There was no evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0	There was evidence that the LG had disseminated guidelines on health care / medical waste management to health facilities In a report dated 8/12/2021, the LG disseminated the guidelines on health care / medical waste management to health facilities addressed to CAO signed by DHO.	2
	Maximum 5 points on this performance measure			
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	There was evidence that the LG had in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider) Rugashari HC III, Muhorro HC III and Isunga HC III, placenta pits and incinerators were available and functional, there was a registered waste handler called green label services Ltd.	2
	Maximum 5 points on this performance measure			
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There was evidence that the LG has conducted training (s) and created awareness in healthcare waste management 26/9/2022 under the, LG trained and created awareness in healthcare waste management	1
	Maximum 5 points on this performance measure			

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>There was no evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY</p> <p>1. Construction of staff house at kyabasara HC III, a costed ESMP was not incorporated into designs, BoQs, bidding and contractual documents</p>	0
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was evidence that all health sector projects were implemented on land where the LG had proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances</p> <p>1. Voluntary land allocation for Kyakabadiima health center III dated 25/8/2021 signed between the sub county Senior Assistant secretary and the in-charge of the health center, signed and stamped by Senior Assistant secretary copied in to the LC III.</p> <p>2. Voluntary land allocation for Muhorro health center III dated 20/2/2019 signed between the sub county chairperson III and the district health officer, signed and stamped by Senior Assistant secretary copied in to the Town clerk, Speaker and file.</p> <p>3. Voluntary land allocation for Kabamba health center III dated 18/8/2021 signed between the sub county Senior Assistant secretary and the in-charge of the health center, signed and stamped by Senior Assistant secretary copied in to the LC III.</p>	2

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.

There was evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports

1. Support supervision and monitoring for the construction of staff quarters at Kyabasara HC III was carried out on 29/7/2021, signed and stamped by both DCDO and Ag.DNRO, monitoring monthly checklists were reviewed dated from 29/7/2021, 30/8/2021, 28/9/2021/ 28/10/2021, 29/11/2021, 23/12/2021, 28/1/2022, 25/2/2022, 29/3/2022, 28/4/2022,30/5/2022 and 29/6/2022, the project started on 2/11/2021 and ended 30/5/2022

2. Support supervision and monitoring for the construction of staff quarters at MuhorroHC III was carried out on 29/7/2021, signed and stamped by both DCDO and Ag.DNRO, monitoring monthly checklists were reviewed dated from 29/7/2021, 27/8/2021, 29/9/2021/ 29/10/2021, 29/11/2021, 22/12/2021, 27/1/2022, 27/2/2022, 31/3/2022, 29/4/2022,27/5/2022 and 30/6/2022, the project started on 2/11/2021 and ended 30/5/2022

3. Support supervision and monitoring for the construction of maternity ward at Kyabadiima HC III was carried out on 28/12/2021, signed and stamped by both DCDO and Ag.DNRO, monitoring monthly checklists were reviewed dated from 25/2/2022, 30/3/2022, 28/4/2022,30/5/2022 and 29/6/2022, the project started on 2/11/2021 and ended 30/5/2022

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

There was evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects

1. Environment and Social Certification forms for the construction of staff quarters at Kyabasara HC III was completed, stamped and signed by both DCDO and Ag.DNRO on 20/4/2022, payments were effected on 7/7/2022

2. Environment and Social Certification forms for the construction of maternity ward at Kabamba HC III was completed, stamped and signed by both DCDO and Ag.DNRO on 27/5/2022, payments were effected on 10/7/2022

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>As per the MWE-MIS for the FY 2021/2022, the rural water functionality for Kagadi DLG was 70% which falls below 80% thereby justifying a score zero (0).</p>	0
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>From the MWE -MIS for the FY 2021/2022, the percentage of WSS facilities with functional WSCs in Kagadi DLG, as seen under the Management Column was 97% that falls between 90% and 100%, thereby justifying a score two (2).</p>	2

Service Delivery Performance: Average score in the water and environment LLGs performance assessment

a. The LG average score in the water and environment LLGs performance assessment for the current. FY.

Pending: - awaits performance of LLGs IVA.

Maximum 8 points on this performance measure

If LG average scores is

a. Above 80% score
2

b. 60 -80%: 1

c. Below 60: 0

(Only applicable when LLG assessment starts)

Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs:
Score 2

o If 80-99%: Score 1

o If below 80 %:
Score 0

• According to the 4th Quarter report titled “4th Quarter progress Report for Kagadi District Water and Sanitation Development Conditional Grant 2021/2022” (no REF: No.) submitted by CAO on 8th/07/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 13th/07/2022; the Safe Water Coverage (SWC) for Kagadi DLG as of June 2021 was 55%. The Sub-Counties (S/Cs) with SWC below the district average and were therefore to be targeted included: Kabamba S/C with SWC of 36%, Mabaale S/C with SWC of 49%, Kanyaisoke S/C with SWC of 53%, Kyenzige S/C with SWC of 40%, Kagadi S/C with SWC of 47%, Rutete S/C with SWC of 40%, Burora S/C with SWC of 51%, Muhorro S/C with SWC of 48%, Kyakabadiima S/C with SWC of 49%, Ndaiga S/C with SWC of 3%, Mpeefu S/C with SWC of 51%, Bwikara S/C with SWC of 48%, Kiryanga S/C with SWC of 40% and Pachwa S/C with SWC of 39%;

• These were to be the target S/Cs for budget allocations in the FY 2021/22.

• As per the document titled “

Submission of Annual work plan and Budget for Kagadi District Water and Sanitation Development Grant 2021/2022” (no REF. No.) submitted by CAO on 8th/07/2021 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 15th/07/2021 and in reference to my analysis of the annual progress reports for FY 2021/2022, Kagadi District water department implemented the following budgeted water projects in the targeted sub counties.

i. Project 1:

Kaga524/Wrks/FY2021/2022/00011:
Siting, and Drilling of seven (07) deep boreholes: Kyakabadiima S/C, Burora S/C, Mpeefu S/C, Mpeefu T/C, Kagadi T/C, Pachwa S/C, and Kabamba S/C at a cost of UGX 140,669,900; which is a target of 5 out of 7, equivalent to 71.4%

ii. Project 2:

Kaga524/Wrks/FY2021/2022/00021:
Rehabilitation of twelve (12) boreholes in Muhorro T/C, Bwikara S/C, Muhorro S/C, Mpeefu S/C, Kiryanga S/C, Kanyaisoke S/C, Mabaale S/C, Pachwa S/C, and Rutete S/C at of UGX 90,000,000; which is a target of 10 out of 12, equivalent to 83.3%

iii. Project 3:

Kaga613/Wrks/FY2021/2022/00028
Extension of Kiduuma Water Supply System to Kiryanga Trading Centre under Water Sector in Kiryanga S/County at a cost of UGX 39,663,900; which is a target of 1 out of 1, equivalent to 100%.

iv. Project 4:

Kaga613/Wrks/FY2021/2022/00012:
Construction of Pachwa Piped Water Supply System Phase II in Pachwa Sub-County, at a cost of UGX 267,777,490; which is a target of 1 out of 1, equivalent to 100%

v. Project 5:

Kaga524/SRVCS/FY2021/2022/00027:
Hydrogeological Site Survey and Supervision of seven (07) deep boreholes: Kyakabadiima S/C, Burora S/C, Mpeefu S/C, Mpeefu T/C, Kagadi

T/C, Pachwa S/C, and Kabamba S/C at a cost of UGX 20,036,400; which is a target of 5 out of 7, equivalent to 71.4%.

vi. Project 6: (MOU between Kagadi DLG and Kagadi Hand-Pump Mechanics Association, signed on 8th/07/2021): Rehabilitation of twelve (12) boreholes under DDEG in Muhorro T/C, Bwikara S/C, Muhorro S/C, Mpeefu S/C, Mabaale S/C, Burora S/C, Kabamba S/C and Kagadi T/C at of UGX 70,526,316; which is a target of 8 out of 10, equivalent to 80%;

vii. Project 7:
Kaga524/SRVCS/FY2021/2022/00013: Feasibility study and Design of Kitemba Mini Solar pumped water supply in Kiryanga S/C and Feasibility study and Design of Mpeefu Ya Sande Mini Solar pumped water supply in Mpeefu S/C at of UGX 68,676,000; which is a target of 2 out of 2, equivalent to 100%;

viii. Project 8:
Kaga613/Wrks/FY2021/2022/00029: Construction of seven (07) stand taps in Kiryanga Trading Centere in Kiryanga S/County at a cost of UGX 23,836,000; which is a target of 1 out of 1, equivalent to 100%.

• Therefore, the number of projects implemented in target S/Cs is 33 out of 41 budgeted projects in the Previous FY 2021/2022, equivalent to 80.5% that falls between 80% and 90% , thereby justifying a score of one (1).

2

Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

As per review of "Submission of Annual work plan and Budget for Kagadi District Water and Sanitation Development Grant 2021/2022" (no REF. No.) submitted by CAO on 8th/07/2021 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 15th/07/2021 and basing on sample of five (5) WSS contracts that were implemented in Kagadi DLG, the following percentage variation of the engineering estimates were revealed:

i. Project 1:

2

Kaga524/Wrks/FY2021/2022/00011/
Kaga524/SRVCS/FY2021/2022/00027:
Siting, and Drilling of seven (07) deep
boreholes: Kyakabadiima S/C, Burora
S/C, Mpeefu S/C, Mpeefu T/C, Kagadi
T/C, Pachwa S/C, and Kabamba S/C;

- Contractor: KLR Uganda Ltd/ Water
Resource and Environmental
Consultants Ltd

- Engineer's estimated cost of UGX
175,000,000 (A);

- Contracted Sum of UGX 160,706,300
(20,036,400+140,669,900) (B);

- Percentage variation= $[(A-B)/A]*100 =$
 $[(175,000,000 - 160,706,300)/$
 $175,000,000]*100 = 8.2\%$

ii. Project 2:

Kaga524/Wrks/FY2021/2022/00021:
Rehabilitation of twelve (12) boreholes in
Muhorro T/C, Bwikara S/C, Muhorro S/C,
Mpeefu S/C, Kiryanga S/C, Kanyaisoke
S/C, Mabaale S/C, Pachwa S/C, and
Rutete S/C ;

- Contractor: Kagadi District Pump
Mechanics Association

- Engineer's estimated cost of UGX
92,004,000 (A);

- Contracted Sum of UGX 90,000,000
(B);

- Percentage variation= $[(A-B)/A]*100 =$
 $[(92,004,000 - 90,000,000)/$
 $92,004,000]*100 = 2.2\%$

iii. Project 3:

Kaga613/Wrks/FY2021/2022/00028/
Kaga613/Wrks/FY2021/2022/00029:
Extension of Kiduuma Water Supply
System and Construction of seven (07)
stand taps to Kiryanga Trading Centre
under Water Sector in Kiryanga
S/County at a cost of UGX 39,663,900;
which is a target of 1 out of 1, equivalent
to 100%.

- Contractor: Kagadi District Hand-Pump
Mechanics Association./ Shapam
Holdings Ltd;

- Engineer's estimated cost of UGX 65,779,000 (A);
- Contracted Sum of UGX 63,499,900(39,663,900+23,836,000)(B);
- Percentage variation= $[(A-B)/A]*100 = [(65,779,000 -63,499,900)/65,779,000]*100 = 3.5\%$

iv. Project 4:
Kaga613/Wrks/FY2021/2022/00012:
Construction of Pachwa Piped Water Supply System Phase II in Pachwa Sub-County;

- Contractor: MONVI Logistics Ltd;
- Engineer's estimated cost of UGX 280,000,000 (A);
- Contracted Sum of UGX 267,777,490 (B);
- Percentage variation= $[(A-B)/A]*100 = [(280,000,000 -267,777,490)/280,000,000]*100 = 4.4\%$

v. Project 5:
Kaga524/SRVCS/FY2021/2022/00013:
Feasibility study and Design of Kitemba Mini Solar pumped water supply in Kiryanga S/C and Feasibility study and Design of Mpeefu Ya Sande Mini Solar pumped water supply in Mpeefu S/C at of UGX 68,676,000; which is a target of 2 out of 2, equivalent to 100%;

- Contractor: ROK Technical Services Ltd;
- Engineer's estimated cost of UGX 71,577,670 (A);
- Contracted Sum of UGX 68,676,000 (B);
- Percentage variation= $[(A-B)/A]*100 = [(71,577,670-68,676,000)/71,577,670]*100 = 4.1\%$

• Therefore percentage variations in the contract price compared to the Engineer's estimate is equivalent to:
Project 1 = 8.2%; Project 2 = 2.2%;
Project 3 = 3.5%; Project 4= 4.4% and
Project 5 = 4.1%;

- Hence the variations in the contract price and engineer's estimates of the five (5) sampled WSS infrastructure investment contracts for FY 2021/2022 are all within +/-20%, thereby justifying a score of two (2)

2

2

Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

- d. % of WSS infrastructure projects completed as per annual work plan by end of FY.
- o If 100% projects completed: score 2
 - o If 80-99% projects completed: score 1
 - o If projects completed are below 80%: 0

According to document titled “ Submission of Annual work plan and Budget for Kagadi District Water and Sanitation Development Grant 2021/2022” (no REF. No.) submitted by CAO on 8th/07/2021 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 15th/07/2021, and 4th Quarter report titled “4th Quarter progress Report for Kagadi District Water and Sanitation Development Conditional Grant 2021/2022” (no REF: No.) submitted by CAO on 8th/07/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 13th/07/2022, most of the planned projects were completed by the end of the FY 2021/2022. The following were the planned WSS infrastructure projects and level of achievement by the end of the FY 2021/2022:

i. Project 1:

Kaga524/Wrks/FY2021/2022/00011: Siting, and Drilling of seven (07) deep boreholes: Kyakabadiima S/C, Burora S/C, Mpeefu S/C, Mpeefu T/C, Kagadi T/C, Pachwa S/C, and Kabamba S/C: Achieved 100% at a cost of UGX 175,000,000;

ii. Project 2:

Kaga524/Wrks/FY2021/2022/00021: Rehabilitation of twelve (12) boreholes in Muhorro T/C, Bwikara S/C, Muhorro S/C, Mpeefu S/C, Kiryanga S/C, Kanyaisoke S/C, Mabaale S/C, Pachwa S/C, and Rutete S/C: Achieved 100% at a cost of UGX 92,004,000;

iii. Project 3:

Kaga613/Wrks/FY2021/2022/00028 Extension of Kiduuma Water Supply System to Kiryanga Trading Centre under Water Sector in Kiryanga

S/County: Achieved 100% at a cost of UGX 39,663,900;

iv. Project 4:

Kaga613/Wrks/FY2021/2022/00012:
Construction of Pachwa Piped Water Supply System Phase II in Pachwa Sub-County: Achieved 100% at a cost of UGX 280,000,000;`

v. Project 5:

Kaga524/SRVCS/FY2021/2022/00027:
Hydrogeological Site Survey and Supervision of seven (07) deep boreholes: Kyakabadiima S/C, Burora S/C, Mpeefu S/C, Mpeefu T/C, Kagadi T/C, Pachwa S/C, and Kabamba S/C: Achieved 100% at a cost of UGX 20,036,400;

vi. Project 6: (MOU between Kagadi DLG and Kagadi Hand-Pump Mechanics Association, signed on 8th/07/2021): Rehabilitation of twelve (12) boreholes under DDEG in Muhorro T/C, Bwikara S/C, Muhorro S/C, Mpeefu S/C, Mabaale S/C, Burora S/C, Kabamba S/C and Kagadi T/C: Achieved 100% at a cost of UGX 70,526,316;

vii. Project 7:

Kaga524/SRVCS/FY2021/2022/00013:
Feasibility study and Design of Kitemba Mini Solar pumped water supply in Kiryanga S/C and Feasibility study and Design of Mpeefu Ya Sande Mini Solar pumped water supply in Mpeefu S/C: at of UGX 68,676,000; which is a target of 2 out of 2, equivalent to 100%;

viii. Project 8:

Kaga613/Wrks/FY2021/2022/00029:
Construction of seven (07) stand taps in Kiryanga Trading Centere in Kiryanga S/County: Achieved 100% at a cost of UGX 23,836,000;

- Therefore, all WSS infrastructure projects were completed thereby justifying a score of two (2)

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

a. If there is an increase in the % of water supply facilities that are functioning

o If there is an increase: score 2

o If no increase: score 0.

- From Ministry of Water and Environment Management Information System (MWE-MIS) assessment report for the FY 2021/2022, Kagadi DLG had 765 functional and 326 non-functional rural water sources, that was equivalent to a functionality of $[765/(765+326)]*100 = 70.1\%$ approximated to 70%.

- Also, from MWE-MIS assessment report for the FY 2020/2021, Kagadi DLG had 752 functional and 329 non-functional rural water sources, that was equivalent to a functionality of $[752/(752+329)]*100 = 69.6\%$ approximated to 70%.

- The variation in Kagadi DLG rural water functionality from 69.6% to 70.1% represents an increase of 0.5% in the water supply facilities that are functional.

- There is an increase and therefore, justifying a score of two (2).

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).

o If increase is more than 1% score 2

o If increase is between 0-1%, score 1

o If there is no increase : score 0.

- From Ministry of Water and Environment Management Information System (MWE-MIS) District Software Report (rural water Management) for FY/2021/2022, Kagadi DLG had 433 functional WSCs out of the 447 established WSCs equivalent to Management of $[433 / 447] * 100 = 96.9\%$ approximated to 97%.

- Also, MWE-MIS District Software Report (rural water Management) for FY 2020/2021, Kagadi DLG had 422 functional WSCs out of the 434 established WSCs equivalent to Management of $[422 / 434] * 100 = 97.2\%$ approximated to 97%.

- The variation in Kagadi DLG rural water functionality from 97.2% to 96.9 % represents a decrease of 0.3% in the water supply facilities with functional water and sanitation committees.

- There is a decrease (no increase), and therefore, justifying a score of zero (0).

Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

As per review of the 4th Quarter report titled "4th Quarter progress Report for Kagadi District Water and Sanitation Development Conditional Grant 2021/2022" (no REF: No.) submitted by CAO on 8th/07/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 13th/07/2022; and in reference to my analysis of the monitoring reports: 1-"Quarter 1 Monitoring Progress Report FY 2021/2022" written by Kagadi DWO to CAO on 2nd/10/2021; 2-"Quarter 2 Monitoring Progress Report FY 2021/2022" written by Kagadi DWO to CAO on 4th/01/2022; 3-"Quarter 3 Monitoring Progress Report FY 2021/2022" written by Kagadi DWO to CAO on 8th/04/2022; 4-"Quarter 4 Monitoring Progress Report FY 2021/2022" written by Kagadi DWO to CAO on 30th/06/2022; Kagadi district water department implemented (constructed/ rehabilitated) 41 WSS

facilities in FY 2021/2022. I sampled and visited six (6) WSS facilities in five (5) S/Counties and I observed/noted the following:

i. Drilling of Kiryabente-Kahunde deep borehole (Source ID: DWD 78672) in Kahunde village, Kagadi T/C: completed on 6th/02/2022.

- I found the borehole functional and properly maintained, well fenced without a soak pit:

- The borehole had pathway for easy access and a clean environment with planted trees and paspalum grass;

- I found no WSC members

- The deep borehole was well numbered (Source ID: DWD 78672) and (not plate) engraved.

- The thickness of borehole platform was 130mm and the drainage channel was 110.

- The internal diameter of the Platform was 1500mm and the platform for standing while pumping was 550mm x 600mm

- The water delivery point was 515 mm from the ground

- Borehole handle was protected by guard from hitting the upper and lower extents.

- Upon testing the minimum well yield, on average a 20-litre jerrycan was filled in $(84+70)/2=77$ seconds approximated to $[(20/77)*3600] = 935$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good) well yield.

- There was a storm-water (runoff cut-off drain

- Overall, the deep borehole was functioning well as reported by Kamwenge DWO

ii. Drilling of Hamugyi deep borehole

(Source ID: DWD 78671) in Kahunde village, Kagadi T/C: completed on 5th/02/2022.

- I found the borehole functional and properly maintained, well fenced without a soak pit:

- The borehole had pathway for easy access and a bushy and dirty environment without planted trees and paspalum grass;

- I found no WSC members. However, I found one (1) community member who confirmed that there was no Water user fees being collected

- The deep borehole was well numbered (Source ID: DWD 78672) and (not plate) engraved.

- The thickness of borehole platform was 130mm and the drainage channel was 110.

- The internal diameter of the Platform was 1500mm and the platform for standing while pumping was 550mm x 600mm

- The water delivery point was 505 mm from the ground

- Borehole handle was protected by guard from hitting the upper and but not protected from hitting the lower extents.

- Upon testing the minimum well yield, on average a 20-litre jerrycan was filled in $(84+68+94)/2=82$ seconds approximated to $[(20/82)*3600] = 878$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good well yield.

- There was a storm-water (runoff cut-off drain

- Overall, the deep borehole was functioning well as reported by Kamwenge DWO

iii. Rehabilitation of Nyanseke P/School deep borehole in Nyanseke village, Muhorro T/C:

- I found the borehole functional but without a soak pit.
- The facility had pathway for easy access.
- The environment was dirty and bushy
- There was no WSC member present at the time of field visit (only school askari was found). The borehole was majorly under school management.
- The borehole was not engraved and had source ID.
- The borehole fencing was dismantled (reportedly for firewood).
- Also, the platform was not well (newly) constructed,. Only plastering of an existing platform was done.
- There was some indigenous tree planted but no paspalum planted.
- The thickness of borehole platform was 120mm and the drainage channel was 110.
- The internal diameter of the Platform was 1550mm and the platform for standing while pumping was 600mm x 600mm
- The water delivery point was 475 mm from the ground
- Borehole handle was not protected by guards from hitting the upper and lower extents.
- I tested the minimum well yield, and on average a 20-litre jerrycan was filled in $(102+90)/2=96$ seconds approximated to $[(20/96)*3600] = 750$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good water yield.
- Overall, the deep borehole was functioning well as reported by DWO.

iv. Rehabilitation of Kisura P/School deep borehole in Kisura village, Bwikara S/C:

- I found the borehole functional but without a soak pit.
- The facility had pathway for easy access.
- The environment was dirty (flooded) and bushy
- There was no WSC member present at the time of field visit (only school askari was found). The borehole was majorly under school management.
- The borehole was not engraved and had source ID.
- The borehole was well fenced.
- There was paspalum planted but no trees planted.
- The thickness of borehole platform was 150mm and the drainage channel was 125.
- The internal diameter of the Platform was 1600mm and the platform for standing while pumping was 600mm x 600mm
- The water delivery point was 475 mm from the ground
- Borehole handle was protected by guards from hitting the upper and lower extents.
- I tested the minimum well yield, and on average a 20-litre jerrycan was filled in $(154+92)/2=123$ seconds approximated to $[(20/123)*3600] = 585$ litres per hour less than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus poor water yield and thus a hard to pump well
- Overall, the deep borehole was functioning well as reported by DWO.

v. Construction of Pachwa Piped Water System Phase II (Construction of 800 m transmission line and 4 km distribution line) in Bugalama S/C

- I visited the reservoir tank and I found it well installed and functioning well

- The reservoir tank area is well fenced poles, chain link and barbed wire fence with a gate that is securely locked.
- The gate is constructed with mild steel hollow sections of 40x40 and of 30x30.
- The pump/generator/guard house and reservoir sites were all accessible at the time of visit and thus I verified the dimensions.
- The 800 transmission line and 4 km distribution network were in place
- Overall, the piped water supply system is functioning well as reported by the Kagadi DLG Water Department

vi. Extension of Kiduuma Piped Water System (construction of 3 km distribution line and 7 stand posts/ taps) in Kiduuma T/C

- I sampled and visited public stand posts and I found they were well installed and functioning well

a) Public stand Post- 2 spouts

- I tested the minimum flow, and on average a 20-litre jerrycan was filled in $(66+68)/2=67$ seconds approximated to $[(20/67)*3600] = 1074$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good water yield.

- There was no WSC member found at the time of field visit and thus I could not confirm training of WSCs

- There was signs of washing bay (evidenced by a washed car and motorbike).

- The water source was not engraved and numbered.

- The environment was generally clean but there was need for desilting.

- The water source was well constructed and metered

b) Public stand Post- 2 spouts, constructed on 26th/05/2022

- I tested the minimum flow, and on average a 20-litre jerrycan was filled in $(86+74)/2=80$ seconds approximated to $[(20/80)*3600] =900$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good water yield.
- There was no WSC member found at the time of field visit and thus I could not confirm training of WSCs
- The water source was well constructed and metered
- Overall, the piped water supply system is functioning well as reported by Kagadi DWO.
- Therefore, on average all the six (6) WSS facilities I visited/ observed were constructed/ rehabilitated were generally functioning well, and the DWO fairly reported on them in the Annual Performance and Progress Reports of 4th Quarter in the FY 2021/2022 and therefore, justifying a score of three (3)

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

As per quarterly WSS reports, Kagadi district LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement

There was evidence that Kagadi DLG Water Office collects and compiles information on sub-county water supply and sanitation reported in the minutes of the coordination committee meetings held each quarter incorporated in the following Quarterly reports:

i. 1st Quarter Progress Report for FY 2021/2022 (no REF: No.) submitted by Kagadi DLG CAO on 12th/10/2021 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on

0

13th/10/2021;

ii. 2nd Quarter Progress Report for FY 2021/2022 (no REF. No.) submitted by Kagadi DLG CAO on 4th/01/2022 to MWE PS, received by the MWE Central Registry and MWE RWSSD on 7th/01/2022;

iii. 3rd Quarter Progress Report for FY 2021/2022 (REF: CR/158/1) submitted by Kagadi DLG CAO on 6th/04/2022 to MWE PS, received by the MWE Central Registry and MWE RWSSD on 26th/04/2022

iv. 4th Quarter progress Report for Kagadi District Water and Sanitation Development Conditional Grant 2021/2022” (no REF: No.) submitted by CAO on 8th/07/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 13th/07/2022.

The other information details on functionality of facilities and WSCs, safe water coverage, and community involvement especially in management through WSCs are also reported in the summary list attached to especially the 4th and 3rd Quarter report and Form 1 for data collection for new point water sources/facilities.

However, there was no quarterly reports for submission of data update (form 1s) reports and therefore I could not confirm whether Kagadi DWO collected and compiled quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement)

and therefore, justifying a score of zero (0)

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and

• There was evidence that Kagadi DLG Water Office updates the MIS (WSS data) in all the Quarterly Reports. The newly constructed facilities were reported and their details were filled in Form 1s as a data collection form for point water

3

improve their performance

Maximum 7 points on this performance measure

sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes:
Score 3 or else 0

sources for new facilities, detailing location of the new facilities, population served, functionality of WSCs and WSS facilities, etc. These are compiled together sent to MWE for updating and the DWO downloads this information as Form 4 compilations of the updated MWE database forming the DWO MIS.

- There was data update reports for District Water and Sanitation Conditional Development Grant (DWSCDG) for FY 2021/2022, submitted by Kagadi District Water Department to MWE. The information collected in the Form 1 include: the type of source; water source location; general information covering month/year of construction, source name, source number, source of funding, current ownership, and estimated number of users; operation and maintenance covering type of management, establishment of WSCs and their training, WSCs collecting user fees, WSCs undertaking regular or minor repairs, WSCs holding regular meetings, and environment/sanitation around the source; Operation status (Functionality); Other information as required by the DWO; contacts of village guide respondent and Data verification.

- There was a compilation for form 4s at the LG Water Office and thus these were used by the Kagadi DWO for planning purposes (plan for villages/ S/Counties based on their access/ functionality of water sources).

Examples of information in the document titled "Submission of Water Atlas Update Exercise (Form 1)" (REF: CR/158/1) submitted by Kagadi DLG CAO on 8th/07/2021 to MWE PS, received by the MWE Central Registry and MWE RWSSD on 15th/07/2021 and updated and updated in the document titled "Submission of Water Atlas Update Exercise (Form 4)" (REF: CR/158/1) submitted by Kagadi DLG CAO on 6th/04/2022 to MWE PS, received by the MWE Central Registry and MWE RWSSD on 26th/04/2022 included:

DWD 78395 Busungubwa Borehole in Busungubwa Village, Galiboleka Parish

in Muhorro S/C serving 84 households each 4 people constructed in 2021;

• and therefore, justifying a score of three (3)

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>Pending: - awaits performance of LLGs IVA.</p>	0
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Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was no evidence to show that the Water Officer budgeted for the position of Borehole Maintenance Technician that was vacant.</p>	0
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6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was no evidence to show that the District Natural Resources Officer had budgeted for the position of Natural Resources Officer that was vacant.</p>	0
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was no evidence that the District Water office staff were appraised for the FY 2021/2022.</p>	0
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<ul style="list-style-type: none"> • There was no Capacity needs assessment report provided by Kagadi DWO and thus no Training plans and Training reports were availed. Therefore, the DWO never submitted staff capacity needs to the PHRO for consolidation into the District Training database and no staff was trained. • and therefore, justifying a score of zero (0) 	0

Management, Monitoring and Supervision of Services.

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service</p>	<ul style="list-style-type: none"> • a) Evidence that the DWO has prioritized budget allocations to sub-counties 	<ul style="list-style-type: none"> • According to the 4th Quarter report titled “4th Quarter progress Report for Kagadi District Water and Sanitation Development Conditional Grant 2021/2022” (no REF: No.) submitted by CAO on 8th/07/2022 to MWE PS, 	0
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delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

that have safe water coverage below that of the district:

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- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

received by MWE Central Registry and approved by MWE RWSSD on 13th/07/2022; the Safe Water Coverage (SWC) for Kagadi DLG as of June 2022, was 58%. The Sub-Counties (S/Cs) with SWC below the district average and were therefore to be targeted included: Kabamba S/C with SWC of 30%, Ndaiga S/C with SWC of 4%, Mpeefu S/C with SWC of 43%, Rugashari S/C with SWC of 41%, Kyaterekera S/C with SWC of 47%, Kiryanga S/C with SWC of 14%, and Paacwa S/C with SWC of 22%;

• These were to be the target S/Cs for budget allocations in the FY 2022/23.

• As per the document titled "Submission of Annual Workplan and Budget for FY 2022-2023" (no REF. No.) submitted by CAO on 12th/07/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 12th/07/2022, the following were the budget allocations:

(i) Siting and drilling twelve (12) Deep Borehole in Kyaterekera S/C, Nyabutanzi S/C, Burora S/C, Mabaale S/C, Kyaterekera T/C, Muhorro TC, Kyakabadiima S/C, Kicucura S/C, Kabamba S/C, Kiryanjagi T/C, Pachwa S/C and Kyenzige S/C at a cost of UGX 25,000,000 @ and thus a total of UGX 300,000,000; which is 4 out of 12 projects planned to be implemented in target S/Counties equivalent to 33.3%.

(ii) Rehabilitation of fifteen (15) boreholes under DWSCG in Kyaterekera S/C, Nyabutanzi S/C, Burora S/C, Mpeefu S/C, Mabaale S/C, Kyaterekera T/C, Muhorro T/C, kicucura S/C, Kyakabadiima S/C, Kicucura S/C, Kabamba S/C, Bwikara S/C, Galiboleka S/C, Isunga S/C and Pachwa S/C at a cost of UGX 106,887,214; which is 5 out of 15 projects planned to be implemented in target S/Counties equivalent to 33.3%.

(iii) Rehabilitation of ten (10) boreholes under DDEGs in Kyanaisoke S/C, Bhumuliro S/C, Kagadi T/C, Kiryanga S/C, Kasojo S/C, Nyabutanzi S/C, Burora S/C, Kyakabadiima S/C, Kabamba S/C and Bwikara S/C at a cost of UGX

59,274,193; which is 1 out of 10 projects planned to be implemented in target S/Counties equivalent to 10%.

(iv) Construction of Pachwa Water Supply Project Phase III in Pachwa S/County at a cost of UGX 150,000,000; which is a target of 1 out of 1, equivalent to 100%.

(v) Extension of Piped Water Supply system in Kasojo in Kasojo S/County at a cost of UGX 45,555,949; which is a target of 0 out of 1, equivalent to 0%.

(vi) Feasibility study and Design of a Mini Solar powered piped water supply system in Ndaiga S/County at a cost of UGX 45,000,000; of which 1 out of 1 projects planned to be implemented in target S/Counties equivalent to 100%.

- The Budget for FY 2022/23, therefore reflects a total of UGX 706,717,356 (A) allocated to WSS developmental projects out of which UGX 335,357,000 (B) is allocated to target S/Cs.

- Therefore % of the budget allocation for FY 2022/2023 that was allocated to S/Cs below the district average coverage is $(B/A) * 100 = \text{UGX } 335,357,000 / 706,717,356 * 100 = 47.5\%$ approximated to 48%.

- This was below 60 % and therefore, justifying a score of zero (0)

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

- According to the 4th Quarter report titled "4th Quarter progress Report for Kagadi District Water and Sanitation Development Conditional Grant 2021/2022" (no REF: No.) submitted by CAO on 8th/07/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 13th/07/2022; there was no water and sanitation advocacy meetings held.

- There was evidence that Kagadi DWO communicated to the LLGs their respective allocations per source to be constructed in the FY 2022/23 as seen from the following:

- There were letters written by the Kagadi DLG CAO and copied the District Water Officer (DWO), The District Chairperson LC V, Resident District Commissioner and Head of procurement to All S/County Chiefs/ Town Clerks on 1st/07/2022 with list of WSS projects for FY 2022/2023 attached.

- Besides, the list of planned projects for FY 2022/2023 was displayed on Kagadi DLG notice board by the DWO and on 4 out of 5 notice boards of benefiting S/Counties

- and therefore, justifying a score of three (3)

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly:

- There was evidence that Kagadi District Water Office monitored some WSS facilities at least quarterly.

- Basing on my analysis of the monitoring reports: 1-"Quarter 1 Monitoring Progress Report FY 2021/2022" written by Kagadi DWO to CAO on 2nd/10/2021; 2-"Quarter 2 Monitoring Progress Report FY 2021/2022" written by Kagadi DWO to CAO on 4th/01/2022; 3-"Quarter 3 Monitoring Progress Report FY 2021/2022" written by Kagadi DWO to CAO on 8th/04/2022; 4-"Quarter 4 Monitoring Progress Report FY 2021/2022" written by Kagadi DWO to

score 4

• If 80-94% of the WSS facilities monitored quarterly:
score 2

• If less than 80% of the WSS facilities monitored quarterly:
Score 0

CAO on 30th/06/2022; Kagadi district water department implemented (constructed/ rehabilitated) 46 WSS facilities in FY 2021/2022 and monitoring of WSS projects was done in three (3) out of the four (4) quarters since activities on project sites for most Water development projects for FY 2021/2022 started in the 2nd Quarter.

• The List of sources for Rural Water Supply and sanitation facilities for Kagadi district constructed in FY 2021/2022 included the following:

i. Project 1:
Kaga524/Wrks/FY2021/2022/00011:
Siting, and Drilling of seven (07) deep boreholes: Kyakabadiima S/C, Burora S/C, Mpeefu S/C, Mpeefu T/C, Kagadi T/C, Pachwa S/C, and Kabamba S/C at a cost of UGX 140,669,900; All boreholes were monitored, 100%.

ii. Project 2:
Kaga524/Wrks/FY2021/2022/00021:
Rehabilitation of twelve (12) boreholes in Muhorro T/C, Bwikara S/C, Muhorro S/C, Mpeefu S/C, Kiryanga S/C, Kanyaisoke S/C, Mabaale S/C, Pachwa S/C, and Rutete S/C at of UGX 90,000,000; All boreholes were monitored, 100%.

iii. Project 3:
Kaga613/Wrks/FY2021/2022/00028
Extension of Kiduuma Water Supply System to Kiryanga Trading Centre under Water Sector in Kiryanga S/County at a cost of UGX 39,663,900; All seven (7) Public Stand Posts were monitored, 100%.

iv. Project 4:
Kaga613/Wrks/FY2021/2022/00012:
Construction of Pachwa Piped Water Supply System Phase II in Pachwa Sub-County, at a cost of UGX 267,777,490; Project was monitored, 100%.

v. Project 5:
Kaga524/SRVCS/FY2021/2022/00027:
Hydrogeological Site Survey and Supervision of seven (07) deep boreholes: Kyakabadiima S/C, Burora S/C, Mpeefu S/C, Mpeefu T/C, Kagadi T/C, Pachwa S/C, and Kabamba S/C at

a cost of UGX 20,036,400; All boreholes were monitored, 100%.

vi. Project 6: (MOU between Kagadi DLG and Kagadi Hand-Pump Mechanics Association, signed on 8th/07/2021): Rehabilitation of twelve (12) boreholes under DDEG in Muhorro T/C, Bwikara S/C, Muhorro S/C, Mpeefu S/C, Mabaale S/C, Burora S/C, Kabamba S/C and Kagadi T/C at of UGX 70,526,316; All boreholes were monitored, 100%.

vii. Project 7:
Kaga524/SRVCS/FY2021/2022/00013: Feasibility study and Design of Kitemba Mini Solar pumped water supply in Kiryanga S/C and Feasibility study and Design of Mpeefu Ya Sande Mini Solar pumped water supply in Mpeefu S/C at of UGX 68,676,000; Feasibility study and Design was monitored, 100%.

viii. Project 8:
Kaga613/Wrks/FY2021/2022/00029: Construction of seven (07) stand taps in Kiryanga Trading Centere in Kiryanga S/County at a cost of UGX 23,836,000; All seven (7) Public Stand Posts were monitored, 100%.

- Therefore 46 out of 46 WSS facilities implemented in FY 2021/2022 were all monitored at least quarterly.

- Besides, according to the DWO Monitoring progress reports, ten (10) other sources were monitored and 100 water sources were planned and implemented for water quality testing.

- However, there were no monitoring plans for each of the newly constructed water facilities in Kagadi DLG for FY 2021/2022.

- Besides, out of the 493 functional water facilities (A) in Kagadi DLG by June 2022, Kagadi District Water Department (planned for) and monitored 156 (46+10+100) water facilities (B) at least quarterly

- Overall, from my analysis of all the project implementation monitoring report for FY 2021/2022, I conclude that the estimated percentage of water facilities

monitored at least quarterly was $(B/A)*100=(156/493)*100 = 31.6\%$ equivalent to 32% that lies far below 80% and thereby, justifying a score of justifying a score of zero (0).

9

0

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP.
Score 2

There was evidence that Kagadi DWO planned four (04) and conducted two (02) quarterly DWSCC meetings and key issues identified from quarterly monitoring of WSS facilities were discussed:

- Minutes of the Kagadi DLG District Water and Sanitation Coordination Committee Meeting held on 29th/12/2021 in Kagadi District Boardroom, attended by 13 participants: Especially under agenda item 4 “Presentations of reports from District Water officer/ Sector Departments and Development Partners” (signed by Secretary and not yet by Chairperson).

- Key Issue identified and discussed included but not limited to the following:

(i) ... Various have been launched for FY 2021/2022 including construction of boreholes at Kaisolya, Hamugyi and Kibooga P/S, feasibility study and design of piped water supply system for Kitemba. (Min 3/29/12/2021 presentations)

(ii)Ministry of Water and Environment and district technical staff carried out monitoring of UGIFT water projects and verification of existing high yield water sources for motorizing Kamusegu water supply in Bwikara S/C, Kijuru water source, Rubirizi parish in Mpeefu S/C, Galiraya water source in Rugashali S/C..... (Min 3/29/12/2021 presentations)

(iii)hygiene awareness campaigns are ongoing in some subcounties in the district. (Min 3/29/12/2021 presentations)

(iv) ..Development partners were requested to put nmore emphasis in extending water to schools to avoid

sanitation related diseases. (Min 3/29/12/2021 presentations)

(v) ..Sensitization of Water user committes to collect water user fees from community members for maintainance of water sources. (Min 3/29/12/2021 presentations)

(vi) Development partners to always carry out site meetings on various projects being implemented which will comprise of district leadership, contractor, Subcounty and community members in order to address merging issues. (Min 4/29/12/2021: Action points).

(vii) Districts should formulate water source committees in the newly created lower local governments (Min 4/29/12/2021: Action points)

(viii) Development partners to always incorporate Health Assistants in their daily activities for easy coordination and follow up (Min 4/29/12/2021: Action points)

• Therefore Kagadi DWO planned for four (04) but conducted only two (02) quarterly DWSCC meetings and therefore, justifying a score of zero (0)

9

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2

• There was evidence that Kagadi district water office publicizes budget allocations for the current FY 2022/2023.

• A document titled “APPROVED PROJECTS FOR FY 2022/2023” was pinned on Kagadi DLG notice board and on 4 out of 5 notice boards of the S/Counties sampled for fieldwork. The projetcs were listed in a displayed Table with column entries of No., Proposed location, S/County, County, Cost, amount and source of funding. The following were the listed projects filed at Kagadi District Water Department.

(i) Siting and drilling twelve (12) Deep Borehole in Kyaterekera S/C, Nyabutanzi S/C, Burora S/C, Mabaale S/C, Kyaterekera T/C, Muhorro TC,

2

Kyakabadiima S/C, Kicucura S/C, Kabamba S/C, Kiryanjagi T/C, Pachwa S/C and Kyenzige S/C at a cost of UGX 25,000,000 @ and thus a total of UGX 300,000,000;

(ii) Rehabilitation of fifteen (15) boreholes under DWSCG in Kyaterekera S/C, Nyabutanzi S/C, Burora S/C, Mpeefu S/C, Mabaale S/C, Kyaterekera T/C, Muhorro T/C, kicucura S/C, Kyakabadiima S/C, Kicucura S/C, Kabamba S/C, Bwikara S/C, Galiboleka S/C, Isunga S/C and Pachwa S/C at a cost of UGX 106,887,214;

(iii) Rehabilitation of ten (10) boreholes under DDEGs in Kyanaisoke S/C, Buhumuliro S/C, Kagadi T/C, Kiryanga S/C, Kasojo S/C, Nyabutanzi S/C, Burora S/C, Kyakabadiima S/C, Kabamba S/C and Bwikara S/C at a cost of UGX 59,274,193;

(iv) Construction of Pachwa Water Supply Project Phase III in Pachwa S/County at a cost of UGX 150,000,000;

(v) Extension of Piped Water Supply system in Kasojo in Kasojo S/County at a cost of UGX 45,555,949;

(vi) Feasibility study and Design of a Mini Solar powered piped water supply system in Ndaiga S/County at a cost of UGX 45,000,000;

• and therefore, justifying a score of two (2)

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>The Total Non-Wage Recurrent budget for the previous FY 2021/2022 was UGX 90,431,536 (A) while the amount spend on Mobilization was UGX 36,850,600 (16,250,000 +20,600,600) (B).</p> <p>Percentage of NWR rural water and sanitation budget allocated mobilization = $(B/A) \times 100 = (36,850,600 / 90,431,536) \times 100 = 40.8\%$</p> <p>This percentage is greater than the minimum of 40% as per sector guidelines and therefore, justifying a score of three (3).</p>	3
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>From the District software report, the DWO in liaison with the CDO established and trained all the 46 WSCs for the new facilities constructed/ rehabilitated in FY 2021/2022 on their roles and responsibilities on O&M for the facilities, and on hygiene as indicated in the Quarterly Software Reports.</p> <p>According to the 4th Quarter report titled "4th Quarter progress Report for Kagadi District Water and Sanitation Development Conditional Grant 2021/2022" (no REF: No.) submitted by CAO on 8th/07/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 13th/07/2022; there was some evidence WSCs/WUCs for old water sources were followed up by the Extension staff.</p> <p>There was a list of WSCs established and trained in FY 2021/2022.</p> <p>Kagadi District Water Department also availed the following "Water, Environment and Sanitation Formation of Water Source Committees" and I sampled the following training reports.</p> <p>(i) Formation and Training of Kasaana Borehole, Mpeefu S/C WSC implemented on 23rd/02/2022, with three (3) names of elected members, listed by Title, Name, Telephone Number, Sex, and gender aspects/other comments</p>	3

attended by 76 community members signed and stamped by CDO and S/C Chief Mpeefu S/C on 23rd/02/2022.

(ii) Formation and Training of Kasolya Borehole, Kabamba S/C WSC , implemented on 6th/12/2022, with seven (7) names of elected members, listed by Title, Name, Telephone Number, Sex, and gender aspects/other comments attended by 34 community members signed and stamped by CDO and S/C Chief Mpeefu S/C on 6th/12/2022

For the six (6) WSS facilities sampled in five (5) S/Counties namely

i. Drilling of Kiryabente-Kahunde deep borehole (Source ID: DWD 78672) in Kahunde village, Kagadi T/C: completed on 6th/02/2022.

ii. Drilling of Hamugyi deep borehole (Source ID: DWD 78671) in Kahunde village, Kagadi T/C: completed on 5th/02/2022.

iii. Rehabilitation of Nyanseke P/School deep borehole in Nyanseke village, Muhorro T/C:

iv. Rehabilitation of Kisura P/School deep borehole in Kisura village, Bwikara S/C:

v. Extension of Kiduuma Piped Water System (construction of 3 km distribution line and 7 stand posts/ taps) in Kiduuma T/C

• I sampled and visited public stand posts and I found they were well installed and functioning well

a) Public stand Post- 2 spouts

b) Public stand Post- 2 spouts, constructed on 26th/05/2022

I therefore concluded that there was some evidence that Kagadi District Water Officer in liaison with the Community Development Officer established and trained WSCs on their roles on O&M of WSS facilities, constructed in FY 2021/2022, and therefore, justifying a score of three (3).

Investment Management

11

0

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:

Score 4 or else 0

There was no assets register for WSS facilities provided by Kagadi district Water Department.

Therefore, basing on the summarized WSS facilities and their functionality, I could not establish whether 9 WSS facilities implemented (constructed/rehabilitated/ designed) including the 7 Public Stand Posts for extended Kiduuma Water Supply to Kiryanga Trading Center in FY 2021/2022 were updated.

There was no WSS asset register available at Kagadi District Water Department and therefore, justifying a score of zero (0).

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:

Score 4 or else score 0.

The water sector implemented three projects during FY 2021/2022 out of which a sample of two projects was selected. There was evidence that the district DWO conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP III) and were eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and were eligible:

(i) Drilling of seven boreholes in various locations in the district which was budgeted for shs 175,000,000 as per page 51 of the annual approved budget. The project was captured on page 109 of the AWP and page 257 of the DDP III. The desk appraisal report was dated 11th April, 2021.

(ii) Construction of Pachwa Piped Water Supply System Phase II in Pachwa sub county which was budgeted for shs 280,000,000 as per page 53 of the district approved budget for FY 2021/2022. The project was captured on page 111 of the AWP and page 263 of the DDP III. The desk appraisal report was dated 11th April, 2021.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2

• As per the document titled "Submission of Annual Workplan and Budget for FY 2022-2023" (no REF. No.) submitted by CAO on 12th/07/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 12th/07/2022, the following were the budget allocations:

(i) Siting and drilling twelve (12) Deep Borehole in Kyaterekera S/C, Nyabutanzi S/C, Burora S/C, Mabaale S/C, Kyaterekera T/C, Muhorro TC, Kyakabadiima S/C, Kicucura S/C, Kabamba S/C, Kiryanjagi T/C, Pachwa

S/C and Kyenzige S/C at a cost of UGX 25,000,000 @ and thus a total of UGX 300,000,000;

(ii) Rehabilitation of fifteen (15) boreholes under DWSCG in Kyaterekera S/C, Nyabutanzi S/C, Burora S/C, Mpeefu S/C, Mabaale S/C, Kyaterekera T/C, Muhorro T/C, kicucura S/C, Kyakabadiima S/C, Kicucura S/C, Kabamba S/C, Bwikara S/C, Galiboleka S/C, Isunga S/C and Pachwa S/C at a cost of UGX 106,887,214;

(iii) Rehabilitation of ten (10) boreholes under DDEGs in Kyanaisoke S/C, Buhumuliro S/C, Kagadi T/C, Kiryanga S/C, Kasojo S/C, Nyabutanzi S/C, Burora S/C, Kyakabadiima S/C, Kabamba S/C and Bwikara S/C at a cost of UGX 59,274,193;

(iv) Construction of Pachwa Water Supply Project Phase III in Pachwa S/County at a cost of UGX 150,000,000;

(v) Extension of Piped Water Supply system in Kasojo in Kasojo S/County at a cost of UGX 45,555,949;

(vi) Feasibility study and Design of a Mini Solar powered piped water supply system in Ndaiga S/County at a cost of UGX 45,000,000;

• There was evidence that the beneficiary communities applied for WSS investments for the current FY 2022/2023 as seen from the following applications/ requests sampled:

i. Request for a borehole from the district water Office by the Chaiperson LC I for Kyamuruuru village, Kiryanjagi Parish, Kabamba S/C, dated 15th/10/2022, signed by 13 community members

ii. Request for a borehole from the district water Office by the Chaiperson LC I for Kugarama village, Rugarama Parish, Mpeefu S/C, dated 20th/06/2021, signed by 14 community members

iii. Request for a Kyadyoko SDA Primary School borehole from the district water Office by the Head/Teacher- Kyadyoko SDA Primary School, Mabaale T/C,

dated 20th/03/2020.

iv. Request for a borehole from the district water Office by the Chaiperson LC I for Ktugu East village, Hamugyi Parish, Kyakabadiima S/C, dated 6th/09/2019, signed by 25 community members.

v. Request for a borehole from the district water Office by the Chaiperson LC I for Nyampindu village, Kamata Ward, Pachwa T/C, dated 11th/01/2021, signed by 35 community members

• Therefore, all the beneficiary communities applied for the budgeted WSS investments for current FY 2022/23 based on the sampled five (5) requests and therefore, justifying a score of two (2).

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Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2

The water sector implemented three projects during FY 2021/2022 out which a sample of two projects was selected. There was evidence that the district conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY.

(i) Drilling of seven boreholes in various locations in the district which was budgeted for shs 175,000,000 as per page 51 of the annual approved budget. The project was captured on page 109 of the AWP and page 257 of the DDP III. The field appraisal report was dated 12st April, 2021.

(ii) Construction of Pachwa Piped Water Supply System Phase II in Pachwa sub county which was budgeted for shs 280,000,000 as per page 53 of the district approved budget for FY 2021/2022. The project was captured on page 111 of the AWP and page 263 of the DDP III. The field appraisal report was dated 14th April, 2021.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2

There was evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents

1. Screening for environmental and social risks/ impacts for the construction of borehole at Kijagi village was carried out dated 25/6/2022, stamped and signed by both Ag.DNRO and DCDO, ESMP was prepared and costed on 25/6/2022 at a tune of Ugx 4,000,000, stamped and signed by both Ag.DNRO and DCDO

2. Screening for environmental and social risks/ impacts for the construction of borehole at Karalike village was carried out dated 25/6/2022, stamped and signed by both Ag.DNRO and DCDO, ESMP was prepared and costed on 25/6/2022 at a tune of Ugx 4,000,000, stamped and signed by both Ag.DNRO and DCDO

3. Screening for environmental and social risks/ impacts for the construction of borehole at Kimanya A village was carried out dated 20/6/2022, stamped and signed by both Ag.DNRO and DCDO, ESMP was prepared and costed on 20/6/2022 at a tune of Ugx 4,000,000, stamped and signed by both Ag.DNRO and DCDO

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0

As per the Approved Budget Estimates, the following water infrastructure investment projects among others were incorporated in the AWP and Procurement Plans for the current FY

- Drilling of 15 deep Boreholes and Siting and Surveying Supervision in different parts of Kagadi District; Budgeted for UGX 250,000,000/=.
- Extension of Kasojo Water Supply system in Kasojo Trading Centre, in Mpeefu S/County; Budgeted for UGX 70,000,000/=
- Construction (Completion) of Pachwa Water Supply system - Phase III; Estimated at UGX 280,000,000/=

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:

The water supply and public sanitation infrastructure Projects for the Previous FY were approved by the Contracts Committee before commencement of Works. These Included among others;

1) Rehabilitation of 12 Boreholes in different parts of Kagadi District - *KAGA613/SRVCS/FY2021/2022/00021*; approved by the Contracts Committee under Min No. ***KDLG/DCC/20/10/2021: (11)***, in a meeting held on 18/10/2021.

2) Extension of Kiduuma Water Supply System to Kiryanga Trading Centre (3Km) - *KAGA613/SRVCS/FY2021/2022/00028*; approved by the Contracts Committee under Min No. ***KDLG/DCC/20/10/2021: (13)***, in a meeting held on 18/10/2021.

3) Construction of Pachwa Water Supply System - Phase II in Pachwa S/County- *KAGA613/WRKS/FY2021/2022/00012*; approved by the Contracts Committee under Min No. ***KDLG/DCC/27/11/2021: (c-i)***, in a meeting held on 7/11/2021. The clearance of Contract to M/S Monvi Logistics Ltd with UGX 267,777,490/= in a letter dated 15/12/2021 signed by Tusiime Anne on behalf of the Solicitor General

12	0	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was No evidence of proper establishment of the PITs for the Water Sector projects within the last FY (2021/2022) as per guidelines</p> <p>Only Copies of appointment of Bukonya Robert – DE, and Mugume Francis Robert – AEO as Project Manager and Project Supervisor respectively for the following projects – as per letters seen dated 3rd December, 2021.</p> <p>They included;</p> <ul style="list-style-type: none"> - Extension of Kiduuma Water Supply System to Kiryanga Trading Centre (3Km), - Rehabilitation of 12 Boreholes in different parts of Kagadi District
12	2	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>There was evidence that the six (6) water facilities I sampled and visited in five (5) S/Countries and presented below were constructed as per the standard Technical Designs provided by the DWO in the BOQs and Technical drawings:</p> <p>i. Drilling of Kiryabente-Kahunde deep borehole (Source ID: DWD 78672) in Kahunde village, Kagadi T/C: completed on 6th/02/2022.</p> <ul style="list-style-type: none"> • The deep borehole was well numbered (Source ID: DWD 78672) and (not plate) engraved. • The thickness of borehole platform was 130mm and the drainage channel was 110. • The internal diameter of the Platform was 1500mm and the platform for standing while pumping was 550mm x 600mm • The water delivery point was 515 mm from the ground • Borehole handle was protected by guard from hitting the upper and lower extents.

- Upon testing the minimum well yield, on average a 20-litre jerrycan was filled in $(84+70)/2=77$ seconds approximated to $[(20/77)*3600] = 935$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good) well yield.

- There was a storm-water (runoff cut-off drain

- Overall, the deep borehole was constructed as per the standard technical designs provided by the Kagadi DWO

ii. Drilling of Hamugyi deep borehole (Source ID: DWD 78671) in Kahunde village, Kagadi T/C: completed on 5th/02/2022.

- The deep borehole was well numbered (Source ID: DWD 78672) and (not plate) engraved.

- The thickness of borehole platform was 130mm and the drainage channel was 110.

- The internal diameter of the Platform was 1500mm and the platform for standing while pumping was 550mm x 600mm

- The water delivery point was 505 mm from the ground

- Borehole handle was protected by guard from hitting the upper and but not protected from hitting the lower extents.

- Upon testing the minimum well yield, on average a 20-litre jerrycan was filled in $(84+68+94)/2=82$ seconds approximated to $[(20/82)*3600] = 878$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good well yield.

- There was a storm-water (runoff cut-off drain

- Overall, the deep borehole was constructed as per the standard technical designs provided by the Kagadi

DWO

iii. Rehabilitation of Nyanseke P/School deep borehole in Nyanseke village, Muhorro T/C:

- The borehole was not engraved and had source ID.
- The borehole fencing was dismantled (reportedly for firewood).
- Also, the platform was not well (newly) constructed,. Only plastering of an existing platform was done.
- The thickness of borehole platform was 120mm and the drainage channel was 110.
- The internal diameter of the Platform was 1550mm and the platform for standing while pumping was 600mm x 600mm
- The water delivery point was 475 mm from the ground
- Borehole handle was not protected by guards from hitting the upper and lower extents.
- I tested the minimum well yield, and on average a 20-litre jerrycan was filled in $(102+90)/2=96$ seconds approximated to $[(20/96)*3600] = 750$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good water yield.
- Overall, the deep borehole was rehabilitated as per the standard technical designs provided by the Kagadi DWO

iv. Rehabilitation of Kisura P/School deep borehole in Kisura village, Bwikara S/C:

- The borehole was not engraved and had source ID.
- The borehole was well fenced.
- The thickness of borehole platform was 150mm and the drainage channel was 125mm.

- The internal diameter of the Platform was 1600mm and the platform for standing while pumping was 600mm x 600mm
- The water delivery point was 475 mm from the ground
- Borehole handle was protected by guards from hitting the upper and lower extents.
- I tested the minimum well yield, and on average a 20-litre jerrycan was filled in $(154+92)/2=123$ seconds approximated to $[(20/123)*3600] = 585$ litres per hour less than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus poor water yield and thus a hard to pump well
- Overall, the deep borehole was rehabilitated as per the standard technical designs provided by the Kagadi DWO

v. Construction of Pachwa Piped Water System Phase II (Construction of 800 m transmission line and 4 km distribution line) in Bugalama S/C

- I visited the reservoir tank and I found it well installed and functioning well
- The reservoir tank area is well fenced poles, chain link and barbed wire fence with a gate that is securely locked.
- The gate is constructed with mild steel hollow sections of 40x40 and of 30x30.
- The pump/generator/guard house and reservoir sites were all accessible at the time of visit and thus I verified the dimensions.
- The 800 transmission line and 4 km distribution network were in place
- Overall, the transmission and distribution lines were constructed as per the standard technical designs provided by the Kagadi DWO

vi. Extension of Kiduuma Piped Water System (construction of 3 km distribution

line and 7 stand posts/ taps) in Kiduuma T/C

- I sampled and visited public stand posts and I found they were well installed and functioning well

a) Public stand Post- 2 spouts

- I tested the minimum flow, and on average a 20-litre jerrycan was filled in $(66+68)/2=67$ seconds approximated to $[(20/67)*3600] = 1074$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good water yield.

- The water source was not engraved and numbered.

- The water source was well constructed and metered

b) Public stand Post- 2 spouts, constructed on 26th/05/2022

- I tested the minimum flow, and on average a 20-litre jerrycan was filled in $(86+74)/2=80$ seconds approximated to $[(20/80)*3600] = 900$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good water yield.

- Overall, the piped water supply system is functioning well as reported by Kagadi DWO.

- On average all the six (6) water facilities sampled were constructed as per the standard technical designs provided by the DWO, and therefore, justifying a score of two (2).

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>Supervision, and Post construction Reports by the DE and AEO dated 13/1/2022, 2/2/2022, 16/3/2022, 23/3/2022,26/6/2022 and 29/6/2022, were availed to the Assessor for the following projects sampled;</p> <ul style="list-style-type: none"> - Construction of Pachwa Water Supply System - Phase II in Pachwa S/County - Extension of Kiduuma Water Supply System to Kiryanga Trading Centre (3Km), - Drilling of 7 Boreholes in different parts of Kagadi District - Rehabilitation of 12 Boreholes in different parts of Kagadi District, <p>However, there was no evidence of other relevant technical officers (like E.O and DCDO) in carrying out monthly technical supervision of WSS</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <ul style="list-style-type: none"> o If 100 % contracts paid on time: Score 2 o If not score 0 	<p>The water sector implemented three projects during FY 2021/2022 out which a sample of three payments was selected. As for the sampled contracts, there was evidence that the DWO verified works and initiated payments of contractors within specified timeframes in the contracts.</p> <p>Review of payment vouchers for contracts in the water department revealed that the DWO verified works and initiated payments of contractors within specified timeframe in the contracts. Examples of payments to contractors:</p> <p>(i) Payment to M/S KLR Uganda Ltd for shs 127,263,687 on payment voucher number 42693576 dated 19th April, 2022 for drilling of seven boreholes in various locations in the district which was budgeted for shs 175,000,000 as per page 51 of the annual approved budget. Payment was initiated by the DWO on 24th March, 2022. The CAO and CFO certified payment on 4th April, 2022. The</p>	2

CDO and Environment Officer certified payment on 2nd April, 2022.

(ii) M/S Monvi Logistics Ltd was paid shs 254,388,616 on payment voucher number 43839168 dated 11th June, 2022 in respect of construction of Pachwa Piped Water Supply System Phase II in Pachwa sub county which was budgeted for shs 280,000,000 as per page 53 of the district approved budget for FY 2021/2022. Verification of works and initiation of payment by the DWO was done on 31st May, 2022. The CAO and CFO certified payment on 31st May, 2022. The CDO and Environment Officer certified payment on 30th May, 2022.

(iii) M/S Kagadi District Pump Mechanics Association was paid shs 81,165,449 on payment voucher number 41467465 dated 28th January, 2022 in respect of rehabilitation of twelve boreholes in various locations in the district which was budgeted for shs 90,000,000 as per page 51 of the district approved budget for FY 2021/2022. The DWO verified works and initiated payment to the contractor on 14th January, 2022. The CAO and CFO certified payment on 14th January, 2022. The CDO and Environment Officer endorsed payment on 8th January 2022.

12

2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

There was evidence that the LG has a complete procurement file for all water infrastructure investments with all records; including the Contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals and/or Minutes

The Projects files included;

1. Rehabilitation of 12 Boreholes in different parts of Kagadi District - **KAGA613/SRVCS/FY2021/2022/00021**; approved by the Contracts Committee under Min. No. KDLG/DCC/20/10/2021: (11), in a meeting held on 18/10/2021 after a thorough evaluation process as

per Evaluation report dated 15/10/2021. The Contract was awarded to M/S Kagadi District Pump Mechanics Association Ltd at a Cost of UGX 90,890,760/= and signed on 3/12/2021

2. Extension of Kiduuma Water Supply System to Kiryanga Trading Centre (3Km) -

KAGA613/SRVCS/FY2021/2022/00028;

approved by the Contracts Committee under Min. No. KDLG/DCC/20/10/2021: (13), in a meeting held on 18/10/2021 after a thorough evaluation process as per Evaluation report dated 15/10/2021. The Contract was awarded to M/S Kagadi District Pump Mechanics Association Ltd at a Cost of UGX 39,663,900/= and signed on 3/12/2021.

3. Construction of Pachwa Water Supply System - Phase II in Pachwa S/County-

KAGA613/WRKS/FY2021/2022/00012;

approved by the Contracts Committee under Min No. KDLG/DCC/27/11/2021: (c-i), in a meeting held on 7/11/2021, after a thorough evaluation process as per Evaluation report dated 23/9/2021. The clearance of Contract to M/S Monvi Logistics Ltd with UGX 267,777,490/= was evidenced in a letter dated 15/12/2021 signed by Tusiime Anne on behalf of the Solicitor General. The Contract was signed on 17/12/2021

Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework</p> <p>A complaint raised by Kiryabyenju community members over the site of the borehole that was sited where there was a pig sty of Mr. Kisembo John in his compound and some of beneficiaries to this borehole were Muslims, so the GRC intervened and Mr. Kisembo John consented and relocated the pig sty and the borehole was drilled.</p>	3
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that the DWO and the Environment Officer disseminated guidelines on water source & catchment protection and natural resource management to CDOs</p> <p>In the attendance list dated 29/12/2021, 13 members of the water committees received the guidelines after the dissemination meeting. The guidelines were received by; Balyejusa Simon, Sebagala James, Nume Davis, Odong Geoffrey, Sabba Jane, Nabirye Yezemina, Nakamya Dorothy, Balikoowa Robert, Masanda Paul, Nalubega Safuyabi, Saadi Ssaalongo, Zirimu Samuel and Kika Peter.</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There was evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented</p> <p>1. Water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared on 28/8/2021 signed by EO and DCDO, in a report dated 11/9/2022 both plans were implemented and attendance list was available for review.</p>	3
15	<p>Safeguards in the</p>	<p>b. Evidence that all</p>	<p>• There is evidence that WSS projects</p>	3

<p>Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>were implemented on land where the LG has proof of consent as seen from the following listed requests and the accompanying land consent statements:</p> <p>i. Land Agreement/ MOU with Land Owner between the landowner and community of Rugashaari S/C for construction of deep boreholes with Mr. Ndayambaje Edison as the Land owner in the presence of three (3) witness and Kibuga B LC I Chairperson, Ndeeba Parish, signed and stamped on 5th/ 03/ 2022.</p> <p>ii. Land Agreement/ MOU with Land Owner between the landowner and community of Mpeefu S/C for construction of deep borehole with Mr. Balyeronda John as the Land owner in the presence of three (3) witness and Wabimanya LC I Chairperson, Rubirizi parish signed and stamped on 12th/ 01/ 2022.</p> <p>iii. Land Agreement/ MOU with Land Owner between the landowner and community of Pachwa S/C for construction of deep boreholes with Birungi Dimintiria as the Land owner in the presence of six (6) witness and Igwanjura B LC I Chairperson, Kyabasara Parish signed and stamped on 10th/ 01/ 2022.</p> <p>iv. Land Agreement/ MOU with Land Owner between the landowner and community of Burora S/C for construction of deep borehole with Mr. Sakwegi William as the Land owner in the presence of three (3) witness and Kabyaza LC I Chairperson, Rwentale Parish signed and (not stamped) on 11th/ 01/ 2022.</p> <p>v. Land Agreement/ MOU with Land Owner between the landowner and community of Kabamba S/C for construction of deep borehole with Mr. Tukamushaba Benone as the Land owner in the presence of two (2) witness and Kaisolya LC I Chairperson, Kabamba Parish signed and stamped on 10th/ 01/ 2022.</p> <p>vi. Land Agreement/ MOU with Land</p>
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Owner between the landowner and community of Mpeefu S/C for construction of deep borehole with Mrs. Baryaiza Rovensi as the Land owner in the presence of seven (7) witness and Kasana A LC I Chairperson, Kasana Parish signed and stamped on 12th/ 01/ 2022.

vii. Land Agreement/ MOU with Land Owner between the landowner and community of Kyakabadiima S/C for construction of deep borehole with Mr. Diyadoni Musafiri as the Land owner in the presence of three (3) witness and Hamugyi LC I Chairperson, signed and (not stamped) on 11th/ 01/ 2022.

- There was evidence that all WSS facilities budgeted for FY 2021/2022 were implemented on land where Kagadi DLG had proof of consent , and therefore, justifying a score of three (3).

15

Safeguards in the Delivery of Investments

Maximum 10 points on this performance measure

c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:

Score 2, If not score 0

There was evidence E&S Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects

1. E&S Certification forms for drilling and construction of 7 boreholes (Kaisoolya, Mukabyaza, Hamugyi, Kyakabugahya, Wabinyama, Kasaana and Kibooga P/s in Kagadi district were completed and signed by both the EO and DCDO on 29/3/2022 and payments were effected on 16/5/2022

2

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the
CDO and
environment
Officers undertakes
monitoring to
ascertain
compliance with
ESMPs; and
provide monthly
reports:

Score 2, If not
score 0

There was evidence that the CDO and
environment Officers undertook
monitoring to ascertain compliance with
ESMPs; and provide monthly reports

1. Monitoring for construction and drilling
of deep boreholes in different parts of the
district (Kaisoolya, Mukabyaza,
Hamugyi, Kyakabugahya, Wabinyama,
Kasaana and Kibooga P/s) was carried
out dated 27/7/2021, monthly monitoring
checklists were reviewed dated from
27/7/2021, 25/8/2021, 25/9/2021,
27/10/2021, 29/11/2021 30/12/2021,
26/2/2022, 28/2/2022, 28/3/2022,
26/4/2022, 27/5/2022 and 24/6/2022.
projects started on 3/11/2021 and ended
29/3/2022

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>The SAE availed documents titled “Kagadi district irrigation scheme for 2019/2020, 2020/2021 and 2021/2022”. All these were for non-beneficiaries of microscale irrigation grant.</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>According to the documents availed for review, the DLG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one. In 2021/2022 there was 28 acres compared to 24 acres in 2020/2021, percentage increase = $[(28-24)/24=17\%]$</p>	2
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0

3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>Evidence that the variations in the contract price are within +/- 20% of the Agriculture Engineers estimates: Score 1 or else score 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>a) Evidence that the LG has recruited LLG extension workers as per staffing structure</p> <ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 	<p>Kagadi District had 25 Sub Counties and 10 Town Councils. Against a staffing norm of 6 Extension Workers per Sub County and 3 per Town Council, the following were the substantively appointed Extension Workers computing 12.8% staffing capacity:</p> <p>1. Murungi Denis,</p>	0

Agricultural Officer posted to Mabaale Town Council was appointed by the Chief Administrative Officer in a letter dated 08/06/2015 as directed by the DSC under Minute No. 38 (a)/2015.

2. Tumusiime Wilson, Assistant Animal Husbandry Officer posted to Mpeefu Ya Sande Town Council was appointed by the Chief Administrative Officer in a letter dated 30/09/2015 as directed by the DSC under Minute No. 113/2015.
3. Tumusiime Edward, Assistant Animal Husbandry Officer posted to Kanyabeebe Sub County was appointed by the Chief Administrative Officer in a letter dated 30/09/2015 as directed by the DSC under Minute No. 113/2015.
4. Majara Robert, Assistant Animal Husbandry Officer posted to Kiryanga Sub County was appointed by the Chief Administrative Officer in a letter dated 20/10/2017 as directed by the DSC under Minute No. 71/2017.
5. Niwagaba Raulencio, Assistant Animal Husbandry Officer posted to Bwikara Sub County was appointed by the Chief Administrative Officer in a letter dated 20/06/2019 as directed by the DSC under Minute No. 405/06/2019 (1).

6. Baguma Anatoli,
Assistant Animal
Husbandry Officer
posted to Ruteete Sub
County was appointed
by the Chief
Administrative Officer
in a letter dated
30/09/2015 as directed
by the DSC under
Minute No. 113/2015.
7. Amara Julian,
Assistant Animal
Husbandry Officer
posted to Mpeefu Sub
County was appointed
by the Chief
Administrative Officer
in a letter dated
06/05/2019 as directed
by the DSC under
Minute No. 324/4/2019
(4).
8. Turyomuruwe
Catherine, Assistant
Animal Husbandry
Officer posted to
Muhorro Town Council
was appointed by the
Chief Administrative
Officer in a letter dated
06/05/2019 as directed
by the DSC under
Minute No. 324/4/2019
(2).
9. Irumba Peter,
Agricultural Officer
posted to Kyenzige
Sub County was
appointed by the Chief
Administrative Officer
in a letter dated
20/10/2017 as directed
by the DSC under
Minute No. 70/2017.
10. Irimaso Bruno,
Assistant Animal
Husbandry Officer
posted to Kabamba
Sub County was
appointed by the Chief
Administrative Officer
in a letter dated
30/09/2015 as directed
by the DSC under

Minute No. 113/2015.

11. Kaahwa Andrew, Agricultural Officer posted to Bwikara Sub County was appointed by the Chief Administrative Officer in a letter dated 20/10/2017 as directed by the DSC under Minute No. 70/2017.
12. Lutalo Muhammed Salim, Agricultural Officer posted to Mpeefu Sub County was appointed by the Chief Administrative Officer in a letter dated 20/10/2017 as directed by the DSC under Minute No. 70/2017.
13. Ssemugabi Milton, Agricultural Officer posted to Rureete Sub County was appointed by the Chief Administrative Officer in a letter dated 08/06/2015 as directed by the DSC under Minute No. 38 (a)/2015.
14. Birungi Annet, Agricultural Officer posted to Gaboleka Sub County was appointed by the Chief Administrative Officer in a letter dated 08/06/2015 as directed by the DSC under Minute No. 38 (a)/2015.
15. Ayesiga Fidelis, Agricultural Officer posted to Kiryanga Town Council was appointed by the Chief Administrative Officer in a letter dated 08/06/2015 as directed by the DSC under Minute No. 38 (a)/2015.
16. Kyeyune Matia,

Assistant Animal
Husbandry Officer
posted to Paachwa
Sub County was
appointed by the Chief
Administrative Officer
in a letter dated
06/05/2019 as directed
by the DSC under
Minute No.
324/04/2019.

17. Musinguzi Earnest,
Fisheries Officer
posted to Ndaiga Sub
County was appointed
by the Chief
Administrative Officer
in a letter dated
20/10/2017 as directed
by the DSC under
Minute No. 74/2017.
18. Kyimpaye Jennifer,
Agricultural Officer
posted to Kagadi Sub
County was appointed
by the Chief
Administrative Officer
in a letter dated
28/06/2019 as directed
by the DSC under
Minute No.
423/06/2019.
19. Businge John,
Agricultural Officer
posted to Kyaterekera
Town Council was
appointed by the Chief
Administrative Officer
in a letter dated
08/06/2015 as directed
by the DSC under
Minute No. 38
(a)/2015.
20. Kyakuhair Catherine,
Agricultural Officer
posted to Kiryanga
Sub County was
appointed by the Chief
Administrative Officer
in a letter dated
20/10/2017 as directed
by the DSC under
Minute No. 70/2017.
21. Sekamate William,
Agricultural Officer

posted to Kyenzige Sub County was appointed by the Chief Administrative Officer in a letter dated 08/06/2015 as directed by the DSC under Minute No. 38 (a)/2015.

22. Kaahwa Tadeo, Agricultural Officer posted to Rugashari Town Council was appointed by the Chief Administrative Officer in a letter dated 20/10/2017 as directed by the DSC under Minute No. 70/2017.

23. Naiga Ednance, Agricultural Officer posted to Kamuroza Sub County was appointed by the Chief Administrative Officer in a letter dated 20/10/2017 as directed by the DSC under Minute No. 70/2017.

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF • If 100% score 2 or else score 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
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4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
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Performance Reporting and Performance Improvement

5	Accuracy of reported	a) Evidence that information on	In Kagadi District,	0
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information: The LG has reported accurate information position of extension workers filled is accurate: Score 2 or else 0

Maximum score 4

information on position of Extension Workers was found to be inaccurate as it differed from the posting list obtained from HRM. Some staff in Ndaiga Sub County whose names featured in the staff list, and attendance registers consistent with the information on the staff list obtained from HRM included:

1. Musinguzi Earnest, Fisheries Officer, appointed by the Chief Administrative Officer in a letter dated 20/10/2017 as directed by the DSC under Minute No. 74/2017.

Although Businge John, Agricultural Officer appeared on the staff list for Ndaiga Sub County, in the posting list obtained from HRM Businge John, appointed by the Chief Administrative Officer in a letter dated 08/06/2015 as directed by the DSC under Minute No. 38 (a)/2015 , was posted to Kyaterekera Town Council

In Kyenzige Sub County, some of the staff whose names featured included:

1. Businge Michael, Veterinary Officer who did not feature on the posting list from HRM
2. Tumuhe Lwanga Charles, Agricultural Officer, who did not feature on the posting list from HRM

In Kagadi Town Council some of the staff whose names featured included:

1. Sekamate William, Agricultural Officer although on the posting list from HRM

Sekamate William, appointed by the Chief Administrative Officer in a letter dated 08/06/2015 as directed by the DSC under Minute No. 38 (a)/2015 was posted to Kyenzige Sub County. The information on posting and position of Extension Workers had therefore not been updated.

5	Accuracy of reported information: The LG has reported accurate information	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
	Maximum score 4			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
	Maximum score 6			

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	Not applicable, the LLG performance assessment results are not yet disseminated	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	Not applicable, the LLG performance assessment results are not yet disseminated	0

Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0</p>	<p>According to the performance contract of the DLG for 2022/2023, the DLG budgeted UGX1,929,667 for (46/96) extension staff out of which UGX1,529,059 for LLG extension workers. Therefore, the DPO did not budget for extension staff in accordance with the staffing norms.</p>	0
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>ii Deployed extension workers as per guidelines score 1 or else 0</p>	<p>The staff list availed showed that the DLG had 46 staff out of the approved 96 extension workers and according to the performance contract of the DLG for 2022/2023, the DLG budgeted UGX1,929,667 for (46/96) extension staff out of which UGX1,529,059 for LLG extension workers. Therefore, the DPO did not budget for extension staff in accordance with the staffing norms.</p>	0

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0

Review of the staff list, attendance registers and monitoring reports at Ndaiga Sub County showed that the following LLG Extension Workers were actually physically working at Ndaiga Sub County:

1) Businge John, Agricultural Officer

2) Musinguzi Earnest, Fisheries Officer

These were physically posted to Kyenzige Sub County:

1) Businge Michael, Veterinary Officer

2) Tumuhe Lwanga Charles, Agricultural Officer and

These were physically at Kagadi:

1) Sekamate William, Agricultural Officer

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0

The staff lists including Extension Workers and their telephone contacts were prominently displayed at the Notice Boards of all the three sampled LLGs of Ndaiga Sub County, Kyenzige Sub County, and Kagadi. Names of some of the LLG Extension Workers displayed included:

1. Businge John, Agricultural Officer; and Musinguzi Earnest, Fisheries Officer at Ndaiga Sub County;
2. Businge Michael, Veterinary Officer; and Tumuhe Lwanga Charles, Agricultural Officer at Kyenzige Sub County; and
3. Sekamate William, Agricultural Officer at Kagadi Town Council.

2

8

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

Performance appraisal of Extension Workers against agreed plans was done as follows:

1. Murungi Denis, Agricultural Officer posted to Mabaale Town Council was appraised by Buzige Peter, Senior Assistant Secretary on 12/07/2022.
2. Tumusiime Wilson, Assistant Animal Husbandry Officer posted to Mpeefu Ya Sande Town Council was appraised by Kobizaba Richard, Senior Assistant Secretary on 20/07/2022.
3. Tumusiime Edward,

1

Assistant Animal
Husbandry Officer
posted to Kanyabeebe
Sub County was
appraised by Aheebwa
Omasi, Senior
Assistant Secretary on
01/07/2022.

4. Majara Robert,
Assistant Animal
Husbandry Officer
posted to Kiryanga
Sub County was
appraised by Kanyaihe
B. Lucky, Senior
Assistant Secretary on
12/07/2022.
5. Niwagaba Raulencio,
Assistant Animal
Husbandry Officer
posted to Bwikara Sub
County was appraised
by Ampaire Pinkline,
Senior Assistant
Secretary on
30/06/2022.
6. Baguma Anatoli,
Assistant Animal
Husbandry Officer
posted to Ruteete Sub
County was appraised
by Turyatamba John,
Senior Assistant
Secretary on
30/06/2022.
7. Amara Julian,
Assistant Animal
Husbandry Officer
posted to Mpeefu Sub
County was appraised
by Tumwesigire
Samuel, Senior
Assistant Secretary on
30/06/2022.
8. Turyomuruwe
Catherine, Assistant
Animal Husbandry
Officer posted to
Muhorro Town Council
was appraised by
Kyaligonza Peter ,
Senior Assistant
Secretary on
30/06/2022.
9. Irumba Peter,

Agricultural Officer posted to Kyenzige Sub County was appraised by Mubiru Christopher, Senior Assistant Secretary on 15/07/2022.

10. Irimaso Bruno, Assistant Animal Husbandry Officer posted to Kabamba Sub County was appraised by Tumusiime Gerald, Senior Assistant Secretary on 30/06/2022.
11. Kaahwa Andrew, Agricultural Officer posted to Bwikara Sub County was appraised by Mwesigwa N. Magellan, Ag. Senior Community Development Officer on 14/07/2022.
12. Lutalo Muhammed Salim, Agricultural Officer posted to Mpeefu Sub County was appraised by Kobizaba Richard, Senior Assistant Secretary on 30/06/2022.
13. Ssemugabi Milton, Agricultural Officer posted to Rureete Sub County was appraised by Mubiru Christopher, Ag. Senior Assistant Secretary on 30/06/2022.
14. Birungi Annet, Agricultural Officer posted to Gaboleka Sub County was appraised by Ampaire Pinkline, Senior Assistant Secretary on 02/07/2022.
15. Ayesiga Fidelis, Agricultural Officer posted to Kiryanjag Town Council was

appraised by Buzige Peter, Senior Assistant Secretary on 13/07/2022.

16. Kyeyune Matia, Assistant Animal Husbandry Officer posted to Paachwa Sub County was appraised by Kusemererwa Kelvin, Senior Assistant Secretary on 03/07/2022.
17. Musinguzi Earnest, Fisheries Officer posted to Ndaiga Sub County was appraised by Ssemata Robert, Senior Assistant Secretary on 30/06/2022.
18. Kyimpaye Jennifer, Agricultural Officer posted to Kagadi Sub County was appraised by Kyaligonza Peter , Senior Assistant Secretary on 30/06/2022.
19. Businge John, Agricultural Officer posted to Kyaterekera Town Council was appraised by Kyomuhendo Amiiru, Senior Assistant Secretary on 05/07/2022.
20. Kyakuhaire Catherine, Agricultural Officer posted to Kiryanga Sub County was appraised by Kanyaihe B. Lucky, Senior Assistant Secretary on 30/06/2022.
21. Sekamate William, Agricultural Officer posted to Kyenzige Sub County was appraised by Tumwesigire Samuel, Senior Assistant Secretary on

30/06/2022.

22. Kaahwa Tadeo, Agricultural Officer posted to Rugashari Town Council was appraised by Tumwesigire Samuel, Senior Assistant Secretary on 30/06/2022.

23. Naiga Ednance, Agricultural Officer posted to Kamuroza Sub County was appraised by Tumusiime Gerald, Senior Assistant Secretary on 30/06/2022.

8

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has;

Taken corrective actions: Score 1 or else 0

There was no evidence adduced to show that the District Production Coordinator had taken corrective action following the appraisals.

0

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>b) Evidence that:</p> <p>i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0</p>	<p>Although no training plan was availed, the DPO availed the following evidences for training of extension workers;</p> <ol style="list-style-type: none"> 1. Attendance registers for training extension workers in e-extension dated 6th December, 2022 attended by 33 extension workers at district Head Quarters. 2. Technology Exposure visit report to Ham breeding farm in Kayunga Kayunga district compiled by Dr. Amanyam Moses, the DPO, dated 9th November, 2021. 3. Training of CDOs/AEOs on implementation of pillar 3 of PDM and operation of PDM-SACCOs attended by 87 extension staff and other technical staff dated 28/11/2022 <p>Therefore, trainings were conducted by the DPO not based on training plans.</p>	0
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>ii Evidence that training activities were documented in the training database: Score 1 or else 0</p>	<p>There was No database was availed but the trainings were conducted.</p>	0

Management, Monitoring and Supervision of Services.

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>According to the performance contract for Kagadi District for FY 2022/2023, the DLG allocated UGX511,030,243(100%) towards complementary services. Of this 15% (UGX76,654,536) was allocated for awareness raising of local leaders, 40% (UGX204,412,097) was allocated for awareness raising of farmers, 15% (UGX76,654,536) was allocated for farm visits while 30% (UGX153,309,072) was allocated for demonstration.</p>	2
	<p>Maximum score 10</p>		<p>This is in conformity to the sector guidelines.</p>	
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>Not applicable in this round of assessment because the DLG is still implementing only complementary activities.</p>	0
	<p>Maximum score 10</p>			

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities and thus no co-funding.</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>Not yet started therefore no evidence was on file.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>Not applicable in this round of assessment because the DLG did not receive funds for micro-irrigation systems during the Previous FY</p>	0

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>Not yet implemented</p>	0

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	Not yet implemented	0
	Maximum score 4			

Investment Management

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	Not yet implemented	0
	Maximum score 8			

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0	Not yet implemented	0
	Maximum score 8			

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0	Not yet implemented	0
	Maximum score 8			

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>Not yet implemented</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>From the Procurement Plan for the current FY (2022/2023) - dated 30/5/2022, Kagadi DLG did not incorporate MSI investments/ Program as no funds were Budgeted for as well</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>Not applicable in this round of assessment because the DLG did not receive funds to implement microscale irrigation activities in the previous FY</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>Not applicable in this round of assessment because the DLG did not receive funds to implement microscale irrigation activities in the previous FY</p>	0

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>Not applicable in this round of assessment because the DLG did not receive funds to implement microscale irrigation activities in the previous FY</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>Not applicable in this round of assessment because the DLG did not receive funds to implement microscale irrigation activities in the previous FY</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>i). Recorded score 1 or else 0</p> <p>ii). Investigated score 1 or else 0</p> <p>iii). Responded to score 1 or else 0</p> <p>iv). Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.</p>	0
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15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment. i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not applicable, the DLG did not receive funds to implement microscale irrigation program activities.	0

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The position of Senior Agriculture Engineer was substantively filled by Kamara Mathias appointed by the Chief Administrative Officer in a letter dated 04/04/2018 ref.: KD/CR/156/2 as directed by the DSC under Minute No. 177/03/2018 (1).</p>	70
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening</p> <p><i>score 30 or else 0.</i></p>	<p>Not applicable because the Kagadi DLG did not receive funds for implementation of micro-scale program activities</p>	0

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The position of Civil Engineer (Water) was substantively filled by Bukenya Robert appointed by the Chief Administrative Officer in a letter dated 23/07/2018 ref.: CR/KD/153/1 as directed by the DSC under Minute No. 231/05/2018.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The position of Assistant Water Officer for Mobilization was not substantively filled. There was a formal secondment by the Chief Administrative Officer assigning Natukunda Mary to the position in a letter dated 08/05/2020 Ref. No. KD/CR/162/1. The secondment by the CAO is provided for in the LGMSDP Assessment Manual, September 2020 Page 57 under 'means of verification'	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The position of Assistant Water Officer was substantively filled by Mugume Francis Robert appointed by the Chief Administrative Officer in a letter dated 27/12/2018 ref.: KD/CR/156/1 as directed by the DSC under Minute No. 276/10/2018.	10

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The position of Natural Resources Officer was not substantively filled at the time of assessment, and there was no formal secondment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The position of Environment Officer was substantively filled by Nyiransenga Molly appointed by the Chief Administrative Officer in a letter dated 05/09/2022 ref.: KD/CR/156/2 as directed by the DSC under Minute No. 19/2022.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The position of Forestry Officer was substantively filled by Abigaba Patrick appointed by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the DSC under Minute No. 327/04/2019 (1).	10

Environment and Social Requirements

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	There was evidence that the LG Carried out Environmental, Social and Climate Change screening for all water infrastructure projects for the previous FY 1. Environmental, Social and Climate Change screening rehabilitation of a borehole at Magusuru village was carried out on 29/6/2021 as per the report prepared and signed by both DCDO and Senior Environment Officer. The ESMP was prepared and	10
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costed on 29/6/2021 at
tune of Ugx 2,200,000,
stamped and signed by
both DCDO and
Ag.DNRO

2. Environmental, Social
and Climate Change
screening rehabilitation
of a borehole at Rubirizi
village was carried out on
18/6/2021 as per the
report prepared and
signed by both DCDO
and the Senior
Environment Officer .
The ESMP was prepared
and costed on 18/6/2021
at tune of Ugx 1,700,000,
stamped and signed by
both DCDO and
Ag.DNRO

3. Environmental, Social
and Climate Change
screening rehabilitation
of a borehole at Nyaseke
P/s was carried out on
14/6/2021 as per the
report prepared and
signed by both DCDO
and the Senior
Environment Officer. The
ESMP was prepared and
costed on 14/6/2021 at
tune of Ugx 4,000,000,
stamped and signed by
both DCDO and
Ag.DNRO

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

The project screening for all water infrastructure projects for the previous FY noted that the ESIA and project briefs were not applicable since the projects didn't meet the criteria for ESIA or project briefs under schedule 4 and 5 of National Environment act of 2019. Therefore there were no no ESIAs conducted for all water infrastructure projects for the previous FY

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

- The Contractor (KLR Uganda Ltd) that drilled the seven (07) boreholes secured a drilling permit (Permit Number KAM04/DP-00662/2021/RR) issued on Thu, May 27, 2021 granted for a period Thursday, Jul, 01, 2021 until Thursday, June 30, 2022 by the Director of Water Development, Ministry of Water and Environment.

- According to Kagadi DWO, most existing piped water systems/ schemes in Kagadi DLG were constructed and are operated by the MWE under Umbrella-Mid Western Uganda.

- However, there was Kiduuma Water piped water supply system for Kiryanga Trading Centre in Kagadi DLG that was completed in FY 2021/2022. Therefore, Kagadi DLG specifically the Water Department did not get water abstraction permit(s) issued by DWRM thereby justifying a score zero (0)

Health Minimum
Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	The position of District Health Officer was not substantively filled at the time of assessment, and there was no formal secondment.	0
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	The position of ADHO Maternal, Child Health and Nursing was substantively filled by Kajumba Theodore appointed by the Chief Administrative Officer in a letter dated 28/06/2019 ref.: CR/KD/156/2 as directed by the DSC under Minute No. 434/06/2019.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	The position of ADHO Environmental Health was not substantively filled at the time of assessment, and there was no formal secondment.	0

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The position of Principal Health Inspector was not substantively filled at the time of assessment, and there was no formal secondment.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The position of Senior Health Educator was not substantively filled at the time of assessment, and there was no formal secondment.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>The position of Biostatistician was substantively filled by Ngomiranze Richard appointed by the Chief Administrative Officer in a letter dated 02/06/2017 ref.: KD/CR/156/2 as directed by the DSC under Minute No. 50/2017.</p>	10

1

New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.

Applicable to Districts only.

Maximum score is 70

g. District Cold Chain Technician, score 10 or else 0.

The position of District Cold Chain Technician was substantively filled by Owino Emmanuel appointed by the Chief Administrative Officer in a letter dated 02/06/2017 ref.: KD/CR/156/2 as directed by the DSC under Minute No. 51/2017.

1

New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

Applicable to MCs only.

Maximum score is 70

h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.

1

New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

Applicable to MCs only.

Maximum score is 70

i. Principal Health Inspector, score 20 or else 0.

1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

Applicable to MCs only.

Maximum score is 70

j. Health Educator, score 20 or else 0

Environment and Social Requirements

2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that the LG carried out Environmental, Social and Climate Change screening Forms for Health projects for the previous FY. examples included;

- Upgrade of Kyakabadiima HC II to HC III- Kyakabadiima S/County
- Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County

Maximum score is 30

15

2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

The LG health sector projects (Upgrade of Kyakabadiima HC II to HC III- Kyakabadiima S/County and Construction of a Maternity Ward at Kabamba HC III in Kabamba S/County) implemented during the previous FY were exempted from ESIAs by Schedule 5 of the National Environment Act 2019 because the are under category C projects that do not require Environment and Social Impact Assessments (ESIAs) because they have minimal impacts and mitigation measures are designef at the screening phase. The screening of the projects therefore never recommended for conducting ESIAs.

Maximum score is 30

15

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The position of District Education Officer was substantively filled by Bukenya Bathelomew appointed by the Chief Administrative Officer in a letter dated 23/07/2018 ref.: CR/KD/153/1 as directed by the DSC under Minute No. 232/05/2018.	30
<i>The Maximum Score of 70</i>				

New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.

The Maximum Score of 70

b) All District/Municipal Inspector of Schools, score 40 or else 0.

Kagadi District had a Senior Inspector of Schools and three Inspectors of Schools.

The position of Senior Inspector of Schools was substantively filled by Alinda Julius appointed by the Chief Administrative Officer in a letter dated 15/05/2019 ref.: CR/KD/160/1 as directed by the DSC under Minute No. 343/04/2019 (1).

The positions of Inspector of Schools were substantively filled by:

1. Tumwebaze Matia the Senior Inspector of Schools was appointed by the Chief Administrative Officer in a letter dated 20/06/2019 ref.: KD/CR/153/1 as directed by the DSC under Minute No. 404/06/2019.
2. Aganyira Alice Claire appointed by the Chief Administrative Officer in a letter dated 05/09/2022 ref.: KD/CR/156/1 as directed by the DSC under Minute No. 18/2022
3. Tukamuhebwa Gerald appointed by the Chief Administrative Officer in a letter dated 29/06/2015 ref.: CR/D/16011 as directed by the DSC under Minute No. 92/2015

Environment and Social Requirements

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out:
Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that the LG carried out Environmental, Social and Climate Change screening for all Education projects for the previous FY

1. Environmental, Social and Climate Change screening for the construction of 2 classroom blocks and 5 stance VIP lined latrine at Muhorro Moslem P/s was carried out on 28/6/2022, The report was prepared and signed by both DCDO and Ag.DNRO, ESMP prepared and costed on 28/6/2022 at tune of Ugx 2,800,000, stamped and signed by both DCDO and Ag.DNRO

2. Environmental, Social and Climate Change screening for the construction of 2 classroom blocks and 5 stance VIP lined latrine at Nyakasoozi P/s was carried out on 24/5/2021. The report was prepared and signed by both DCDO and Ag.DNRO, ESMP prepared and costed on 24/5/2021 at tune of Ugx 3,000,000, stamped and signed by both DCDO and Ag.DNRO

3. Environmental, Social and Climate Change screening for the construction of 3 classroom blocks and 5 stance VIP lined latrine at Waihembe P/s was carried out on 23/6/2021. The report was prepared and signed by and signed by both DCDO and Ag.DNRO, ESMP prepared and costed on 23/6/2021 at tune of Ugx 3,500,000, stamped and signed by both DCDO and Ag.DNRO

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out:
Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

The screening for all Education projects for the previous FY never recommended for ESIAs and project briefs since the projects didn't meet the criteria for ESIAs or project briefs under schedule 4 and 5 of National Environment act of 2019.

The Maximum score is 30

**Crosscutting
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The position of Chief Finance Officer was substantively filled by Natugonza Vincent appointed by the Chief Administrative Officer in a letter dated 27/12/2018 ref.: KD/CR//156/1 as directed by the DSC under Minute No. 275/10/2018.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of District Planner was not substantively filled at the time of assessment, and there was no formal secondment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of District Engineer was not substantively filled at the time of assessment, and there was no formal secondment.	0

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0</p>	<p>The position of District Natural Resources Officer was not substantively filled at the time of assessment, and there was no formal secondment.</p>	0
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>e. District Production Officer/Senior Veterinary Officer, score 3 or else 0</p>	<p>The position of District Production Officer was substantively filled by Amanyamoses appointed by the Chief Administrative Officer in a letter dated 08/01/2021 ref.: CR/KD/156/1 as directed by the DSC under Minute No. 225/05/2018.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>f. District Community Development Officer/Principal CDO, score 3 or else 0</p>	<p>The position of District Community Development Officer was substantively filled by Ngondwe Ponsiano appointed by the Chief Administrative Officer in a letter dated 23/07/2018 ref.: CR/KD/153/1 as directed by the DSC under Minute No. 228/05/2018.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0</p>	<p>The position of District Commercial Officer was not substantively filled at the time of assessment, and there was no formal secondment.</p>	0

1	2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. A Senior Procurement Officer /Municipal Procurement Officer, 2 or else 0.</p>	<p>The position of Senior Procurement Officer was substantively filled by Nkalubo Mathias appointed by the Chief Administrative Officer in a letter dated 30/06/2020 ref.: KD/CR/156/1 as directed by the DSC under Minute No. 041/2020.</p>
1	2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0</p>	<p>The position of Procurement Officer was substantively filled by Abigaba Fredrick appointed by the Chief Administrative Officer in a letter dated 05/09/2022 ref.: KD/CR/156/2 as directed by the DSC under Minute No. 33/2022.</p>
1	2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. Principal Human Resource Officer, score 2 or else 0</p>	<p>The position of Principal Human Resource Officer (Administration) was substantively filled by Musinguzi Godfrey appointed by the Chief Administrative Officer in a letter dated 08/01/2021 ref.: CR/KD/156/1 as directed by the DSC under Minute No. 386/06/2019.</p>
1	2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>j. A Senior Environment Officer, score 2 or else 0</p>	<p>The position of Senior Environment Officer was substantively filled by Byoona Gerald appointed by the Chief Administrative Officer in a letter dated 11/11/2020 ref.: KD/CR/101/1 as directed by the DSC under Minute No. 064/2020.</p>

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>k. Senior Land Management Officer /Physical Planner, score 2 or else 0</p>	<p>The position of Senior Land Management Officer was not substantively filled at the time of assessment, and there was no formal secondment.</p>	0
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>The position of Senior Accountant was substantively filled by Tugume Mumia appointed by the Chief Administrative Officer in a letter dated 12/07/2022 ref.: KD/CR/156/2 as directed by the DSC under Minute No. 11/2022.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>The position of Principal Internal Auditor was substantively filled by Bamwine Nathan appointed by the Chief Administrative Officer in a letter dated 08/01/2021 ref.: CR/KD/156/1 as directed by the DSC under Minute No. 307/01/2019.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The position of Principal Human Resource Officer (Secretary DSC) was not substantively filled at the time of assessment, and there was no formal secondment.</p>	0
2	<p>New_Evidence that the LG has recruited or the</p>	<p>a. Senior Assistant</p>	<p>Kagadi District had twenty-five Sub Counties and ten Town Councils. A</p>	0

seconded staff is in place for all essential positions in every LLG

Maximum score is 15

Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

review of the personnel files indicated that only 15 LLGs (SAS) cadres were substantively recruited as detailed below;

1) Ssemate Robert was substantively appointed Senior Assistant Town Clerk by the Chief Administrative Officer in a letter dated 29/06/2022 ref.: KD/CR/153/1 as directed by the District Service Commission under Minute No. 10/2022 and posted to Kiryanjagi Town Council.

2) Tumwine Ndugu was substantively appointed Senior Assistant Town Clerk by the Chief Administrative Officer in a letter dated 29/06/2022 ref.: KD/CR/153/1 as directed by the District Service Commission under Minute No. 10/2022 and posted to Mabaale Town Council.

3) Kobizaba Richard was substantively appointed Senior Assistant Town Clerk by the Chief Administrative Officer in a letter dated 12/10/2022 ref.: KD/CR/153/1 as directed by the District Service Commission under Minute No. 26/2022 and posted to Mpeefu Ya Sande Town Council.

4) Mugisa Geoffrey was substantively appointed Principal Township Officer by the Chief Administrative Officer in a letter dated 29/06/2015 ref.: CR/D/10122 as directed by the District Service Commission under Minute No. 85 (c)/2015 and posted to Kagadi Town Council.

5) Tumwebaze Emmanuel was substantively appointed Senior Assistant Secretary by the Chief Administrative Officer in a letter dated 28/06/2019 ref.: KD/CR/156/1 as directed by the District Service Commission under Minute No. 440/06/2019 and posted to Kicucura Sub County.

6) Tumwesigire Samuel was substantively appointed Senior Assistant Town Clerk by the Chief Administrative Officer in a letter dated 09/06/2022 ref.: KD/CR/153/1 as

directed by the District Service Commission under Minute No. 10/2022 and posted to Kagadi Sub County.

7) Byaruhanga Vallence was substantively appointed Senior Assistant Secretary by the Chief Administrative Officer in a letter dated 15/05/2019 ref.: CR/KD/160/1 as directed by the District Service Commission under Minute No. 342/04/2019 (3) and posted to Muhorro Sub County.

8) Kaita Birabwa Bernard was substantively appointed Senior Assistant Town Clerk by the Chief Administrative Officer in a letter dated 29/06/2022 ref.: KD/CR/153/1 as directed by the District Service Commission under Minute No. 102022 and posted to Rugashari Town Council.

9) Kyaligonza Peter was substantively appointed Senior Assistant Secretary by the Chief Administrative Officer in a letter dated 15/05/2019 ref.: CR/KD/160/1 as directed by the District Service Commission under Minute No. 342/4/2019 (8) and posted to Bwikara Sub County.

10) Kanyaihe Boniface Lucky was substantively appointed Senior Assistant Town Clerk by the Chief Administrative Officer in a letter dated 29/06/2022 ref.: KD/CR/153/1 as directed by the District Service Commission under Minute No. 10/2022 and posted to Rugashari Town Council.

11) Kusemererwa Kelvine was substantively appointed Senior Assistant Secretary by the Chief Administrative Officer in a letter dated 15/05/2019 ref.: CR/KD/160/1 as directed by the District Service Commission under Minute No. 342/4/2019 (01) and posted to Mpeefu Sub County.

12) Kyomuhendo Amiiru was substantively appointed Senior Assistant Secretary by the Chief Administrative Officer in a letter dated 15/05/2019 ref.: CR/KD/160/1 as

directed by the District Service Commission under Minute No. 342/4/2019 (06) and posted to Ndaiga Sub County.

13) Monday Jane was substantively appointed Senior Assistant Secretary by the Chief Administrative Officer in a letter dated 15/05/2019 ref.: CR/KD/160/1 as directed by the District Service Commission under Minute No. 342/4/2019 (05) and posted to Kyenzige Sub County.

14) Aheebwa Omasi was substantively appointed Senior Assistant Secretary by the Chief Administrative Officer in a letter dated 28/06/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 440/06/2019 and posted to Burora Sub County.

15) Ampaire Pinkline was substantively appointed Senior Assistant Secretary by the Chief Administrative Officer in a letter dated 15/05/2019 ref.: CR/KD/160/1 as directed by the District Service Commission under Minute No. 342/4/2019 (04) and posted to Kagadi Sub County.

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

Kagadi District had twenty-five Sub Counties and ten Town Councils. A review of the personnel files indicated that only 14 LLGs CDOs were substantively recruited as detailed below;1) Tuhaire Oliver was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 20/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 374/05/2019 (4) and posted to Muhorro Sub County.

2) Atugonza Sharon was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 28/06/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No.

0

425/06/2019 and posted to Ruteete Sub County.

3) Nyakake Beatrice was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 28/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 374/05/2019 (3) and posted to Kyaterekera Sub County.

4) Tumukunde Alfred was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 28/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 374/05/2019 (1) and posted to Kyakabadiima Sub County.

5) Kahirwa Pascal was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 329/4/2019 (4) and posted to Ndaiga Sub County.

6) Katusabe Peter Junior was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 329/4/2019 (8) and posted to Kiryanjagi Sub County.

7) Kahwa Maureen was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 329/4/2019 (6) and posted to Kagadi Sub County.

8) Nakate Zaituni was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 329/4/2019 (7) and posted to Mpeefu

Sub County.

9) Baguma Sylvester was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 329/4/2019 (2) and posted to Kyenzige Sub County.

10) Kyomuhendo Robert was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 28/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 374/05/2019 (2) and posted to Rugashari Sub County.

11) Twinomujuni Mathias was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 329/04/2019 (3) and posted to Kiryanga Sub County.

12) Byaruhanga Samuel was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 329/04/2019 (1) and posted to Burora Sub County.

13) Mwesigwa N. Majellan was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 329/04/2019 (9) and posted to Bwikara Sub County.

14) Mandela Victor was substantively appointed Community Development Officer by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District

Service Commission under Minute No. 329/04/2019 (5) and posted to Pachwa Sub County.

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

5

Kagadi District had twenty-five Sub Counties and ten Town Councils. A review of the personnel files indicated that only 25 LLGs SAAs were substantively recruited as detailed below;

1) Kisembo Frank was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 02/06/2017 ref.: KD/CR/156/2 as directed by the District Service Commission under Minute No. 16 (a)/2017

2) Berunga Simon Peter was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 28/06/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 440/06/2019

3) Berunga Abdul was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 08/01/2021 ref.: KD/CR/153/1 as directed by the District Service Commission under Minute No. 081/2020

4) Nyakoojo Zaverio was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 08/01/2021 ref.: CR/KD/156/1 as directed by the District Service Commission under Minute No. 081/2020

5) Werikhe Magira John Stephen was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 02/06/2017 ref.: KD/CR/156/2 as directed by the District Service Commission under Minute No. 16 (a)/2017

6) Basemera Leopold was substantively

appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 27/03/2009 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 10/2019

7) Byamukama Augustine was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 02/06/2017 ref.: KD/CR/156/2 as directed by the District Service Commission under Minute No. 16 (a)/2017

8) Kyaligonza Yasin was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 02/06/2017 ref.: KD/CR/156/2 as directed by the District Service Commission under Minute No. 16 (a)/2017

9) Kyeyune Emmanuel was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 01/01/2006 ref.: CR/156/2 as directed by the District Service Commission under Minute No. KD/SC/728/2005

10) Musiime Miladi was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 28/06/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 443/06/2019

11) Bizibu Husain Amooti was substantively appointed Senior Assistant Accountant by the Chief Administrative Officer in a letter dated 28/06/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 443/06/2019

12) Nagita Cleophas was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (5)

13) Irumba John Mary was

substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (8)

14) Musinguzi Denis was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 28/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 369/05/2019 (2)

15) Muhumuza Bright was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (10)

16) Atugonza Richard was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 28/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 369/05/2019 (4)

17) Kitone Edward was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 02/06/2017 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 46 (a)/2017

18) Willy Mutuku Jones was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (1)

19) Bagyenya Alphonsina was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (7)

20) Atalyeba T Gerald was

substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 02/06/2017 ref.: KD/CR/156/3 as directed by the District Service Commission under Minute No. 46 (a)/2017

21) Kiwanuka Joseph was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/06/2011 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 46/2011

22) Nakachwa Harriet was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 28/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 369/05/2019 (1)

23) Biingi Elizabeth was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (4)

24) Ahebwa Mbabazi was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (6)

25) Atugonza Fred was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (2)

26) Sunday Geoffrey was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 28/5/21018 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 369/05/2019 (2)

27) Kusiima Gabriel was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter

dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (9)

28) Asaba Matia was substantively appointed Accounts Assistant by the Chief Administrative Officer in a letter dated 06/05/2019 ref.: CR/KD/156/2 as directed by the District Service Commission under Minute No. 314/4/2019 (3)

Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: a. Natural Resources department, score 2 or else 0	The district warranted shs 186,552,832 as per page 13 of the financial statements for FY 2021/2022. The amount released to the department totaled shs 186,552,832 as per page 13 of the financial statement. All funds as warranted were released to the department for implementation of environmental and social safeguards as per guidelines.	2
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: b. Community Based Services department. score 2 or else 0.	The district warranted shs 473,123,317 as per page 13 of the financial statements for FY 2021/2022. The amount released to the department totaled shs 473,123,317 as per page 13 of the financial statement. All funds as warranted were released to the department for implementation of environmental and social safeguards as per guidelines.	2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0

There was evidence that the LG carried out Environmental, Social and Climate Change screening for all projects implemented using the DDEG for the previous FY

1. Environmental, Social and Climate Change screening for the construction of a classroom block at Rusekere P/s was carried out on 26/5/2021. The report was prepared and signed by both DCDO and Ag. DNRO, ESMP prepared and costed on 26/5/2021 at a tune of Ugx 2,800,000, stamped and signed by both DCDO and Ag. DNRO

2. Environmental, Social and Climate Change screening for the construction of the maternity ward at Kabamba HC III was carried out on 28/5/2022. The report was prepared and signed by both DCDO and Ag. DNRO, ESMP prepared and costed on 28/5/2021 at a tune of Ugx 3,200,000, stamped and signed by both DCDO and Ag. DNRO

3. Environmental, Social and Climate Change screening for the rehabilitation of borehole at Magusuru village was carried out on 29/5/2022. The report was prepared and signed by both DCDO and Ag. DNRO, ESMP prepared and costed on 29/5/2021 at a tune of Ugx 2,200,000, stamped and signed by both DCDO and Ag. DNRO

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),

score 4 or 0

The DDEG project screening for all projects implemented the previous FY never recommended for ESIA and project briefs because the projects didn't meet the criteria for ESIA or project briefs under schedule 4 and 5 of National Environment act of 2019.

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

There was evidence that the LG had a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG)

1. Environmental, Social and Climate Change screening for the construction of a classroom block at Rusekere P/s was carried out on 26/5/2021, stamped, signed by both DCDO and Ag. DNRO. Project briefs and ESIA not applicable, therefore costed ESMP was prepared on 26/5/2021 at a tune of Ugx 2,800,000, stamped and signed by both DCDO and Ag. DNRO

Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>The OAG opinion on FY2021/2022 LG performance was unqualified</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>Provision of information to PS/ST on status of implementation of OAG and IAG findings:</p> <p>The CAO responded to the six queries that were raised by the Office of the Auditor General in respect of FY 2020/2021 per letter under reference KD/CR/102/2 and dated 31st March, 2022. The letter was submitted beyond the prescribed time frame of end of February, 2022. The letter was copied to PS Ministry of Public Service, PS MOFPED, OAG, IAG, RDC and Accountant General. All queries were cleared at the time of the assessment. The same letter responded to the queries that were raised by the IAG in FY 2020/2021 and all queries were cleared by the time of the assessment. The CAO's letter was acknowledged by IAG on 31st March, 2022 and the LGPAC on 11th April, 2022.</p>	0
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The DLG submitted its Annual Performance Contract for FY 2022/2023 on 28th July, 2022 by the Programme Budget System (PBS). The PS/ST countersigned the Annual Performance Contract on 28th October, 2022. This was done within the prescribed time frame as required.</p>	4

8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The DLG submitted the Annual Performance Report for FY 2021/2022 on 18th August, 2022 within the prescribed time frame and through PBS.</p>	4
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p> <p>Maximum score is 4</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The DLG submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY 2021/2022 by August 31 of the current Financial Year 2022/2023 as follows:</p> <p>1st Quarter on 04/11/2021;</p> <p>2nd Quarter on 24/01/2022;</p> <p>3rd Quarter on 28/04/2022;</p> <p>4th Quarter on 18/08/2022</p> <p>The 4th quarter report was submitted within the prescribed time frame as required..</p>	4